

Charnwood Borough Council

Equality Impact Assessment

Title	Hackney Carriage and Private Hire Licence fee increase
Date	17 th January 2011
Lead Officer	Malcolm Burton
Team Members this could include representatives from the service, other services in the Authority, service users, partners, stakeholders and external service providers.	Rachel Beaumont, Humaa Noori

Step 1 – Setting Out the Parameters of the Assessment

A. Scope: Outline the scope of what is being assessed	
The proposed licence fee increase	
B. Objectives and outcomes: Identify the objectives/outcomes of what is being assessed	
1.	The licence fees for drivers, vehicle and operators licences are subject to periodic review and have not risen for two years. The fee increases are being proposed to enable the licensing function to be properly funded
2.	
3.	
4.	

Step 2 – What we already know and where there are gaps

<p>Available research and data</p> <ul style="list-style-type: none"> ▪ Details/results of consultation undertaken i.e. who, when, how, and findings from consultation ▪ Findings from previous Equality Impact Assessments ▪ Demographic information ▪ Anecdotal and other evidence ▪ Areas where we lack the information required
<p>The proposals have to be circulated in local newspapers, and advertised at the council offices, which forms the main part of the consultation. The trade, via the trade associations are also consulted directly. Legislation requires that any objections to the proposed increase must be considered by the Council, and in practice, this happens.</p>

Step 3 – Do we need to seek the views of others and if so, who?

Determine whether there is a need for further consultation or satisfaction testing
As step 2

Step 4 – Findings

Diversity areas	Evidence of adverse/differential impact on specific groups Unmet needs that have been identified Any evidence of non-compliance with legislation
Age	None
Disability (physical, learning, sensory, mental health)	None
Gender	None
Religious Belief	None
Racial Group	None
Sexual Orientation	None
Transgender	None
All	None – All drivers have equal capacity to earn, and the price increase does not impact any equality group differently

Assessment rating at first assessment: Red Amber Green

Step 5 – What we need to do

This could include issues such as: gaps in data hence further consultation/research is required, actions needed to address inequality/adverse impact, the need to amend processes e.g. future procurement arrangements or ease of accessibility to a service. <i>The issues identified should inform your Service Plan and, if appropriate, your Consultation Plan</i>			
Objective	Action	Time-scale	Responsible Officer
	Revisit the EIA following consultation	April 2011	Licensing Manager

Step 6 – Who needs to know and how they will be informed

	Who needs to know	How they will be informed
Employees in the service	Licensing, contact centre and customer service staff	Internal circulation
Employees in other services		
Service users	Drivers, operators and proprietors	External circulation, advertising, electronic links.
Partners and stakeholders		
Others		
To ensure ease of access, what other communication needs/concerns are there?		