

Requirements to accompany application for Listed Building consent for alterations, extension or demolition of a listed Building



Note: For clarification

- the Site plan shall include both existing and proposed development.
- All plans shall include critical dimensions

NATIONAL REQUIREMENTS		Check
Requirement	Threshold	
Standard application form	All applications	
Design and access statement	All applications	
Location Plan	All applications – scale 1:1250 or 1:2500	
Site Plan	All applications – scale 1:100, 1:200 or 1:500 (except where the information is only a duplication of that clearly visible and identifiable on the location plan)	
Ownership Certificates	All applications – included in IAPP form	
Notices	As required depending on ownership of site	
Agricultural Land declarations	All applications – included in IAPP form	
Fee	All applications (unless exempt)	
LOCAL REQUIREMENTS		
Requirement	Threshold	
Existing and proposed elevations	As necessary to clearly show the proposed works in relation to what is already there. Scale 1:50 or 1:100	
Existing and proposed floor plans	As necessary to clearly show the proposed works in relation to what is already there. Scale 1:50 or 1:100	
Existing and Proposed Site Sections, Finished Floor and Site Levels	As necessary to clearly show the proposed works in relation to what is already there. Scale 1:50 or 1:100	
Roof Plan	Where the roof design is not simple single dual or mono pitches, to clearly show the proposed works in relation to what is already there. Scale 1:50 or 1:100	
Heritage Statement (including Historical, archaeological features and Scheduled Ancient Monuments)	All applications this may be included where appropriate within the Design and Access Statement (Should be clearly identified)	
Photographs/photomontages showing the whole building and its setting and/ or the particular section of the building affected by the proposals	All applications	
Structural Survey	When the justification for demolition is based on structural condition / soundness	

For further guidance on the above requirements and further advice please see our 20 page [PAR Explanatory Booklet](#)