

PAYMENT OF COUNCIL TAX AND RATES

Council Tax and Non Domestic Rates payment details are shown on your bill. It is important that payments reach your account by the due dates. For methods other than Direct Debit, all payments are due by 1st monthly. You can make payments easily online at any time, night or day, at www.charnwood.gov.uk/pages/payabill or by telephone at any time by calling (01509) 634555. You can also pay at any Post Office or at any outlet throughout the country displaying the PayPoint sign by using the barcode on your bill. Standing order, telephone banking or Internet payments (other than through the Council's own website or payment line) should be made 7-10 days in advance to ensure that they reach your account by the due date of 1st monthly.

If you are likely to have difficulty in making the payments you should inform the Council immediately by telephoning the number shown at the top of your bill. It may be possible to make special arrangements for settlement of the debt. **DO NOT DELAY - ACT NOW! Recovery action will result in costs being added to your bill.**

The Council's preferred method of payment is by **DIRECT DEBIT** which saves time and expense for Council Taxpayers, Ratepayers and the Council itself. Direct Debits come with a **GUARANTEE** to ensure that you are always aware in advance of the amounts and dates of payments being made from your bank account. You can **CHOOSE** whether to pay your **COUNCIL TAX** bill on **3RD** or **25TH** monthly. If you do not already pay by Direct Debit and wish to do so, fill in and return the form enclosed with your bill or telephone the number shown on your bill to set up the Direct Debit over the phone. For **RATES**, Direct Debit payments are made on **14TH** monthly. Call (01509) 634831 if you would like a form.

COUNCIL TAX BENEFIT

Main Council Tax Benefit – If you have a low income with savings under £16,000 or receive guaranteed pension credits you may be entitled to this.

Second Adult Rebate – If you don't have a partner but share your home with other people over 18 years of age who have low incomes you may qualify for Second Adult Rebate, even if you would not qualify for Main Council Tax Benefit.

If you think you may qualify for either of these, please ring our helpline on 0845 6091258 for an application form or visit our website at www.charnwood.gov.uk.

Do not delay in making your claim as these are usually paid from the Monday after your claim is received.

USEFUL CONTACTS

MAIN SWITCHBOARD: (01509) 263151
EMAIL: information@charnwood.gov.uk

CONTACT CENTRE:
Our Contact Centre is open Monday to Friday 8am - 8pm and Saturday 8am - 1pm.

REFUSE & RECYCLING: (01509) 634563
EMAIL: cleaner.greener@charnwood.gov.uk

REVENUES & BENEFITS:
Our Council Tax, Non Domestic Rates & Benefits lines (below) are open Monday to Thursday 8.30am – 5pm and Friday 8.30am – 4.30pm.

COUNCIL TAX: See number on bill
EMAIL: council.tax@charnwood.gov.uk

BENEFITS: 0845 6091258
EMAIL: Charnwood.benefits@secure.capita.co.uk

NON DOMESTIC RATES: (01509) 634831
EMAIL: business.rates@charnwood.gov.uk

HOUSING: (01509) 634666
EMAIL: housing.income@cnh.org.uk

CUSTOMER SERVICE CENTRE:
Our Customer Service Centre is open Monday to Thursday 8.30am – 5pm and Friday 8.30am – 4.30pm. Last enquiries taken 15 minutes before close.

WEBSITE: www.charnwood.gov.uk

PAYMENTS ON LINE:
www.charnwood.gov.uk/pages/payabill (24 hours)

TOUCHTONE PAYMENTS: (01509) 634555 (24 hours)

MINICOM: (01509) 215996

COMPLAINTS: (01509) 634596
EMAIL: complaints@charnwood.gov.uk
Charnwood Borough Council aims to provide efficient, good quality services to its customers. Even so, on occasions, things can go wrong. If you have a complaint please look on our website for details of our complaints procedure or contact the Corporate Service Development Officer.



COUNCIL TAX AND RATES 2012/13

This leaflet conforms to Government regulations and forms part of the Council Tax and Non Domestic Rates Bill.

