

## Equality Impact Assessment Report Template

<b>Name of policy, procedure or function: Fairtrade</b>				
<b>Service Area:</b> Change Management	<b>Team Members:</b> Karl Letten, Janki Manek	<b>Date:</b> December 2007		
<b>Findings</b>				
<p><b>General</b></p> <p>To retain Fairtrade Borough Status for the borough of Charnwood it is essential to raise awareness of fair-trade issues and of Fairtrade products to businesses and members of Charnwood. It is also essential to ensure that the borough council continues to support the Fairtrade Borough work and meet goal 1 of the 5 Fairtrade Borough Goals.</p> <p>Consequently, this will affect members of staff and elected members internally and members of the public, local businesses, local cafes and restaurants, local shops and Charnwood Action for Fairtrade.</p> <p><b>Specific Equality Ares</b></p> <p>The only situation in which certain groups may be disadvantaged and there has been a lack of involvement is due to the lack of promotional literature in various languages and formats. As a result, by producing more promotional literature in different languages will lead to more awareness of Fairtrade.</p>				
<b>Further Actions</b>				
<b>Problem/barrier identified</b>	<b>Actions to overcome problem/barrier</b>	<b>Resources required</b>	<b>Responsibility</b>	<b>Target date</b>

Lack of awareness raising with diverse groups on Fairtrade	Develop awareness raising with whole community on Fairtrade issues.	Officer time	Change Programme Support Officer (Environment)	Sept 08
Lack of promotion of Fairtrade issues amongst local schools	Develop activities with Charnwood Action For Fairtrade (CAFF) to work with local schools to raise awareness of Fairtrade and create Fairtrade Schools	Officer time and use of resources from Fairtrade Foundations	Change programme Support Officer (Environment)	Sept 08