

## Equality Impact Assessment Report Template

<b>Name of policy, procedure or function: Asset Management Plan</b>		
<b>Service Area: Property Services</b>	<b>Team Members: Geoff Parker, Simon Harvey and Sarah Cromie</b>	<b>Date: 31<sup>st</sup> July 2006</b>

### Findings

The aim of the Asset Management Plan is to:

1. Continuing strategic land and property disposal of under used and surplus assets to support the capital programme for a three-year cycle.
2. Consideration of strategic Land and Property acquisitions to support Key Council
3. Ensure that the estate portfolio is managed effectively, efficiently and ensuring that assets support and contribute to the effectiveness of frontline service delivery.
4. Ensure that Borough Council's complies with the requirements all relevant legislation including the DDA.
5. Through the Directorate for Regeneration, promote economic and business opportunities through out the Borough.
6. Clear and specific authority wide objectives for holding property: -
  - To meet service delivery needs
  - To provide administrative/office accommodation
  - To provide a financial return
  - To meet the needs of the local community
  - To maintain or improve the local environment
  - To facilitate regeneration within the borough
  - To help promote economic activity and employment
  - To safeguard the heritage of the Borough

Specific Equality Areas:

The links to equality and diversity include:

Procurement processes

DDA requirements in housing

Ensuring our property meets DDA requirements as well as providing appropriate office accommodation for our own staff

### Further Actions

<b>Problem/barrier identified</b>	<b>Actions to overcome problem/barrier</b>	<b>Resources required</b>	<b>Responsibility</b>	<b>Target date</b>

<b>Highlight how the Asset Plan delivers the Councils values</b>	Include values into the plan and how the plan adds to/outworks the values.	<b>None</b>	<b>Simon Harvey/Geoff Parker</b>	<b>Nov 06</b>
<b>DDA requirements for housing being fulfilled</b>	SH to clarify with Claire and or John Leeney	<b>Housing Investment</b>	<b>Simon Harvey</b>	<b>Sept 06</b>
<b>Ensuring contractors and those working on our behalf are complying with our requirements</b>	Contractors and partners signing up to the equality and diversity plan and that equality criteria are included in the evaluation process	<b>Officer Time</b>	<b>Procurement/asset</b>	<b>Dec 06</b>
<b>Support to members of staff with a disability</b>	Link with HR annual Staff Survey on personal details to ensure staff needs are picked up	<b>Office Accommodation Budget</b>	<b>Simon Harvey</b>	<b>Dec 06</b>