It contains financial information and statistics in respect of the services provided by Charnwood Borough Council and should be read in conjunction with the bill and the explanatory notes set out on the reverse.

The information on page 2 has been provided by parishes having a precept exceeding £140,000. This is required to be supplied with Council Tax demand notices in accordance with the Council Tax and Non Domestic Rates (Demand Notices) (England) Regulations 1993 SI.1993 No 191.

John Casey
Head of Finance and Property Services

ANSTEY PARISH COUNCIL	2011/12 Estimated expenditure 2012/13				Reasons for budget variations
	Gross £	Net £	Gross £	Net £	
Admin including staff costs	157,660	142,880	160,575	137,695	1. Further cost saving measures.
Outside Works	45,675	34,275	36,000	32,900	2. Careful use of resources and a limit on purchasing.
Projects	15,500	15,500	50,200	45,500	3. A desire to drive to completion a number of projects in Anstey to enhance the existing facilities.
	218,835	192,655	246,775	216,095	
From Reserves	(52,335)	(52,335)	(43,775)	(43,775)	
Precept	166,500	140,320	203,000	172,320	
BARROW UPON SOAR PARISH COUNCIL	2011/12 Estimated expenditure 2012/13				Reasons for budget variations
	Gross £	Net £	Gross £	Net £	
Administration / Staff costs	75,550	75,550	83,700	83,640	1. The parish Council strives to improve the village whilst mindful of the present economic climate.
Policy & Finance Committee	52,250	52,150	50,300	50,300	2. Decreases indicate completion of projects/balances held forward for projects as yet incomplete
Playing Fields Committee	15,500	15,500	13,725	13,725	3. Increase applied will fund additional staff hours/pension provision/special events planned for 2012.
Cemetery Committee	13,700	9,700	9,775	4,775	
Youth Council					
Precept	157,000	152,900	157,500	152,440	
BIRSTALL PARISH COUNCIL	2011/12 Estimated expenditure 2012/13				Reasons for budget variations
	Gross £	Net £	Gross £	Net £	
Administration & Wages	306,550	299,950	330,647	286,435	1. Commitment to keep facilities safe & attractive plus, remedial works needed in the next few years.
Youth	10,200	10,200	10,200	10,200	2. Upkeep of the play area at Hallam Fields once completed
Parks, Cemeteries, Allotments & Hallam Fields	85,680	40,994	126,310	107,278	3. Increased occupation of homes at Hallam Fields means that the Councils running costs will be shared between more households.
	402,430	351,144	467,157	403,913	
From Reserves				(26,960)	
Precept		351,144		376,953	
MOUNTSORREL PARISH COUNCIL	2011/12 Estimated expenditure 2012/13				Reasons for budget variations
	Gross £	Net £	Gross £	Net £	
Environmental Enhancement and Conservation	17,000	17,000	17,000	17,000	1. Provision for expenditure on extending Halstead Road Playing Fields
Playing Fields / Cemetery / Commons / Allotments	123,300	118,516	131,220	126,436	2. Provision for suggested CCTV.
Parish Offices, Publicity and Resources	108,210	101,990	104,152	97,812	3. Provision for repairs to Buttermarket.
	248,510	237,506	252,372	241,248	4. Increase in general running costs.
From Balances / Reserves		(63,380)		(65,380)	
Precept		174,126		175,868	
QUORNDON PARISH COUNCIL	2011/12 Estimated expenditure 2012/13				Reasons for budget variations
	Gross £	Net £	Gross £	Net £	
Administration / Staff / Office Costs	100,800	96,200	89,550	84,500	1. Reduced fees and insurance costs.
Village Hall	16,000	(8,500)	16,450	(6,050)	2. Provision for Stafford Orchard maintenance.
Recreation Areas / Public Lighting / Toilets	29,300	26,550	32,500	30,900	3. Park sinking fund and Old School allocations.
Grants / Subscriptions / Loans / Leases	18,900	18,900	18,400	18,400	4. Reduced capital spending.
Allocations to Reserves / Contingencies	26,150	26,150	39,500	39,500	
Capital	50,000	50,000	21,000	21,000	
	241,150	209,300	217,400	188,250	
From Balances / Reserves		(50,000)		(21,000)	
Precept		159,300		167,250	
SHEPshed TOWN COUNCIL	2011/12 Estimated expenditure 2012/13				Reasons for budget variations
	Gross £	Net £	Gross £	Net £	
Administration	88,756	87,356	86,630	85,080	1. Funding towards Town & War Memorial Improvements.
Parks, Cemetery & Allotments	127,950	119,750	130,750	120,936	2. Resurfacing of Cemetery footpaths.
Community Welfare	64,500	59,500	68,500	62,950	3. Loan for building Glenmore Centre repaid
Planning & Development	8,100	8,100	9,100	9,100	4. Provision for Queens Diamond Jubilee Celebrations.
Glenmore Community Centre	22,015	22,015	10,000	10,000	
General Grant Fund/ CAB/ Volunteer Centre	16,293	16,293	17,293	17,293	
Queens Diamond Jubilee			7,500	7,500	
Precept	327,614	313,014	329,773	312,859	
SILEBY PARISH COUNCIL	2011/12 Estimated expenditure 2012/13				Reasons for budget variations
	Gross £	Net £	Gross £	Net £	
Community Centre	26,861	6,861	26,550	(3,450)	1. Responsibility for the public toilets which have been taken over from Charnwood BC.
Parks	63,815	48,590	49,550	42,975	
Planning	5,000	5,000	2,500	2,500	
General Purpose	103,092	103,092	125,980	120,200	
	198,768	163,543	204,580	162,225	
From Reserves		(5,000)			
Precept		158,543		162,225	
SYSTON TOWN COUNCIL	2011/12 Estimated expenditure 2012/13				Reasons for budget variations
	Gross £	Net £	Gross £	Net £	
Policy & Finance	91,680	90,680	89,680	88,680	1. Provision of new estates equipment.
Parks & Estates	65,411	56,411	70,306	63,206	2. Room/facility hire income reduced.
Environmental	23,450	21,950	20,950	19,450	3. Increased budget for internment income.
Review & Personnel	237,500	237,500	236,850	236,850	
Community Centre	27,720	(2,280)	28,700	700	
Cemetery	22,300	20,300	19,200	13,200	
	468,061	424,561	465,686	422,086	
From Balances / Reserves		(31,561)		(29,586)	
Precept		393,000		392,500	
THURMASTON PARISH COUNCIL	2011/12 Estimated expenditure 2012/13				Reasons for budget variations
	Gross £	Net £	Gross £	Net £	
Leisure Centre & Parks	140,205	70,205	150,167	40,167	1. Maintenance of Elizabeth Park Sports Centre and the Memorial Hall
Memorial Hall and Cemetery	31,140	12,140	43,200	18,200	2. Maintenance of cemetery pathways
Environmental	15,500	15,500	18,200	18,200	3. Staff wages & Salaries
General	208,813	208,813	230,013	230,013	4. CCTV
Precept	395,658	306,658	441,580	306,580	

