



Charnwood Local Development Framework Local Development Scheme

February 2007

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FOREWORD

The Planning and Compulsory Purchase Act 2004 introduced some major changes in the way local planning authorities develop planning policies for their areas. The old system of Structure and Local Plans has been replaced with Local Development Frameworks- a "portfolio" of documents to deliver the planning strategy for an area. One of the requirements of the Act is that we publish a **Local Development Scheme**. This is a public statement of our programme for preparing the Charnwood Local Development Framework. It is essentially a 3 year project plan outlining the documents we intend to produce and a timetable for their preparation.

This Local Development Scheme describes the documents the Council will be producing in the 3 year period up to March 2010. Our main focus will be the production of a Core Strategy which will outline the strategic planning policy for the Borough over the next two decades. We also aim to bring forward an Allocations Development Plan Document to identify sites for future housing and employment requirements, including a second Science Park in Loughborough, and produce a range of Supplementary Planning Documents to expand on existing policies. Over the next 3 years we intend to adopt a number of Village Design Statements as Supplementary Planning Documents. We will monitor progress against the targets set out in the Scheme each year and bring forward changes if necessary.



Councillor Cameron MacLeod
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Gujarati

આ દસ્તાવેજના સમાવેશમાથી જો તમને કોઈ પણ ભાગની તમારી ભાષામા સમજણ જોઈતી હોયતો, મહેરબાની કરી અને 01509 634769 પર ફોન કરશો.

Hindi

यदि आप चाहते हैं कि आपको इस दस्तावेज़ के किसी भी भाग का विवरण आपकी अपनी भाषा में बताया जाए, तो कृपया 01509 634769 पर फ़ोन कीजिए।

Bengali

আপনি যদি এই দলিলের (document) যেকোন বিষয়ের ব্যাখ্যা আপনার নিজস্ব ভাষায় পেতে চান, তাহলে অনুগ্রহ করে 01509 634769 নাম্বারে টেলিফোন করুন।

1. PURPOSE OF LOCAL DEVELOPMENT SCHEME

- 1.1 This Local Development Scheme presents the Council's plans for the production of the various documents that will make up the Local Development Framework (LDF)- the new planning policy framework for Charnwood. It sets out the timetable for the production of these documents and the proposals for their monitoring and review.
- 1.2 The Government has made it clear that it is committed to the well established principle of the plan-led system. Documents identified in this scheme as development plan documents (DPDs) will provide the starting point in considering planning applications for development.
- 1.3 The scheme outlines the three year programme for the production of the documents that will form the local development framework for the Borough. For each document key stages are identified when stakeholders and the local community will be consulted on emerging issues and proposals. The Council is committed to the preparation of the local development framework with the close involvement of stakeholders and the local community. The approach to involving key groups, local residents and other interested parties in the preparation of the framework is set out in the Statement of Community Involvement.

2. LOCAL DEVELOPMENT DOCUMENTS

- 2.1 The Planning and Compulsory Purchase Act 2004 requires local planning authorities to prepare local development documents which will deliver the spatial strategy for the Council's area. Some of these will be Development Plan Documents (DPDs) and, together with the Regional Spatial Strategy (RSS), will make up the statutory development plan for the Borough. Others will be Supplementary Planning Documents (SPDs) providing guidance to supplement development plan policies.
- 2.2 Local planning authorities must prepare the following development plan documents:
 - a core strategy for the area setting out a vision and key policies for achieving that vision;
 - site specific allocations of land;
 - a proposals map;
 - Area Action Plans where needed- these may be more detailed plans for areas where significant change or conservation is envisaged.
- 2.3 The Council must also produce a Statement of Community Involvement (SCI) setting out how it intends to consult and involve the community in the preparation and review of local development documents and in development control decisions.
- 2.4 In preparing the LDF the Council must undertake a sustainability appraisal and strategic environmental assessment of its strategy and proposals. The scheme outlines the key stages in the preparation of the sustainability appraisal. Reports on the sustainability appraisal of the proposed DPDs and SPDs will be produced at key stages including Preferred Options and Submission and will be available for consultation.

3. THE CHARNWOOD LOCAL DEVELOPMENT SCHEME

- 3.1 The Borough Council has considered which local development documents it intends to produce in the period up to 2010. Table 1 and Appendix 2 set out the schedule for the production of the various documents over the next 3 years. The Council's first priority will be to produce the key development plan documents (DPDs) that will establish the core strategy for the area and identify necessary land allocations.
- 3.2 A series of SPDs are also proposed. These include some supplementary planning guidance that has been in the course of preparation. These will be published as SPDs in accordance with the requirements of the Act. Other SPDs are necessary to amplify existing planning policy, particularly to guide the development of opportunity sites in Loughborough Town Centre. Much of the preparatory work for the proposed SPDs is already in place. Consultancy support has also been engaged to undertake some of this work. This will ensure that the Council's Planning Policy Team can focus on the delivery of the key DPDs.
- 3.3 In addition a number of parishes have or are in the process of producing Village Design Statements. It is the intention to adopt some of these as SPDs over the next 3 years.

