

## CHARNWOOD BOROUGH COUNCIL

### FORWARD PLAN OF COUNCIL AND CABINET DECISIONS

The Borough Council believes in open government and we encourage residents to attend meetings and inform us of their views on the decisions we are taking on their behalf.

A number of important (key) decisions are taken by the Council, either at meetings of the Full Council or by a group of leading Councillors (the Council's Cabinet). The Council publishes a notice of such decisions, containing details on the nature of the decision, in a Forward Plan of Council and Cabinet Decisions.

Each month a new Forward Plan will be produced which will contain details of key decisions and other decisions which, at the publication date, are expected to be considered during the following four month period. Detailed below are the dates on which the Forward Plan is available for the period being published.

<b>Plan Period</b>	<b>Date Plan Available</b>
May – August 2011	15th April 2011
June – September 2011	17th May 2011
July – October 2011	17th June 2011
August – November 2011	18th July 2011
September – December 2011	18th August 2011
October 2011 – January 2012	16th September 2011
November 2011 – February 2012	17th October 2011
December 2011 – March 2012	17th November 2011
January – April 2012	16th December 2011
February – May 2012	18th January 2012
March – June 2012	16th February 2012
April – July 2012	16th March 2012

Each Forward Plan will be available for inspection free of charge at Southfields, Loughborough, during normal office hours (i.e. 9.00 am – 5.00 pm Monday to Thursday and 9.00 am – 4.30 pm Friday). It will also be available on the Council and Democracy section of the Council's web site ([www.charnwood.gov.uk](http://www.charnwood.gov.uk)).

Each plan will contain a list of documents submitted to the decision takers for consideration (other documents may also be submitted). Copies of the agenda and reports open to the public will be available for inspection at the Council Offices at least five clear days before the relevant meeting. It will also be possible to access these documents through the Council and Democracy section of the web site.

Background documents and further information about the Forward Plan and Key Decisions can be obtained by contacting Michael Hooper, Democratic Services Officer (Executive), Charnwood Borough Council, Southfield Road, Loughborough, LE11 2TX. Tel: 01509 634502, Email: [michael.hooper@charnwood.gov.uk](mailto:michael.hooper@charnwood.gov.uk)

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