

PARISH COUNCIL ELECTION
THURSDAY 3RD MAY 2007

CANDIDATES' GUIDE

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PART ONE

THIS GUIDE, ELECTIONS STAFF AND THE ELECTION TIMETABLE

1. ABOUT THIS GUIDE

This Guide has been prepared to help prospective candidates, and contains information on various aspects of the elections process which will be useful for all candidates. Inevitably it is lengthy, but it has been divided into sections to make it easier to use for reference. A more extensive version including examples and fuller explanation of terms is available from the Electoral Commission and can be downloaded from the website www.electoralcommission.org.uk.

The attention of prospective candidates and agents is particularly drawn to the sections relating to qualifications for candidature, the submission of Nomination Papers and Consents to Nomination, and the provisions of the Local Elections (Parishes and Communities)(England and Wales) Rules 2006, which should be read **BEFORE** the completion and submission of Nomination Papers.

If you have any queries on the Guide, or on elections generally, please do not hesitate to contact the elections office.

2. RETURNING OFFICER AND ELECTIONS STAFF

The Returning Officer is B. HAYES, and the elections office is at Electoral Services, Council Offices, Southfield Road, Loughborough, LE11 2TX. Elections Office staff can be contacted either via the Council's main number (01509 263151) or on 01509 634613/2. Enquiries about the electoral register should be made via the main number - 01509 263151.

3. TIMETABLE

The elections process is governed by a statutory timetable, which is summarised below. Within this Guide you will find further references to the matters required by the timetable and, where necessary, additional information will be supplied to candidates between the close of nominations and the day of the poll. For ease of reference, a separate timetable is included with the documents attached to this Guide.

Publication of Notice of Election	not later than Tuesday 27th March 2007 Charnwood will publish on Friday 23rd March 2007
Delivery of Nominations	from Friday 23rd March 2007 to NOON on Wednesday 4th April 2007
Statement as to Persons Nominated	not later than NOON on Tuesday 10th April 2007
Notice of Withdrawal	not later than NOON on Wednesday 11th April 2007
Last day for requests for a new postal vote, or to change or cancel existing postal, proxy or postal proxy facility	not later than 5pm on Wednesday 18th April 2007
Deadline for applications to be included in the register of electors to be used for the election	Wednesday 18th April 2007
Proxy Voting Applications	not later than 5pm on Wednesday 25th April 2007

Publication of Notice of Poll

Wednesday 25th April 2007

Proxy Voting Applications
(Medical Emergency)

Thursday 3rd May 2007

Appointment of Polling or
Counting Agents

not later than Thursday 26th April 2007

Polling Day

Thursday 3rd May 2007

Return of Election Expenses

not later than Thursday 31st May 2007
or Friday 1st June 2007 if result declared after
Midnight.

PART TWO

CANDIDATES - NOMINATION/WITHDRAWAL AND ELECTION AGENT

4. QUALIFICATIONS FOR CANDIDATURE

To qualify as a candidate a person must be 18 years of age and a Commonwealth citizen, citizen of the Republic of Ireland or a citizen of another Member State of the European Union and either

- (a) be registered as a local government elector within the Parish; or
- (b) have occupied as owner or tenant any land or other premises within the Parish during the whole of the previous twelve months; or
- (c) his/her principal or only place of work during the previous twelve months has been in the area of the Parish; or
- (d) have resided within the Parish or within 4.8 kilometres (three miles) thereof during the whole of the previous twelve months.

(The 'previous twelve months' means the twelve months preceding the day on which he/she is nominated as a candidate).

There are certain disqualifications for election and holding office as a member of a local authority. These are contained in Section 80 of the Local Government Act, 1972 (as amended). The main disqualifications are as shown below and Section 80 (as amended) is included with the Nomination Papers attached to this Guide.

