

Decision under Delegated Powers
Additional Compliance Co-ordinator

Officer making the decision

Peter Oliver - Director of Housing and Wellbeing

Recommendations

- a) To permanently increase the establishment by one FTE (37 hours per week) at Q079 Compliance Co-ordinator at H058 reporting to the Compliance Manager Q072 with effect from 1st May 2024.

Reasons

- a) To provide additional capacity to support compliance with regulatory and legal requirements.

Authority for decision

The Constitution gives the Chief Executive, as head of paid service, delegated authority to agree changes to the establishment, within budget and without major operational disruption or interruption of services or involving a change from direct to indirect provision or vice-versa or other policy implications. This has been sub-delegated to Directors and Heads of Service, subject to certain conditions and this decision meets those conditions (DD0002 2021 refers).

Decision and date

Approved.



01.05.24

Background

Around 10% of domestic dwellings do not have a current EICR. A plan has been put in place to resolve this. This additional post forms part of this plan and will support achievement of the 100% targets set for compliance KPIs, generally.

Comments from HR

HR Adviser: Anna Cairns (25/4/24)

The normal recruitment process will need to be followed. Should there be any amendments to the Job Profile, please ensure the updated version is issued to the employee/s currently in this post.

HR seen recommendations (both draft and final, if amended): Yes

Financial Implications

To approve the permanent increase in establishment of 37 hours/week (1 FTE) for Q079 Compliance Co-ordinator in H058 at Grade C with effect from 1st May 2024 will cost £39,700 (full year costs based on 2024/25 Salary Master). Pro-rata costs for 2024/25 will be approx. £36,400.

To be fully funded by the HRA Financing Fund as per Cabinet report 1st June 2023. Delegated authority has been given to the Director of Housing and Wellbeing in consultation with the Lead Member for Public and Private Sector Housing and the Council's Section 151 Officer or Head of Finance to draw down from the HRA Financing Fund a sum of up to £500k each year to fund initiatives to meet the challenges arising from a complex operating environment and improve services provided to tenants.

Risk Management

No specific risks have been identified with this report.

Key decision: No

Appendices

There are none.