



FORWARD PLAN

**1st February 2012 to
31st May 2012**

**Published
18th January 2012**

What is the Forward Plan?

Each month, the Council publishes a Forward Plan of decisions to be taken in the following four months.

The Forward Plan sets out matters which it is believed will be the subject of a key decision and those other matters which are of particular public interest.

What is a Key Decision?

A key decision is one which:

- commits the Council to expenditure, savings or increases or reductions in income of £100,000 or more;
- makes proposals to the Council in relation to the budget or the policy framework under Budget and Policy Framework Rule 2(a); or
- will result in the closure of any facility from which Borough Council services are provided or a reduction by more than 10% in the level of a discrete service provided.

In other cases the impact of the decision will be considered in terms of the strategic nature of the decision, the effect on the amenity of the community or quality of service provided by the Council to a significant number of people living or working in the locality affected, the size of the area affected and the likely public interest in the decision.

Consultation

Members of the Public are invited to make representations about any item included in the Forward Plan in writing (including via e-mail) and are welcome to attend meetings of the Cabinet and Council when these decisions are due to be taken in public session.

Other information

This Forward Plan supersedes all previous Forward Plans.

Anyone wishing to make representations on any issues referred to in the Plan should contact the officer detailed in the right hand column.

Any representations should be submitted by midday on the working day preceding the date on which the decision is due to be taken.

If you have any general queries about this plan, please contact:

Darren Tilley

Democratic Services, Charnwood Borough Council,

Southfield Road, Loughborough, Leicestershire, LE11 2TX

Tel: (01509) 634783

e-mail: darren.tilley@charnwood.gov.uk

FORWARD PLAN OF KEY DECISIONS

Decision Item	What is the nature of decision to be taken?	Who will take the decision?	When is the earliest a decision will be taken?	Documents to be considered?	Will the report be considered in public?	Will the report be considered by Scrutiny?	Who will be consulted and how?	Who can give me more information?
Disposal of Land – Sileby	To discuss options for sale of land in Sileby.	Cabinet	16 th February 2012	Report	No	Overview Scrutiny Group – 13 th February 2012	None required	Simon Jackson Strategic Director of Corporate Services Tel: 01509 634699 simon.jackson@charnwood.gov.uk
Housing Revenue Account – Self Financing 30 Year Business Plan	To present the 30 year business plan for housing which takes into account new legislation around self financing. The plan will cover investment decisions in the Council's stock over a 30 year period as part of the move to a self financing HRA.	Cabinet Council	16 th February 2012 27 th February 2012	Report Report	Yes Yes	To be determined	Tenants will be consulted on the 30 year Business Plan. Internally the Asset Management Group and Corporate Management Team will be consulted.	David Harris Head of Housing Tel: 01509 634780 david.harris@charnwood.gov.uk John Casey Head of Finance and Property Services Tel: 01509 634810 john.casey@charnwood.gov.uk
Capital Plan 2012-13 to 2013-14	To approve the Capital Plan for 2012-13 to 2013-14.	Cabinet Council	16 th February 2012 27 th February 2012	Report	Yes	To be determined	Consultation on the draft Capital Plan	John Casey Head of Finance and Property Services Tel: 01509 634810 john.casey@charnwood.gov.uk

Decision Item	What is the nature of decision to be taken?	Who will take the decision?	When is the earliest a decision will be taken?	Documents to be considered?	Will the report be considered in public?	Will the report be considered by Scrutiny?	Who will be consulted and how?	Who can give me more information?
2012-13 General Fund and HRA Revenue Budgets and Council Tax	To seek approval to the Revenue Budget, Capital Plan, Financial Plan for 2012-13 and to propose the Council Tax for approval by Council.	Cabinet Council	16 th February 2012 27 th February 2012	Report	Yes	To be determined	Consultation on the draft budget.	John Casey Head of Finance and Property Services Tel: 01509 634810 john.casey@charnwood.gov.uk
New Corporate Plan 2012 - 2016	To consider the final version of the Corporate Plan 2012 – 2016 following consultation.	Cabinet Council	15 th March 2012 23 rd April 2012	Report	Yes	Policy Scrutiny Group –3 rd January 2012	Consultation will be undertaken using an online customer survey along with a series of roadshows to facilitate face to face consultation. Diverse groups will be targeted through events held at specific venue.	Geoff Parker Chief Executive Tel: 01509 634800 geoff.parker@charnwood.gov.uk
Capital Plan Amendment Report	To consider and approve amendments to the 2010-11 to 2011-12 Capital Plan.	Cabinet Council	15 th March 2012 23 rd April 2012	Report	Yes	To be determined	None required.	John Casey Head of Finance and Property Services Tel: 01509 634810 john.casey@charnwood.gov.uk
Annual Procurement Plan	To seek approval of the Annual Procurement Plan for 2012-13.	Cabinet	15 th March 2012	Report	Yes	To be determined	None required.	John Casey Head of Finance and Property Services Tel: 01509 634810 john.casey@charnwood.gov.uk

Decision Item	What is the nature of decision to be taken?	Who will take the decision?	When is the earliest a decision will be taken?	Documents to be considered?	Will the report be considered in public?	Will the report be considered by Scrutiny?	Who will be consulted and how?	Who can give me more information?
Charnwood Local Development Framework - Local Development Scheme Review	To set out the Council's programme of local development documents to be prepared over the next 3 years along with their key preparatory milestones.	Cabinet	15 th March 2012	Report	Yes	Overview Scrutiny Group – 12 th March 2012	None required.	Richard Bennett Head of Planning and Regeneration Tel: 01509 634763 Richard.bennett@charnwood.gov.uk
Insurance Contract	To recommend the award of the Council's insurance contract for the period from June 2012 to May 2017	Cabinet	12 th April 2012	Report	Yes	To be determined	Internal.	Adrian Ward Head of Strategic Support Tel: 01509 634573 adrian.ward@charnwood.gov.uk
MRA Capital Programme	To approve the annual investment programme for improvements to the Council's housing stock.	Cabinet	12 th April 2012	Report	Yes	To be determined	Consultation with the tenants steering group to establish their priorities for investment.	David Harris Head of Housing Tel: 01509 634780 david.harris@charnwood.gov.uk
Charnwood Neighbourhood Housing Delivery Plan 2012-13	To approve the 2012-13 Delivery Plan for Charnwood Neighbourhood Housing in accordance with the requirements of the Management Agreement	Cabinet	12 th April 2012	Report	Yes	To be determined	None required – CNH consult tenants through their tenant engagement processes.	David Harris Head of Housing Tel: 01509 634780 david.harris@charnwood.gov.uk

Key decisions, in the eight months following the four-month Forward Plan, are likely to relate to:

- Annual Procurement Plan
- Capital Plan
- General Fund and HRA Revenue Budgets and Council Tax
- Team Plans
- MRA Capital Programme
- Charnwood Neighbourhood Housing Delivery Plan
- Treasury Management Strategy Statement, Minimum Revenue Provision Strategy and Annual Investment Strategy
- Local Development Framework – Core Strategy Pre-submission Draft