- (a) holding a paid office under the local authority;
- (b) bankruptcy;
- (c) having been sentenced to a term of imprisonment (whether suspended or not) of not less than three months without the option of a fine, during the five years preceding the election;
- (d) being disqualified under any enactment relating to corrupt or illegal practices;

The qualifications for candidature are also set out on the *Candidates' Consent to Nomination* attached to this Guide (see also paragraph 7 below).

5. NOMINATION

Two Nomination Papers are attached to this Guide - only ONE need be submitted, the second is provided for use in case of errors or mistakes being made on the first. Further Nomination Papers, if required, may be obtained from the staff listed in paragraph 2.

Great care must be taken in the completion of Nomination Papers, to ensure that nominations are not ruled to be invalid, and the information contained in the following paragraphs should be read and adhered to.

Each candidate must be nominated on a separate Nomination Paper in the prescribed form.

The Nomination Paper must give the full names (surname first) and home address of the candidate. The description if any must not exceed **SIX** words in length and need not refer to his rank, profession or calling so long as with the candidate's other particulars it is sufficient to identify him. There are restrictions as to the unauthorised use of a *description* that may lead voters to associate a candidate with a registered political party (see paragraph 7 for further information). If you are standing for election in the name of a qualifying registered party, you

may use the authorised description of that party. A candidate's description, as shown on the Nomination Paper, will appear on all notices, ballot papers etc. used in conjunction with his or her candidature. Where a candidate is commonly known by a name other than their first name or surname this can be included - for example, it could be entered as Jones, Anthony and the commonly used forenames section could show "Tony". This would mean that the ballot paper would read "Jones, Tony". This would then appear on all the various notices as well as the ballot paper.

Nomination Papers must be subscribed by a proposer and a seconder.

The proposer and seconder must be local government electors of the Parish or, if the Parish is divided into Wards, the Parish Ward. Their electoral numbers must be given on the Nomination Paper. A person's electoral number is his/her number in the register to be used at the election **together with the distinctive letters of the relevant parliamentary polling district** - e.g. FG 100. The distinctive letters are printed on the front of the register of electors for the polling district. No person shall sign more Nomination Papers than there are vacancies in the Parish or Parish Ward or sign more than one Nomination Paper in respect of the same candidate.

Care must be taken to ensure that the polling district letters and the electoral numbers used on the Nomination Paper are those for the current register and NOT those on a previous register.

The rules require these persons to **sign** the Nomination Paper and they should use their **usual signatures**, even if the Register of Electors entry happens to be different or inaccurate. **ON NO ACCOUNT SHOULD THE SURNAME BE WRITTEN FIRST** as is the order in the Register, or names written in full, unless that is their normal signature.

It would be very helpful if they could also **PRINT THEIR NAME AS SIGNED** alongside their signature, in the column provided.

In order to ensure the validity of the nomination, and to reduce the likelihood of its validity being challenged, you are advised to ensure that Nomination Papers are free of errors and crossings out. The use of tippex or other corrective fluids is not recommended, and could result in the nomination being declared invalid. In the event of a Nomination Paper being declared invalid, any person who signed the nomination cannot sign another Nomination Paper if this results in that person having signed more Nomination Papers than there are Members to be elected for that Parish or Parish Ward.

6. CONSENT TO NOMINATION

The candidate must, on or within one month before the last day and time for the delivery of Nomination Papers, deliver to the Returning Officer a *Consent to Nomination* signed by him/her and containing a statement declaring with reference to the day of his/her nomination that to the best of his/her belief he/she is qualified to be elected, and giving particulars of the qualification. The consent must be attested by a witness. The nomination is **NOT** valid unless the consent, properly completed and attested, is delivered within the time stated.

A Consent Form is included with the Nomination Papers attached to this Guide.

As mentioned above there are several qualifications for candidature, and these are set out on the consent form - **all candidates are recommended to indicate ALL of the qualifications which apply to them**. Although failure to indicate more than one qualification will not, in itself, affect the validity of the nomination, it is good practice and could avoid a future loss of reasons for qualification.