COUNCIL TAX REQUIREMENT

2011/12				2012/13			
£	per band D property £ p	per head £ p		£	per band D property £ p	per head £ p	% Change
58,195,462	1,063.00	346.32	Leicestershire County Council	58,690,925	1,063.00	346.68	0.0%
2,922,171	53.38	17.39	Combined Fire Authority	2,947,050	53.38	17.41	0.0%
9,286,873	169.63	55.27	Leicestershire Police Authority	9,600,091	173.87	56.71	2.5%
5,618,121	102.62	33.43	Charnwood Borough Council	5,665,865	102.62	33.47	0.0%
1,237,326	22.60	7.36	Loughborough Special Expenses	1,247,368	22.59	7.37	0.0%
<u>2,641,497</u>	<u>48.25</u>	<u>15.72</u>	Parishes	<u>2,730,332</u>	<u>49.45</u>	<u>16.13</u>	<u>2.5%</u>
79,901,450	1,459.48	475.49	Council Tax Requirement	80,881,631	1,464.91	477.77	
		168,040	Population			169,292	

The amount shown above of £80,881,631 is divided by the Council Tax Base at Band D, being **55,212.6** to give the basic amount of Council Tax as required by S.33 of the Local Government Finance Act 1992 of **£1,464.91** The Council Tax by band for each part of the Council's area is shown in one of the tables in this leaflet.