4. DEVELOPMENT PLAN DOCUMENTS (DPDs):

The Core Strategy:

- 4.1 The Core Strategy will set out the Council's vision for Charnwood up to 2026 and will address the spatial implications of the Community Strategy and other strategies of key bodies. The Charnwood Community Strategy was produced by the Charnwood Strategic Partnership. An updated strategy was published in 2005. It sets out joint actions that can help to achieve the vision of *"an improved quality of life for everyone living and working in Charnwood"*. The Core Strategy will outline the Council's strategy for delivering the level of housing provision required in the Regional Spatial Strategy to enable the continuous delivery of housing for at least 15 years in accordance with Planning Policy Statement 3, Housing.
- 4.2 The Core Strategy will outline the overall environmental, social and economic policies for the Borough. It will need to consider issues of social exclusion. Recent work as part of the Community Cohesion Pathfinder initiative has confirmed that there are areas of relatively higher need within the Borough, including Hastings and Lemyngton wards within Loughborough. Regional Planning Guidance emphasises the need for development plans to include policies for regeneration in areas of deprivation. The use of Area Action Plans may provide an appropriate vehicle to take forward regeneration proposals in parts of the Borough. The need for Area Action Plans will be kept under review and the LDS will be amended if necessary.
- 4.3 Initial consultation on Issues and Options for the Core Strategy and Science Park DPDs took place in June 2005. A Preferred Options consultation identifying alternative directions for future growth took place in February/ March 2006. This Preferred Option paper considered possible future growth options based on assumptions about the scale of future growth in Charnwood reflecting the Leicestershire, Leicester and Rutland Structure Plan and options set out at the time in the Regional Plan Options for Change paper. Since then the Draft Regional Plan, published for consultation by the East Midlands Regional Assembly in September 2006, now proposes a significantly higher scale of housing development for

Charnwood over the period to 2026. Following an independent examination in May 2007, the Regional Plan is likely to be finalised in early 2008. Key dates in the Regional Plan preparation programme are shown in Table 1 for information.

- 4.4 Should the increased scale of development proposed for the Borough be confirmed in the Regional Plan, it will be necessary to consider the alternative approaches to accommodating this scale of growth. Therefore the revised programme for preparing the Core Strategy provides for a further Preferred Options consultation in February 2008 prior to formal submission to the Secretary of State in November 2008.

Allocations DPD:

- 4.5 This DPD will deal with the allocation of new sites to meet the strategic requirements for additional housing and employment development, including the provision of a second Science Park at Loughborough. The Leicestershire, Leicester and Rutland Structure Plan promotes the allocation of land for a substantial second Science Park of up to 50 hectares close to Loughborough University. This is a key element of the employment strategy for Leicestershire designed to provide for the expansion needs of existing high technology firms operating locally and also for new inward investors. The implementation of the second Science Park is recognised as a priority and is supported by the Borough Council.
- 4.6 The DPD will also include any necessary allocations to meet any identified needs for Gypsies and Travellers. It will address any necessary review of land designations in association with any proposed allocations, including green wedges, areas of local separation, countryside and limits to development. It will address the environmental implications of any proposed development including any impacts on the landscape or biodiversity. However it will not review all environmental designations in the adopted Borough of Charnwood Local Plan. Issues also relate to the needs of the University in terms of both educational facilities and the need for further purpose built student accommodation.
- 4.7 The DPD will identify specific sites to deliver strategic housing and employment requirements set out in the Regional Spatial Strategy.
- 4.8 The programme for the production of this DPD will follow work on the Core Strategy. This will provide the opportunity to take into account the outcome of the Examination of the Core Strategy.
- 4.9 The Draft Regional Spatial Strategy for the East Midlands was published for consultation in September 2006 and an examination by an independent panel will take place in May 2007. The Regional Plan proposes two large sustainable urban extensions in Charnwood, one north of Leicester and one at Loughborough. Delivery of the proposed urban extension to Leicester is likely to require joint working between Leicester City Council and Charnwood. If the independent Panel's report supports this proposal, the next review of the Local Development Scheme will consider whether a Joint Area Action Plan should be prepared to deliver the proposed sustainable urban extension to Leicester.