7. USE OF NAME OF REGISTERED POLITICAL PARTY

As a consequence of the Political Parties, Elections and Referendums Act 2000, a nomination paper may **NOT** include a description of a candidate which is likely to lead voters to associate the candidate with a registered political party, unless the description is authorised by a certificate which is :-

- (a) issued on or on behalf of the registered nominating officer of the party, and
- (b) received by the Returning Officer during the period for the delivery of nomination papers.

If the Returning Officer is of the opinion that a nomination paper does not meet the requirements outlined above, at the close of the period for delivery of nomination papers he will declare the nomination invalid.

Because of the confusion that the mistaken or unauthorised use of a political description could cause, candidates and their agents are strongly advised to consider their use of any such description carefully before submitting a nomination paper. They should ensure that the proper authorisation certificate has been made and that it is submitted to the Returning Officer within the specified period, preferably at the same time as the submission of the nomination paper. A party description can be one of the 12 permissible descriptions registered with the Electoral Commission in respect of the relevant party.

8. REQUEST FOR USE OF POLITICAL PARTY EMBLEM

Where a candidate has been properly authorised by a Party's Nominating Officer to use a description, a candidate may request that the ballot paper contains against their particulars the party's registered emblem.

The request for use of the registered emblem must be made in writing to the Returning Officer and be received by him during the period for delivery of nomination papers.

9. DELIVERY OF NOMINATION PAPERS

Nomination Papers (and the Consent to Nomination) must be delivered to the **Returning Officer** at the **Electoral Services Office, Electoral Services, Council Offices, Southfield Road, Loughborough, LE11 2TX** by **NOON** on **Wednesday 4th April 2007** at the **LATEST**.

The Notice of Election will be published on Friday 23rd March 2007 and nominations may be delivered from that date, between the hours of 9 a.m. and 5 p.m. on Mondays to Fridays, excluding Good Friday and Easter Monday. Candidates are requested to submit the completed Nomination Papers as soon as they possibly can after the publication of the Notice of Election. In particular, nominations should not be left until the last two days if this can at all be avoided, as in the case of an error being discovered, the candidate may not have time to submit a fresh Nomination Paper.

If a candidate is nominated by more than one Nomination Paper he/she is asked to indicate the one selected to be used for the purpose of the Notice of Poll. If he/she does not do so, the Returning Officer will select the one to be used.

Please note the requirement for both the Nomination Paper and the Consent to be delivered to the **Electoral Services Office** by **NOON** on **Wednesday 4th April 2007**. On no account will any Nomination Paper or Consent be accepted after that time. The delivery by a candidate of either document to an office other than the Electoral Services Office or to another of the Council's office locations will not be sufficient to meet this requirement.

10. VALIDITY OF NOMINATION

The Returning Officer or his Deputy will decide upon the validity or otherwise of nominations as soon as practicable after delivery of the Nomination Paper - where possible an informal indication will be given at the time of delivery, in the presence of the candidate, however this may not always be possible, especially at busy periods. A notice of the decision on the validity

of the Nomination will be sent to each candidate.

11. STATEMENT OF PERSONS NOMINATED

A Statement of Persons Nominated has to be published not later than **NOON on Tuesday 10th April 2007**. A copy of this Statement will be sent to candidates as soon as possible after the close of nominations.

As well as showing the persons who stand nominated, it will show the reasons why any other person nominated no longer stands nominated.

12. WITHDRAWAL FROM CANDIDATURE

A candidate may withdraw his/her candidature if a notice of withdrawal signed by himself/herself and attested by one witness is delivered to the Returning Officer by **NOON on Wednesday 11th April 2007**.

13. REGISTER OF ELECTORS

Each candidate is entitled to one free copy of the Register for the Parish or Parish Ward in which he/she is intending to stand. This will be supplied on request and, unless a printed version is preferred, will be supplied in data format.