CHARNWOOD BOROUGH COUNCIL REVENUE SPENDING-ANALYSIS OF SERVICES

Original Estimate 2011/12				Original Estimate 2012/13			Broad outline of changes	
Gross Expenditure	Income	Net Expenditure		Gross Expenditure	Income	Net Expenditure	£ 000	£ 000
£000	£000	£000		£000	£000	£000		
							Original 2011/12 Budget	16,592
2,077	(148)	1,929	Central Corporate Services	2,146	(171)	1,975	<u>Changes to Services</u>	
11,634	(9,890)	1,744	Central Services to the Public	11,599	(10,117)	1,482	Inflation	642
							Increased Service Costs	707
19,182	(6,381)	12,801	Cultural, Environmental and Planning Services	17,744	(6,048)	11,696	Savings in Services	(669)
626	(894)	(268)	Highways, Roads & Transport	610	(960)	(350)	2011-12 One-off Items	(346)
30,353	(28,520)	1,833	Housing Services – General Fund	34,531	(32,152)	2,379		
297	(510)	(213)	Trading Operations	319	(495)	(176)	Savings in Cost of Services	(479)
474	(1,380)	(906)	Miscellaneous Services	922	(1,598)	(676)	Additional Senior Management Review Savings	(165)
							Other Changes	(105)
<u>64,643</u>	<u>(47,723)</u>	<u>16,920</u>	<u>General Fund Net Service Expenditure</u>	<u>67,871</u>	<u>(51,541)</u>	<u>16,330</u>		<u>(415)</u>
		35	Net Interest			5	Change in use of Balances	175
		116	Anticipated Capitalisation			252	Additional New Home Bonus	(672)
		(644)	New Homes Bonus			(1,316)	Council Tax Freeze Grant	(174)
		184	Contribution to/from Balances			360	<u>Increase in -</u>	
		(19)	Collection Fund (Surplus)/Deficit			(20)	Anticipated Capitalisation Interest Receivable on Balances	136
							Collection Fund Surplus	(1)
		<u>16,592</u>	<u>Net Total General Fund Expenditure</u>			<u>15,611</u>	<u>Original Expenditure 2012/13</u>	<u>15,611</u>

ENVIRONMENT AGENCY MIDLANDS REGION Midlands Region Flood Defence Committee

	2011/12 £ 000	2012/13 £ 000
Gross Expenditure	£51,066	£43,004
Levies Raised	£3,000	£3,000
Council Tax Base	2,926	2,939

Changes in the Gross Budgeted expenditure between the years reflects the impact of the Government Spending Review and national prioritisation of capital projects.

ESTIMATED COMMITTED CAPITAL EXPENDITURE 2012/13

Gross Expenditure before external contributions	£ 000
Directorate of Housing, Planning & Regeneration and Regulatory Services General Fund	900
Directorate of Community Wellbeing	262
Directorate of Corporate Services	526
Directorate of Housing, Planning & Regeneration and Regulatory Services - HRA	13,568
Grand Total	<u>15,256</u>

EXTERNAL DEBT AT 31ST MARCH 2012

Fixed Rate	£79,190,000
Variable Rate	£2,000,000
Total	<u>£81,190,000</u>

LIABILITY

COUNCIL TAX

The person liable to pay the Council Tax for a dwelling is usually the person who appears first in the following table:

- a) a resident freeholder (owner/occupier);
- b) a resident leaseholder (including an assured tenant);
- c) a resident statutory or secure tenant;
- d) a resident licensee;
- e) a resident;
- f) the owner (where there are no residents).