General Development Control Policies:

- 4.10 This will provide a set of general criteria based policies against which detailed development proposals will be considered. The Council will review the effectiveness of existing policies in the adopted Borough of Charnwood Local Plan and identify the key policies needed to guide development control. The production of this document is not considered an immediate

priority as policies in the adopted Local Plan are largely up to date. The scope for joint working with other Districts in the preparation of these generic policies will be investigated.

The Proposals Map:

- 4.11 The Proposals Map is currently the one in the adopted Borough of Charnwood Local Plan. It will be replaced as new development plan documents are adopted and then kept up to date to reflect changes introduced by subsequent development plan documents.
- 4.12 The local development documents prepared by the Council will need to conform with national planning policy statements and be in general conformity with the Regional Spatial Strategy. The Council's Core Strategy will be the main document and other development plan documents that the Council prepares will need to conform with the Core Strategy.

5. SUPPLEMENTARY PLANNING DOCUMENTS (SPDs)

Adopted SPDs

- 5.1 To date the Borough Council has progressed a number of SPDs to adoption. These SPDs are:

Affordable Housing SPD- providing further guidance on the provision of affordable housing in the Borough to expand on policies H/4, H/5 and H/6 of the adopted Local Plan;

Leading in Design SPD- provides more detailed guidance on design in new development to expand on Policy EV/1 of the adopted Local Plan;

Leading in Design- Shopfronts and Signs SPD- provides more detailed guidance to supplement Policy CA/12 of the adopted Local Plan;

Loughborough University East Park SPD- provides further detailed guidance in relation to further development within Loughborough University East Park in accordance with Policy CF/4 of the adopted Local Plan.

Student Housing Provision SPD- provides further guidance to manage the provision of student accommodation in the context of Policy H/13 of the adopted Local Plan.

Making it Easy, Disabled Access SPD- supplements the adopted Plan Policy EV/16.

Village Design Statement SPDs- Village Design Statements for Burton on the Wolds, Woodhouse and Woodhouse Eaves have been adopted as SPD.

Town Centre Opportunity Sites SPD:

- 5.2 This will be prepared in conformity with policies CA/4 (a) and (b) of the adopted Borough of Charnwood Local Plan which identify opportunity sites for development within Loughborough Town Centre. It is important that more detailed guidance is prepared to ensure the proper planning of these key town centre sites and to provide the detailed context for the consideration of forthcoming planning applications.

Village Design Statement SPDs:

- 5.3 A number of parishes are progressing Village Design Statements. These provide valuable locally specific design guidance that can help to ensure that developments are sympathetic to existing village character. Work on Village Design Statements for Newtown Linford,

Queniborough, Quorn and Seagrave, are well advanced. It is the Council's intention to progress Village Design Statement SPDs for these villages to adoption by 2008.

Green Space SPD:

- 5.4 This SPD is intended to provide further guidance on the provision and design of green spaces within new development in accordance with adopted Plan policies.

Landscape Character Area Appraisal SPD:

- 5.5 This will provide more locationally specific guidance on landscape character and design to ensure that developments reflect the differing character of landscapes within the Borough.

Developer Contributions SPD:

- 5.6 Policy ST/3 of the adopted Plan indicates that the Council will seek to secure reasonably related contributions from new developments towards necessary infrastructure and community facilities. This SPD will provide guidance to Developers, Land Owners, Members and Officers on where a developer will be required to contribute towards improving local facilities and other works outside the site of a development in order to mitigate and help reduce its impact upon the immediate landscape and local facilities.

6. DOCUMENTS PLANNED BEYOND 2010

Loughborough Town Centre Action Area Plan:

- 6.1 Loughborough Town Centre is an area experiencing quite rapid change. However the planning strategy for the town is well established in the adopted Borough of Charnwood Local Plan. Progress is being made in the implementation of key elements of the strategy, including the development of opportunity sites. In the short term what is required is more detailed guidance on design issues and treatment and management of the public realm. The proposed SPD will provide this detailed guidance for the remaining opportunity sites.
- 6.2 The Council is working in partnership with key stakeholders, the private sector and the local community to prepare a Loughborough Town Centre Masterplan to draw up a shared vision, strategy and action plan for the Town Centre. This will cover a wide range of issues relating to the general planning, design and management of the centre and will not be limited to land-use planning issues. It will provide the basis for the preparation of this Action Area Plan which will take forward the agreed strategy through any necessary further allocations of land and policies to guide and control development in the Town Centre.

7. OTHER DOCUMENTS:

Statement of Community Involvement:

- 7.1 This sets out the standards and approach the Council will take to involving stakeholders and the community in the production of local development documents and also the handling of major planning applications. It was adopted in January 2006 following an independent examination.

Annual Monitoring Report

- 7.2 The Council is required to produce an annual monitoring report to look at how policies and proposals are being implemented and to identify any emerging issues that may need to be addressed. This report will also review progress in implementing the work programme set out in the Local Development Scheme. It will include an assessment of the level of housing completions against strategic housing requirements and an assessment of likely future housing completions.