14. ELECTION AGENT

A candidate at a Parish election need not appoint an Election Agent, and where appointed their functions are limited, as the Rules do not make provision for an Election Agent to attend at the issue and opening of postal ballot papers, or at polling stations or at the counting of the votes. An agent may, however, be appointed for the purposes of making a return of the candidate's election expenses.

PART THREE

ADDITIONAL INFORMATION, ABSENT VOTING AND SECRECY

15. ADDITIONAL ARRANGEMENTS

As soon as possible after the last day for withdrawal (NOON on Wednesday 11th April 2007) the Candidate will be notified of the polling station arrangements, arrangements for the opening of postal voters' ballot papers, appointment of polling and counting agents and agents for the opening of postal voters' ballot papers (as to which see also paragraphs 20 to 22 below), and arrangements for the counting of votes.

16. ABSENT VOTERS

Supplies of forms for persons to apply to vote by post or proxy are available from the Electoral Services Office.

The final date for new postal vote applications or for electors or their proxies who already have an indefinite or fixed period absent vote to alter their details is 5pm on Wednesday 18th April 2007.

The final date for proxy voting applications in respect of this election is 5pm on Wednesday 25th April 2007.

The final date for late proxy voting applications on the grounds of a medical emergency (these must be countersigned by a suitably qualified person) is 5pm on Thursday 3rd May 2007.

Please note that the above deadlines are absolute and that properly completed applications must be received at the Electoral Services Office, Electoral Services, Council Offices, Southfield Road, Loughborough, LE11 2TX, by the times and dates shown.

Each candidate is entitled to a copy of the lists of absent voters. These will be supplied, on request, as soon as possible after the last time for the receipt of applications - i.e. Wednesday 18th April 2007.

17. REQUIREMENT FOR SECRECY

Candidates and all other persons concerned with the elections will be required to ensure the secrecy of the ballot in all its stages. Candidates, polling and counting agents, and agents appointed for the opening of postal ballot papers will be issued with a copy of the secrecy requirements.

18. NOTICE OF POLL AND POLL CARDS

Where an election is contested a Notice of Poll will be published, giving the details of the candidates and polling arrangements, and a copy of the Notice will be sent to all candidates. Poll Cards will be issued, and will give details of the polling station, and the date and hours of the poll. It is intended to issue these in time for electors to have the opportunity to apply for a postal or proxy vote before the deadline referred to above. Postal Poll Cards will also be sent to postal voters to confirm existing arrangements and give time to change postal voting arrangements if necessary.

PART FOUR

TELLERS, POLLING/COUNTING AGENTS AND AGENTS FOR POSTAL VOTE PROCEEDINGS

19. TELLERS AT POLLING STATIONS

It is common practice for some candidates to appoint 'tellers' to stand outside polling stations and identify electors who have voted, but their activities can sometimes be confusing or intimidating to voters. Tellers are not permitted to be inside the polling station other than to exercise their own vote or to vote as a proxy.

Attached to this Candidates Guide is a "Tellers Guide", for election agents and tellers, which is based on guidance produced by the Home Office. A further copy of the Guide will be supplied to election agents later in the elections period, and they will be requested to ensure that all candidates and tellers are aware of its content. It will also be supplied to the Presiding Officers who will be officiating at polling stations on the day of the poll. The purpose of the Guide is to help ensure that the activities of tellers remain within the bounds of what is acceptable.

It must be noted that Tellers have no status as far as electoral law is concerned and should concern themselves **only** with checking who has voted. Anything else could give rise to the risk of allegations of undue influence or antagonising voters.

20. POLLING AGENTS

The appointment of any polling agents has to be notified to the Returning Officer **by no later than Thursday 26th April 2007**. A Form for this purpose will be supplied.