A 'resident' is a person of 18 years or over who lives in the dwelling as their only or main home. Persons who are joint owners or joint tenants will be jointly liable for the one Council Tax bill for the dwelling. Partners of liable persons will also be jointly responsible. 'Joint and several liability' (as it is called) will be taken into account irrespective of whether one, some or all of those liable are named on the bill.

If you are liable or jointly liable for Council Tax you should advise the Council Tax office within 21 days of any change in circumstances affecting your liability or entitlement to Council Tax reduction.

RATES

From 1st April 2010 all non-domestic properties in England have been revalued. For details of your new valuation see <http://www.2010.voa.gov.uk/rli/>. Further information, including transitional arrangements, can be found on <http://www.voa.gov.uk/2010/REG/>.

COUNCIL TAX BANDING

Properties are banded for Council Tax by the Valuation Office Agency (part of Inland Revenue), not the Council. We cannot change the band of a property unless we are advised to do so by the Valuation Officer. For details, see the VOA website at www.voa.gov.uk.

For Council Tax banding enquiries contact:
DISTRICT VALUER / VALUATION / LISTING OFFICER
VALUATION OFFICE AGENCY
ENKALON HOUSE,
92 REGENT ROAD,
LEICESTER LE1 7DD

Telephone: 03000 505100

Parish	Parish/ Special Estimated Expenses	Council Tax Base	Parish/ Special Require- ment at Band D	Leics CC Require- ment at Band D	Comb- ined Fire Autho- rity	Leics Police Authority Require- ment at Band D	Cham- wood BC net Require- ment at Band D	COUNCIL TAX BANDS							
								A	B	C	D	E	F	G	H
	£		£	£	£	£	£	£	£	£	£	£	£	£	£
Anstley	203,000	2275.5	89.21	1063.00	53.38	173.87	102.62	988.05	1152.75	1317.41	1482.08	1811.42	2140.78	2470.13	2964.16
Barkby / Barkby Thorpe	7,750	161.8	47.90	1063.00	53.38	173.87	102.62	960.51	1120.62	1280.69	1440.77	1760.93	2081.11	2401.28	2881.54
Barrow-upon-Soar	152,440	2263.0	67.36	1063.00	53.38	173.87	102.62	973.49	1135.75	1297.99	1460.23	1784.72	2109.22	2433.72	2920.46
Beeby	0	34.8	0.00	1063.00	53.38	173.87	102.62	928.58	1083.36	1238.11	1392.87	1702.39	2011.92	2321.45	2785.74
Birstall	376,953	4255.3	88.58	1063.00	53.38	173.87	102.62	987.63	1152.26	1316.85	1481.45	1810.65	2139.87	2469.08	2962.90
Burton-on-the-Wolds, Cotes & Prestwold	26,500	538.0	49.26	1063.00	53.38	173.87	102.62	961.42	1121.67	1281.90	1442.13	1762.60	2083.07	2403.55	2884.26
Cossington	11,000	220.7	49.84	1063.00	53.38	173.87	102.62	961.81	1122.12	1282.41	1442.71	1763.31	2083.91	2404.52	2885.42
East Goscote	55,300	914.8	60.45	1063.00	53.38	173.87	102.62	968.88	1130.38	1291.84	1453.32	1776.27	2099.24	2422.20	2906.64
Hathern	36,750	749.9	49.01	1063.00	53.38	173.87	102.62	961.25	1121.48	1281.67	1441.88	1762.29	2082.71	2403.13	2883.76
Hoton	5,750	145.8	39.44	1063.00	53.38	173.87	102.62	954.87	1114.04	1273.17	1432.31	1750.59	2068.89	2387.18	2864.62