The Sustainability Appraisal:

- 7.3 The DPDs and SPDs the Council produces will be the subject of an ongoing sustainability appraisal to inform the assessment and selection of options. The appraisal will meet the requirements of the European Directive on strategic environmental assessments (2001/42/EC). Consultation on the scope of the sustainability appraisal took place in May 2005. A sustainability appraisal was published in February 2006 to support consultation on the Core Strategy and Science Park Preferred Options. Further work on the sustainability appraisal will take place as work on the Development Plan Documents progresses.

Table 1: Preparation Programme

	2007												2008												2009												2010												2011													
	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D		
Regional Plan Program								RSS EIP	R	PC																																																				
Charnwood Local Development Documents																																																														
Core Strategy DPD																																																														
Allocations DPD																																																														
General Development Control Policies DPD																																																														
Loughborough Town Centre Opportunity Sites SPD																																																														
Green Space SPD																																																														
Landscape Character Appraisal SPD																																																														
Developer Contributions SPD																																																														
Newtown Linford, Queniborough Village Design Statement SPD																																																														
Quorn, Seagrave Village Design Statement SPD																																																														

Key:

Charnwood Local Development Documents

- Preparation of Second Core Strategy Preferred Options.
- C** Commencement of Preparation of DPD/ SPD
- I** Issues and Options Consultation
- P** Preferred Options Consultation (DPDs)
- P2** Second Preferred Options Consultation, Core Strategy DPD
- C** Public Consultation on Draft (SPDs)
- S** Submission to Secretary of State
- O** Consultation on Alternative Site Allocation Representations
- PE** Pre- Examination Meeting
- E** Examination
- A** Adoption

Regional Plan Programme (East Midlands Regional Assembly)

- RSS EIP** Examination of Regional Plan by Independent Panel
- R** Report of Independent Panel
- PC** Secretary of State's Proposed Changes published for consultation
- A** Adoption of Regional Plan by Secretary of State

8. RELATIONSHIP WITH EXISTING PLANNING POLICY DOCUMENTS

- 8.1 Once adopted the Local Development Documents will provide the new planning policy framework replacing existing development plans operating in the area. Until then existing statutory development plans and related guidance will remain in force. The adopted Leicestershire, Leicester and Rutland Structure Plan covering the period to 2016 currently provides strategic planning guidance.
- 8.2 The Borough of Charnwood Local Plan was adopted in January 2004. Under transitional arrangements introduced by the 2004 Act the plan is "saved" for a three year period ending in September 2007.
- 8.3 These documents will remain relevant in the decision making process on planning applications until:
- they are replaced by Local Development Documents or by an adopted Regional Spatial Strategy in the case of a Structure Plan; or
 - they become redundant and are withdrawn by the Council; or
 - three years passes from the date of adoption or the time the Act comes into force, whichever is the later.
- 8.4 The revised programme for producing the Local Development Framework means that key Development Plan Documents will not be in place until 2009- 2011. In order to ensure an appropriate planning policy framework to guide decisions it will be necessary to save a number of adopted Local Plan policies beyond the 3 year transitional period which ends in September 2007. A request will be submitted to the Secretary of State to save a number of Local Plan policies pending the adoption of key Development Plan Documents.

9. MONITORING AND REVIEW

- 9.1 Once adopted the Local Development Scheme will be monitored on an annual basis. The monitoring report will look at the implementation of the local development scheme and the extent to which policies in local development documents are being achieved. Monitoring reports for 2004/05 and 2005/06 have been published and are available on the Council's web site.

10. OTHER DOCUMENTS THAT WILL BE PUBLISHED

- 10.1 The Core Strategy and site specific proposals will establish the Council's planning policies for the period up to 2026. In preparing these documents background work will be undertaken to understand the needs, opportunities and constraints operating in the area. This background work has included the preparation and consultation on an Issues Paper looking at how the Council's planning strategy can support and implement the key objectives of the Community Strategy.
- 10.2 These background documents will be made available as they are produced. Some background work has already been undertaken. These documents include:

- Charnwood Local Development Framework Issues Paper, May 2004;
- an Urban Capacity Study (report by Baker Associates), March 2004;
- Urban Capacity Update, February 2007;
- an Assessment of Retail and Leisure Needs for Loughborough (report by DTZ), July 2003;
- a Central Leicestershire Retail Study (consultant's report available), May 2003;
- a Green Spaces Strategy (report by Clive Payne consultants), May 2004;
- a Housing Needs Study (report by David Couttie Associates), 2003
- Housing Needs Study update (David Couttie Associates) 2005;
- a Loughborough Transport Study (Leicestershire County Council);
- a Draft Air Quality Action Plan (Charnwood Borough Council), February 2005.