There is often confusion as to the necessity to appoint polling agents and as to their purpose. Please note therefore:

- (i) that there is no *requirement* for polling agents to be appointed;
- (ii) that the purpose of polling agents is to detect personation in polling stations;
- (iii) that a polling agent may mark a copy of the register at the polling station with the details of electors who have voted, but that a register will NOT be supplied by the Returning Officer for this purpose (other than on payment of the prescribed fee for copies of the electoral register) and that the removal of such a marked copy from the polling station is not permitted during the hours of the poll;
- (iv) that not more than one polling agent may be admitted at the same time to a polling station on behalf of the same candidate; and
- (v) that not more than four polling agents may attend at any particular polling station unless the Returning Officer, by notice, allows a greater number. In the event of a greater number being appointed, the Returning Officer shall draw lots to determine which agents are permitted to attend.

21. COUNTING AGENTS

Every candidate may appoint counting agents to attend at the counting of the votes. Notice of the appointment must be given by **no later than Thursday 26th April 2007** and a Form for the purpose will be supplied in due course. The Returning Officer can set limits to the number of counting agents who can be appointed on behalf of each candidate, and the permissible number will be notified.

22. AGENTS FOR THE OPENING OF POSTAL BALLOT PAPERS

A candidate may attend the opening of postal ballot papers without giving notice, and may also appoint agents to attend. Notice of the time/place for the opening and of the number of agents who may be appointed for each candidate will be given as soon as possible after the last day for withdrawals. Notice of any appointments must be given not later than the date and time fixed for opening, and a Form for the purpose will be supplied.

PART FIVE

POLLING DAY, THE COUNT AND "AFTER THE ELECTION"

23. HOURS OF POLL

The hours of the poll will be 7 am to 10 pm.

There are provisions for a poll not to take place or to be abandoned or adjourned in the event of the death of a candidate or of "riot or open violence". In the hopefully unlikely event of any of these circumstances arising, the candidates will be advised as soon as possible.

24. POLLING STATIONS - LOCATION AND ADMISSION

Details of polling stations will be forwarded after the final date for withdrawal of candidature.

The only persons entitled to be in a polling station are as follows:-

- The Returning Officer and members of his staff
- Presiding Officer
- Poll Clerk(s)
- Police Officer
- Voter (and person assisting voter with disabilities)
- Candidate
- Polling Agents

As mentioned in paragraph 17, all persons in attendance at the polling station must adhere to the statutory provisions relating to the requirement for secrecy.

25. THE COUNT

Details of the venue and time of the count, and of the number of counting agents who may be appointed, will be supplied. The candidate and his/her spouse/partner may attend the count without giving notice.

Please note that only the Returning Officer and his staff can enter the enclosed Counting area.

26. ACCEPTANCE OF OFFICE

A successful candidate must make a "Declaration of Acceptance of Office" in a prescribed form before or at the first meeting of the parish council after his/her election or, if the council at that meeting so permit, before or at a later meeting fixed by the parish council. If a successful candidate fails to make the declaration in that time, his/her office will become vacant.

27. QUESTIONING AN ELECTION

A parish council election can be questioned only by way of an election petition. The petition must normally be presented to the High Court within 21 days after the date on which the election was held. If presented on the grounds of a corrupt or illegal practice after the election, or of a complaint relating to election expenses, it may, in certain cases, be presented at a later date.

28. ELECTION EXPENSES

The Return of Election Expenses must be submitted by **Thursday 31st May 2007**, or Friday 1st June 2007 if the result is declared after midnight.

Part Six of this Guide gives information about election expenses, and candidates/election

agents are recommended to read it carefully. The law relating to election expenses is complex, and Part Six attempts to summarise the law as far as possible. However, if your election campaign is being financed partly by donations or sponsorship, then it is your responsibility to make yourself aware of all of the statutory requirements.

PART SIX

ELECTION EXPENSES AND THE ELECTION CAMPAIGN

The following guidance is only intended to provide the candidate with general information on this complex matter. Candidates should always obtain their own legal advice regarding this subject.

