

National and Local Planning Application Requirements

Application for Advertisement consent

Check List

<input type="checkbox"/>	Completed form (3 copies to be supplied unless the application is submitted electronically) {Charnwood BC require only 2 copies in Parishes and 1 copy in Loughborough}
<input type="checkbox"/>	A plan which identifies the land to which the application relates drawn to an identified scale, identifies the location of the site by reference to at least two named roads, identifies the proposed position of the advertisement and shows the direction of North (3 copies to be supplied unless the application is submitted electronically) {Charnwood BC require only 2 copies in Parishes and 1 copy in Loughborough}
A copy of other plans and drawings or information necessary to describe the subject of the application (3 copies to be supplied unless the application is submitted electronically) {Charnwood BC require only 2 copies in Parishes and 1 copy in Loughborough} including:	
<input type="checkbox"/>	Existing and proposed elevations (e.g. at a scale of 1:50 or 1:100)
<input type="checkbox"/>	Advertisement drawing(s) (e.g. at a scale of 1:50 or 1:100) (showing advertisement size, siting, materials and colours to be used, height above ground, extent of projection and details of the method and colour(s) of illumination [if applicable])
<input type="checkbox"/>	The appropriate fee

<input type="checkbox"/>	Requirement	Threshold
<input type="checkbox"/>	Lighting assessment	When illuminated advertisements are proposed
<input type="checkbox"/>	Photographs and Photomontages	When hoardings are proposed

For clarification

- the block plan shall include both existing and proposed development.
- All plans shall include critical dimensions