10.3 As work commences on the preparation of local development documents, other background papers may be prepared as appropriate.

11. EXISTING SUPPLEMENTARY PLANNING GUIDANCE

11.1 The Borough Council has produced the following Supplementary Planning Guidance (SPG) which provides further guidance in support of policies in the existing local plan:

Supplementary Planning Guidance	Borough of Charnwood Local Plan Policy
Backland and Tandem Development	Policy H/14
House Extensions	Policy H/15
Planning and Lighting Proposals	Policy EV/50, RT/1, RT/15
Public Art: Making Places Distinctive	Policy EV/43
Wymeswold Village Design Statement	Policy EV/1
Rearsby Village Design Statement	Policy EV/1
Barrow Upon Soar Village Design Statement	Policy EV/1

11.2 These SPGs are linked to policies in the 'saved' Local Plan, have been subject to public consultation, and have been adopted by the Council. They will therefore continue to be relevant as a material consideration in relation to planning applications. These SPGs will be reviewed as existing policies are replaced by policies in the Core Strategy or General Development Control Policy DPDs.

12. RESOURCES

12.1 The LDF will be produced primarily by the Planning Policy Section. The Director of Development will be the Project Manager and will regularly report progress to the Cabinet Lead Member for Planning and the Director of Regeneration. There will also be input from other Council Divisions as appropriate.

12.2 Budgetary provision has been made in the Planning Policy Service Plan for the preparation and publication of the proposed Local Development Documents. This includes provision for consultancy support to assist with the preparation of the proposed SPDs. This will allow the Planning Policy Team to focus on the delivery of key DPDs including the Core Strategy.

13. RISK MANAGEMENT

13.1 An assessment has been undertaken of factors that could affect the ability of the Council to deliver the LDF in accordance with this program. Actions to manage these risks have been identified.

Risk Identified	Likelihood/ Impact	Risk Management Actions Planned
The timescales attached to the preparation of the core documents are challenging	High/ High: Council is required to meet milestones for DPDs in LDS. Failure to deliver against the key milestones will be damaging to the reputation of the local planning authority and would affect Planning Delivery Grant rewards. Absence of continuity in planning policy may impact adversely upon the handling of planning applications.	Focus upon the preparation of the top priority LDF documents needed to meet the statutory requirement. Practice careful project management with monthly progress reports to the Project Board. Prioritise other work so as to avoid drawing resources away from the LDF programme.
The level of public interest and objection may be difficult to analyse and evaluate within the time programmed	High/ High: There is evidence generally of increased public interest in the development plan process. The Borough of Charnwood Local Plan attracted some 57,000 individual objections occasioning considerable delays in the programme. Cost implications as above. Limited opportunities to re-deploy staff within Planning Services	Ensure early engagement of key stakeholders and local community so that issues of concern can be resolved at an early stage. Ensure forms for the submission of representations encourage objectors to focus upon the changes they wish to see. Explore opportunities for the temporary secondment of staff from other divisions / use of agency staff to assist in data entry.
Unprioritised corporate expectations impinge upon the resources available to the Planning Policy Team	High/ High: The Policy Team possesses skills and expertise which are called upon already to assist in the delivery of other corporate and divisional priorities. Diversion of resources away from the key tasks will undermine the ability to meet key milestones	Foster an organisational culture which attaches priority to the preparation of the LDF. Rigorously prioritise non LDF assignments and manage their delivery. Ensure that expectations communicated through the Corporate Plan are realistic and serviced by identifiable resources.
Lack of capacity of the Planning Inspectorate (PINS) and other critical consultees including key stakeholders and community groups to support the process.	Medium/High Every authority in the country is likely to be approaching the Planning Inspectorate for the appointment of independent inspectors within a similar time frame. Similarly every authority in Leicestershire is likely to be consulting the County Council and national consultees (EA, Highways Agency, and English Heritage etc in the same time frame. Inability to respond on the part of PINS	Agree Service Level Agreement with PINS based on LDS milestones. Provide early notification to PINS and consultees of timescales and requirements. Consultee responses outside Council's control.