29. DEFINITION OF CANDIDATE

A person becomes a candidate at an election under the local government Act either:-

- (a) on the last day for publication of notice of an election if on or before that day he has been declared by himself (or by someone else) to be a candidate; or otherwise, either;
- (b) on the day on which he declares himself (or is so declared by someone else) to be a candidate; or
- (c) on the day on which he is nominated as a candidate at the election (whichever is the earlier).

30. DEFINITION OF ELECTION EXPENSES

Election expenses in relation to a candidate means expenses incurred in respect of:

- (a) the acquisition or use of any property, or
- (b) the provision by any person of any goods, services or facilities,

which is or are used for the purpose of the candidate's election after the date when he becomes a candidate at the election (see definition of candidate above). This applies whether the expenses were incurred before or after that date.

The following, however, are not regarded as election expenses:

- (a) the payment of any candidate's deposit required in respect of the election.
- (b) the publication of any matter, other than in an advertisement, relating to the election in:
 - (i) a newspaper or periodical
 - (ii) a broadcast made by the BBC or SC4
 - (iii) a programme including any service licensed under the Broadcasting Acts
- (c) the provision of any facilities provided in pursuance of any right conferred on candidates at an election (e.g. schools and meeting rooms), other than facilities in respect of which expenses fall to be defrayed by virtue of ss.95(4) and 96(4) of the RPA 1983.
- (d) the provision by any individual of his own services which he provides voluntarily in his own time and free of charge. (The Electoral Commission takes the view that this includes normal paid annual leave, but excludes special paid leave or additional annual leave provided by an employer to allow such voluntary work to be undertaken).

31. INCURRING OF ELECTION EXPENSES

Candidates should treat the actual expense incurred in respect of the use of any property, goods, services or facilities as the election expense. Where property, goods, services or facilities used for the purposes of a candidate's election were also used for some other purpose, the election expense is regarded as that proportion of the total costs that can reasonably be apportioned to the use of the property etc. for the purpose of the candidate's election.

32. NOTIONAL EXPENDITURE

Where property, goods, services or facilities are provided to a candidate (and used for the purpose of his election) free of charge or at a discount of more than 10% of the market/commercial value, candidates should value these expenses at the commercial/market rate that would otherwise have been payable in respect of the services etc. incurred.

33. ELECTION EXPENSES LIMIT

Election expenses must not exceed £600 with an additional 5p for every entry in the register for the Parish or the Parish Ward as at the time of publication of the Notice of Election.

Where there are two joint candidates for the same Parish or Parish Ward then the maximum amount mentioned above shall be reduced by a quarter and if there are more than two joint candidates by one-third. Joint candidates are candidates who employ the same clerks or messengers, or hire or use the same committee room or publish a joint address, circular or notice at the election.

Where the poll is countermanded or abandoned because of the death of a candidate, the maximum for any other candidates remaining validly nominated is twice the amount calculated as above.

34. PAYMENT OF ELECTION EXPENSES

Every payment made by a candidate in respect of election expenses must, except where the amount is less than £10, be vouched for by a bill stating the particulars, or by a receipt. Every claim against any person in respect of any election expenses incurred by or on behalf of a candidate must be sent to him/her within 14 days of the day of the election. If not so sent, it must not be paid except by order of a court.

All election expenses must be paid within 28 days of the day of election, unless later payment is allowed by a court. Every agent of a candidate must within 23 days of the day of election make a true return to the candidate in writing of all election expenses incurred by the agent.

35. RETURN OF ELECTION EXPENSES

Within 28 days after the day of election (i.e. **Thursday 31st May 2007**) every candidate must deliver to the Proper Officer of the District Council a return of all election expenses incurred by the candidate or his agents, together with the bills or receipts for amounts of £10 and over. This return must be accompanied by a declaration, in a prescribed form, made by the candidate declaring that to the best of his/her knowledge and belief the return is accurate.

