

National and Local Planning Application Requirements

Application for a Lawful Development Certificate for a proposed use or development

Check List

<input type="checkbox"/>	Completed form (3 copies to be supplied unless the application is submitted electronically) {Charnwood BC require only 2 copies in Parishes and 1 copy in Loughborough}
<input type="checkbox"/>	A plan identifying the land to which the application relates drawn to an identified scale and showing the direction of North (3 copies to be supplied unless the application is submitted electronically) {Charnwood BC require only 2 copies in Parishes and 1 copy in Loughborough}
<input type="checkbox"/>	Such evidence verifying the information included in the application as can be provided
<input type="checkbox"/>	Such other information as is considered to be relevant to the application
<input type="checkbox"/>	The appropriate fee

	Requirement	Threshold
	Plans (3 copies to be supplied unless the application is submitted electronically) {Charnwood BC require only 2 copies in Parishes and 1 copy in Loughborough} including:	
<input type="checkbox"/>	– Existing and proposed elevations (e.g. at a scale of 1:50 or 1:100)	If the proposal includes operational development
<input type="checkbox"/>	– Existing and proposed floor plans (e.g. at a scale of 1:50 or 1:100)	If the proposal includes operational development or the proposed or exist uses or activities is different in different parts of the building/site
<input type="checkbox"/>	– Site survey plan (e.g. at a scale of 1:50 or 1:100)	All
<input type="checkbox"/>	Planning Statement	All - to fully explain the existing and proposed developments

For clarification

- the block plan shall include the proposed development.
- All plans shall include critical dimensions