Risk Identified	Likelihood/ Impact	Risk Management Actions Planned
	<p>would be critical since the process cannot continue without provision for independent inspection.</p> <p>Failure of major consultees to respond could lead to abortive work founded upon ill informed assumptions</p>	
<p>Staff may be persuaded to leave the authority or may not possess the necessary level of expertise.</p>	<p>Low/ High: The greater part of the work will fall to 4 professionally qualified staff with technical and administrative support. The senior members of the team have considerable experience. Salary structures are designed to be competitive and a supportive working environment is encouraged.</p> <p>Any losses would impact severely upon the project programme</p>	<p>Ensure staff are fully supported, engaged and directed with appropriate levels of supervision and monitoring.</p> <p>Utilise the wider resources of the division where possible without impact upon other key BV performance indicators.</p> <p>Retain a contingency to permit the recruitment of consultancy assistance as necessary.</p>
<p>Insufficient financial resources to support essential consultancy work and public engagement programmes</p>	<p>Low/ High: Provision has been made in the budget to facilitate the engagement of consultancy assistance. Improved performance in the handling of planning applications and the early preparation of a draft Local Development Scheme should be reflected in a more favourable PDG settlement for 2005/6.</p> <p>Investment to support improvements in the DC service mean that Planning Services overall are already heavily grant dependent. An unfavourable settlement would have a significant impact upon service delivery potentially depriving resources from the Planning Policy team to the detriment of the LDF.</p>	<p>Maintain monthly monitoring of performance against BV 109 and progress against LDF milestones (BV 200).</p> <p>Ensure maintenance of consultancy budget.</p>

14. Profiles of Local Development Documents

<u>Core Strategy</u>	
<u>Document Details:</u> Subject:	Vision and strategic objectives for Borough over period to 2026, setting out vision for area and strategic policies and proposals to deliver vision. Provides a framework for delivering development and the key issues for development control.
Coverage:	Borough of Charnwood
Status:	Development Plan Document which will form part of statutory development plan.
Relationship to other development plan documents:	Will conform with national policy statements and Regional Spatial Strategy.
<u>Timetable:</u> Commencement and Pre- production/ Survey:	Oct 04- Feb 05
Preferred Options Report:	Feb 06 and Feb 08
Submission to Secretary of State:	Nov 08
Public Consultation:	Nov- Dec 08
Pre- Examination Meeting	Mar 09
Public Examination:	May 09
Adoption & Publication:	Jan 2010
<u>Arrangements for Production:</u> Project Manager:	Director of Development
Management Arrangements:	Project Board consisting of Cabinet Lead Member for Planning and Director of Community Engagement to coordinate work on monthly basis. Key stages agreed by Cabinet. Adoption by Full Council.
Resources:	Planning Policy Team, Consultancy support, Policy Unit support on consultation.
Approach to consultation:	Set out in Statement of Community Involvement.
<u>Review:</u> Monitoring:	Through annual monitoring report.
Review timetable:	Review of document in three years.

Allocations DPD	
<u>Document Details</u> Subject:	To identify new sites for strategic housing and employment requirements to 2026, including any needs for Gypsies and Travellers. Addressing needs of Loughborough University for education and student accommodation.
Coverage:	Borough-wide
Status:	Development Plan Document.
Relationship to other development plan documents:	Conformity with Core Strategy and Regional Spatial Strategy (Structure Plan as saved document)
<u>Timetable</u> Commencement and Pre- production/ Survey:	June- Oct 08
Preferred Options Report:	Sept 09
Submission to Secretary of State:	May 2010
Public Consultation:	May -Jun 2010
Pre-Examination Meeting	Oct 2010
Public Examination:	Dec 2010
Adoption & Publication:	July 2011
<u>Arrangements for Production</u> Project Manager:	Head of Planning Policy
Management Arrangements:	Project Board consisting of Cabinet Lead Member for Planning and Director of Community Engagement to coordinate work on monthly basis. Key stages agreed by Cabinet. Adoption by Full Council.
Resources:	Planning Policy Team, Consultancy support.
Approach to consultation:	Set out in Statement of Community Involvement.
<u>Review</u> Monitoring:	Through annual monitoring report.
Review timetable:	Review of document in three years.

General Development Control Policies DPD	
Document Details: Subject:	To provide development control framework and replace saved plan policies
Coverage:	Charnwood.
Status:	Development Plan Document.
Relationship to other development plan documents:	Conformity with Core Strategy and Regional Spatial Strategy (Structure Plan as saved document)
Timetable: Commencement and Pre- production/ Survey:	Sept - Dec 07
Preferred Options Report:	Nov 08
Submission to Secretary of State:	Sept 09
Pre- Examination Meeting	Jan 2010
Examination	Mar 2010
Adoption & Publication:	Nov 2010
Arrangements for Production: Project Manager:	Director of Development
Management Arrangements:	Officer/ Member working to be arranged.
Resources:	Project Board consisting of Cabinet Lead Member for Planning and Director of Community Engagement to coordinate work on monthly basis. Key stages agreed by Cabinet. Adoption by Full Council. Joint working with other districts.
Approach to consultation:	Set out in Statement of Community Involvement
Review:	
Monitoring:	Through annual monitoring report.
Review timetable:	Review of document in three years.