This return is required for the purpose of confirming that the expenses incurred do not exceed the authorised amount. **It does not, of course, entitle the candidate to any refund of such expenses from the Council.**

The necessary forms will be forwarded to candidates for completion and return.

Failure by a candidate to deliver the return or declaration within the prescribed time constitutes an illegal practice; knowingly making a false declaration constitutes a corrupt practice. A candidate or election agent may in certain instances, e.g. illness or inadvertence, apply to a court for an 'authorised excuse'.

Candidates should be aware that the returns and declarations must be kept by the Proper Officer at the Electoral Services Office, Electoral Services, Council Offices, Southfield Road, Loughborough, LE11 2TX for a period of twelve months after they have been delivered, and during that time they are available for inspection by any person on payment of the prescribed fee (£5.00). Copies must also be provided, again on payment of the prescribed fee (£0.20 per side).

IT IS NOT THE RETURNING OFFICER'S DUTY TO REMIND CANDIDATES WHO HAVE NOT DELIVERED THEIR RETURNS AND DECLARATIONS ON TIME NOR TO CHECK ANY PART OF THE RETURNS OR DECLARATIONS.

36. CORRUPT AND ILLEGAL PRACTICES

A person found guilty of a corrupt practice is, in general, liable to imprisonment for up to a year, or to a fine, or to both, and is disqualified for five years from being registered as an elector, voting or holding any elective office. If an elected candidate is reported guilty of a corrupt practice by an election court, his/her election will be void.

It is a corrupt practice to influence, or attempt to influence, a person in the way he/she votes by:-

- (a) treating, i.e. providing food, drink or entertainment
- (b) undue influence, i.e. using or threatening any kind of force, violence or duress
- (c) bribery, i.e. giving any gift or procuring any office

It is also now a corrupt practice to make a false statement of the name or home address of a candidate or to forge or fraudulently obtain the signature of a subscriber on a nomination paper.

A person convicted of an illegal practice is liable to a fine not exceeding £5000 and is disqualified from being registered as an elector for five years or voting at any election in the area for which the election is held. If an elected candidate is reported guilty of an illegal practice by an election court, his/her election will be void.

A candidate or agent may be convicted of an illegal practice if he/she :-

- (a) makes or publishes any false statement of fact in relation to the candidate's personal character or conduct unless he/she can show that he had reasonable grounds for believing, and did believe the statement to be true.
- (b) publishes a false statement of a candidate's withdrawal for the purpose of promoting or procuring the election of another candidate.
- (c) pays any voter for the exhibition of any election address, bill or notice unless the voter's ordinary business is that of an advertising agent;
- (d) prints, publishes, posts or distributes any bill, placard or poster promoting or procuring the election of a candidate **unless it bears on the face of it the name and address of the printer and promoter and of any person on whose behalf it is being published (and who is not the promoter) ;**
- (e) employs or engages canvassers for payment.
- (f) with intent to influence the voting makes use of any television or other wireless transmitting station outside the United Kingdom otherwise than under arrangements for a broadcast by the B.B.C., Sianel Pedwar Cymru, or the holder of any licence granted by the Independent Television Commission or the Radio Authority.

The publication of the results of exit polls (or any statement as to how voters have voted based on information given by voters after they have voted) or any forecast of the result based on such information is now also prohibited.

37. DISPLAY OF ADVERTISEMENTS

Any advertisements, posters etc. relating specifically to a pending election **must be removed within fourteen days after the close of the poll.**

Posters are also subject to other planning controls and the permission of site owners should always be obtained.

The above guide, is intended to provide helpful guidance to candidates and their agents. Candidates should always seek their own legal advice on matters of electoral law. Furthermore, whilst every effort has been made to ensure the accuracy of the contents of this guide, the Returning Officer or Deputy Returning Officer can accept no responsibility for any consequences arising from any errors or omissions in this guide.