Mountsorrel	175,868	2811.3	62.56	1063.00	53.38	173.87	102.62	970.29	1132.02	1293.72	1455.43	1778.85	2102.28	2425.72	2910.86
Newtown Linford	38,000	511.9	74.23	1063.00	53.38	173.87	102.62	978.07	1141.09	1304.09	1467.10	1793.12	2119.14	2445.17	2934.20
Queniborough	36,000	963.0	37.38	1063.00	53.38	173.87	102.62	953.50	1112.43	1271.34	1430.25	1748.08	2065.91	2383.75	2860.50
Quorndon	167,250	2208.6	75.73	1063.00	53.38	173.87	102.62	979.07	1142.26	1305.43	1468.60	1794.95	2121.31	2447.67	2937.20
Ratcliffe-on-the-Wreake	2,500	86.0	29.07	1063.00	53.38	173.87	102.62	947.96	1105.97	1263.95	1421.94	1737.92	2053.91	2369.90	2843.88
Rearsby	18,008	452.1	39.83	1063.00	53.38	173.87	102.62	955.13	1114.34	1273.51	1432.70	1751.07	2069.45	2387.83	2865.40
Rothley	95,000	1754.5	54.15	1063.00	53.38	173.87	102.62	964.68	1125.48	1286.24	1447.02	1768.57	2090.14	2411.70	2894.04
Seagrave	15,600	261.2	59.72	1063.00	53.38	173.87	102.62	968.39	1129.81	1291.19	1452.59	1775.38	2098.18	2420.98	2905.18
Shepshed	312,859	4557.9	68.64	1063.00	53.38	173.87	102.62	974.34	1136.75	1299.12	1461.51	1786.28	2111.07	2435.85	2923.02
Sibley	162,225	2506.4	64.72	1063.00	53.38	173.87	102.62	971.73	1133.70	1295.64	1457.59	1781.49	2105.40	2429.32	2915.18
South Croxton	8,780	128.5	68.33	1063.00	53.38	173.87	102.62	974.13	1136.51	1298.85	1461.20	1785.90	2110.62	2435.33	2922.40
Swithland	2,500	148.5	16.84	1063.00	53.38	173.87	102.62	939.81	1096.46	1253.08	1409.71	1722.97	2036.24	2349.52	2819.42
Syston	392,500	4320.8	90.84	1063.00	53.38	173.87	102.62	989.14	1154.01	1318.86	1483.71	1813.42	2143.13	2472.85	2967.42
Thrussington	4,500	260.2	17.29	1063.00	53.38	173.87	102.62	940.11	1096.81	1253.48	1410.16	1723.52	2036.89	2350.27	2820.32
Thurcaston & Cropston	32,000	949.0	33.72	1063.00	53.38	173.87	102.62	951.06	1109.59	1268.08	1426.59	1743.60	2060.63	2377.65	2853.18
Thurmaston	306,580	2956.9	103.68	1063.00	53.38	173.87	102.62	997.70	1164.00	1330.27	1496.55	1829.11	2161.68	2494.25	2993.10
Ulverscroft	0	61.2	0.00	1063.00	53.38	173.87	102.62	928.58	1083.36	1238.11	1392.87	1702.39	2011.92	2321.45	2785.74
Walton-on-the-Wolds	3,000	127.2	23.58	1063.00	53.38	173.87	102.62	944.30	1101.70	1259.07	1416.45	1731.21	2045.98	2360.75	2832.90
Wanlip	2,000	81.5	24.54	1063.00	53.38	173.87	102.62	944.94	1102.45	1259.92	1417.41	1732.38	2047.37	2362.35	2834.82
Woodhouse	61,019	964.3	63.28	1063.00	53.38	173.87	102.62	970.77	1132.58	1294.36	1456.15	1779.73	2103.32	2426.92	2912.30
Wymeswold	18,700	574.4	32.56	1063.00	53.38	173.87	102.62	950.29	1108.68	1267.05	1425.43	1742.19	2058.95	2375.72	2850.86
Loughborough (Special Expenses)	1,247,368	16967.6	73.51	1063.00	53.38	173.87	102.62	977.59	1140.53	1303.45	1466.38	1792.24	2118.10	2443.97	2932.76
2012/13 *Average Figures	3,977,700	55212.6	72.04	1063.00	53.38	173.87	102.62	976.61	1139.37	1302.14	1464.91	1790.45	2115.98	2441.52	2929.82