Loughborough Town Centre Opportunity Sites SPD	
Document Details: Subject:	Detailed design guidance for development of Town Centre Opportunity Sites.
Coverage:	Devonshire Square, Baxter Gate Hospital site, Leicester Road.
Status:	Supplementary Planning Document.
Relationship to other development plan documents:	In conformity with Policies CA/4(a) & (b) of Borough of Charnwood Local Plan.
Timetable: Pre- production/ Survey:	Sept- Oct 04
Publication Draft	Aug 06
Adoption & Publication	Mar 07
Arrangements for Production: Project Manager:	Director of Development
Management Arrangements:	Project Board consisting of Cabinet Lead Member for Planning and Director of Community Engagement to coordinate work on monthly basis. Key stages agreed by Cabinet. Adoption by Full Council.
Resources:	Consultants engaged to prepare document.
Approach to consultation:	Consultation on draft version of SPD
Review: Monitoring:	Through annual monitoring report.
Review timetable:	Review of document in three years.

Green Space SPD	
<u>Document Details:</u>	
Subject:	To provide guidance on the provision and design of green space within new development
Coverage:	Borough-wide
Status:	Supplementary Planning Document
Relationship to other development plan documents:	In conformity with Policies RT/3- RT/6 of the adopted Borough of Charnwood Local Plan emerging Core Strategy
<u>Timetable:</u>	
Pre- production/ Survey:	Jan- Apr 09
Publication Draft	Oct 09
Adoption & Publication	Jan 2010
<u>Arrangements for Production:</u>	
Project Manager:	Director of Development
Management Arrangements:	Project Board consisting of Cabinet Lead Member for Planning and Director of Community Engagement to coordinate work on monthly basis. Key stages agreed by Cabinet. Adoption by Full Council.
Resources:	Landscape Team
Approach to consultation:	Initial consultation with stakeholders. Consultation on draft.
<u>Review:</u>	
Monitoring:	Through annual monitoring report.
Review timetable:	Review of document in three years.

Landscape Character Appraisal SPD	
<u>Document Details:</u>	
Subject:	To provide guidance to ensure developments reflect existing landscape character.
Coverage:	Borough-wide
Status:	Supplementary Planning Guidance
Relationship to other development plan documents:	In conformity with Policy EV/1 and of the adopted Borough of Charnwood Local Plan and policies in emerging Core Strategy.
<u>Timetable:</u>	
Pre- production/ Survey:	Jan- Apr 09
Publication Draft	Oct 09
Adoption & Publication	Jan 2010
<u>Arrangements for Production:</u>	
Project Manager:	Director of Development
Management Arrangements:	Project Board consisting of Cabinet Lead Member for Planning and Director of Community Engagement to coordinate work on monthly basis. Key stages agreed by Cabinet. Adoption by Full Council.
Resources:	Landscape Team
Approach to consultation:	Initial consultation with stakeholders. Consultation on draft.
<u>Review:</u>	
Monitoring:	Through annual monitoring report.
Review timetable:	Review of document in three years.

Developer contributions SPD	
<u>Document Details:</u>	
Subject:	Guidance on the approach the Council will take to seeking developer contributions.
Coverage:	Borough-wide
Status:	Supplementary Planning Document.
Relationship to other development plan documents:	In conformity with Policy ST/3 of adopted Borough of Charnwood Local Plan
<u>Timetable:</u>	
Pre- production/ Survey:	May-Nov 06
Publication Draft	Jan 07
Adoption & Publication	May 07
<u>Arrangements for Production:</u>	
Project Manager:	Director of Development
Management Arrangements:	Project Board consisting of Cabinet Lead Member for Planning and Director of Community Engagement to coordinate work on monthly basis. Key stages agreed by Cabinet. Adoption by Full Council.
Resources:	Planning Policy and Development Control
Approach to consultation:	Initial consultation with stakeholders. Consultation on draft.
<u>Review:</u>	
Monitoring:	Through annual monitoring report.
Review timetable:	Review of document in three years.

Village Design Statement SPDs	
<u>Document Details:</u>	
Subject:	Village Design Statement
Coverage:	Newtown Linford, Queniborough, Quorn Seagrave.
Status:	Supplementary Planning Document
Relationship to other development plan documents:	In conformity with Policy EV/1 of the adopted Borough of Charnwood Local Plan and policies in emerging Core Strategy.
<u>Timetable:</u>	
Pre- production/ Survey:	
Publication Draft	Newtown Linford, Queniborough, March 07 Quorn, Seagrave, Sept 07
Adoption & Publication	Newtown Linford, Queniborough, July 07 Quorn, Seagrave, Jan 08
<u>Arrangements for Production:</u>	
Project Manager:	Director of Development
Management Arrangements:	Project Board consisting of Cabinet Lead Member for Planning and Director of Community Engagement to coordinate work on monthly basis. Key stages agreed by Cabinet. Adoption by Full Council.
Resources:	Documents prepared by Parish Council's and residents.
Approach to consultation:	Initial consultation with stakeholders. Consultation on drafts.
<u>Review:</u>	
Monitoring:	Through annual monitoring report.
Review timetable:	Review of documents in three years.

Appendix 1: Glossary

Spatial planning	A process of managing change in the interests of sustainable development. Brings together policies for the development and use of land with other policies and programmes which have an effect on the nature of places and how they function.
Sustainable development	Meeting our own needs without prejudicing the ability of future generations to meet their needs.
Core Strategy	Spatial vision and strategy for the Borough including key policies and proposals to deliver vision.
Development Plan	Development Plan Documents and the Regional Spatial Strategy make up the Development Plan. Under the Planning Acts the Development Plan is the primary consideration in deciding planning applications.
Development Plan Document (DPD)	Documents prepared by the local planning authority setting out the main spatial strategy, policies and proposals for the area.
Local Development Documents(LDDs)	Generic term for documents included in the Local Development Framework.
Local Development Framework (LDF)	A binder of documents that set the spatial strategy for the area.
Local Development Scheme (LDS)	A three year project plan outlining the Council's programmed for preparing the Local Development Framework.
Regional Spatial Strategy	Statutory document that replaces Regional Planning Guidance and sets out regional strategies and policies.
Statement of Community Involvement (SCI)	Outlines the approach of the authority to involving the community in preparing the LDF and significant planning applications.
Supplementary Planning Documents (SPD)	Documents that expand on policies and proposals in Development Plan Documents.
Sustainability Appraisal (SA)	An appraisal of the social, economic and environmental implications of a strategy, policies and proposals. Will ensure that proposals contribute to the achievement of sustainable development.

Appendix 2: Local Development Scheme: Schedule of Contents

Document Title	Status	Description	Chain of Conformity	Commencement and Preferred Options Consult	Publication Draft	Submission	Pre-Examination Meeting	Public Examination	Adoption
Core Strategy	DPD	Vision and strategic objectives to 2016	General Conformity with national planning policy statements and Regional Spatial Strategy	Oct 04 Feb 06 and Feb 08	N/A	Nov 08	Mar 09	May 09	Jan 2010
Allocations DPD	DPD	To identify new sites for strategic housing and employment requirements to 2026	General Conformity with national planning policy statements and Regional Spatial Strategy To conform with the Core Strategy.	Jun 08 Sept 09	N/A	May 2010	Oct 2010	Dec 2010	July 2011
General Development Control Policies	DPD	To provide development control framework and replace saved plan policies	With Core Strategy and Regional Spatial Strategy.	Sept 07 Nov 08	N/A	Sept 09	Jan 2010	Mar 2010	Nov 2010
Proposals Map	DPD	To map development plan policies and proposals	With adopted DPDs. To be kept up to date as each DPD is adopted.						Feb 2010 July 2011
Loughborough Opportunity Sites SPD	SPD	To provide detailed guidance for development on key Town Centre Opportunity Sites.	To provide guidance on implementation of Policy CA/4(a) and CA/4(b) of Borough of Charnwood Local Plan.	N/A	Aug 06	N/A			Mar 07
Village Design Statements	SPDs	To adopt as SPD Village Design Statements for Queniborough: Newtown Linford: Quorn, Seagrave	With policy EV/1 of the Borough of Charnwood Local Plan and policies in emerging Core Strategy.	N/A	Mar 07 Mar 07 Sept 07 Sept 07				July 07 July 07 Jan 08 Jan 08

Document Title	Status	Description	Chain of Conformity	Commencement and Preferred Options Consult	Publication Draft	Submission	Pre-Examination Meeting	Public Examination	Adoption
Green Spaces	SPD	Guidance on the provision and design of green space within new development.	With Policies RT/3-RT/6 of the Borough of Charnwood Local Plan and policies in emerging Core Strategy.	N/A	Oct 09				Jan 2010
Landscape Character Area Appraisal	SPD	To provide guidance to ensure developments reflect existing landscape character.	In conformity with Policy EV/1 and CT/1 of the adopted Borough of Charnwood Local Plan and policies in emerging Core Strategy.	N/A	Oct 09				Jan 2010
Developer Contributions	SPD	Guidance on the approach the Council will take to seeking developer contributions.	With Policy ST/3 of the Borough of Charnwood Local Plan	N/A	Jan 07				May 07

Key: DPD- Development Plan Document- will form part of the statutory development plan for the area.

SPD- Supplementary Planning Document