

Appendix One: Action Plan Progress

Theme One: Provision of Housing Advice Services					
Action(s)	Key Partners	Resources	output/measure	Target	Update
1.1.1 Undertake a mapping exercise of agencies that come into contact with Older People in need of housing advice	Age Concern, PCT, Warden Services, County Council	Within existing	Database of agencies with key contacts developed and maintained	Sept 09	Information relating to agencies collected during a wider exercise to develop a generic "directory." This now online and being expanded and updated CBC now participating in "First Contact" which co-ordinates services to older people across county
1.1.2 Produce comprehensive web resource containing information and links for older people and their advocates	RSLs, County Council	Within existing	Web resource online and launched	Dec 09	Older Persons Housing Pages have been developed on the Council's website. www.olderpersonshousing.co.uk was purchased to link directly to those pages allowing direct access. The generic directory in 1.1.1 as a County wide interactive online directory is now being piloted. this will be promoted to all advocates not just those involved in homelessness when up and running
1.1.3 Pilot the use of sheltered schemes for satellite surgeries	Warden Services, the Bridge	Within existing	6 monthly outreach surgeries take place	Feb 10	Proposal was intended to encourage people to become aware of facilities. Programme to encourage social events for wider community currently underway which should serve same

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			Evaluate programme	Mar 11	purpose. Programme of open days at courts also underway
1.1.4 Maximise the use of CBL to develop a housing options approach to older people	RSLs	Within existing	20% reduction in voids in sheltered housing within 6 months of launching CBL	tbc	CBL currently under development with implementation due in autumn/winter 2010
1.2.1 Develop an older persons housing "handbook," bringing together agencies, housing providers and services	Care and Repair, RSLs, Warden Services, the Bridge, Age Concern,	Will require printing. Investigate opportunities to fund through advertisements	Handbook printed and distributed at strategic locations	April 11	Generic "directory," produced with comprehensive older person's section. Also now available online at http://www.emrhf.org.uk/directory.asp First Contact now producing information county wide. Will need to evaluate whether separate handbook will add value
1.2.2 Consider opportunities for developing a sub-regional approach to older persons housing through CBL	Other Leicestershire Districts	To be identified	Feasibility study produced with recommendations	1 year after CBL implementation	Sub-regional CBL scheme under development with implementation due in autumn/winter 2010.

Theme Two: Supporting People to remain in their homes					
Action(s)	Key Partners	Resources	Output/measure	Target	Update
2.1.1 Work with supporting people to maximise access to handy van services for older residents of Charnwood.	Supporting People	Supporting people funding	Increase in older people receiving services	Check with SP	Tender for County service due out September 2010 for 2 year contract beginning 2011
2.1.2 Work with PCT and other partners to develop a hospital release protocol to minimise the time patients are kept in hospital	Warden Services, PCT	Within existing resources	Protocol on place	Dec 09	Agreement with districts to try and develop county wide. Initial meetings taken place and draft document has been circulated hoping to tie development with Leicestershire NHS review of own Discharge and Transfer of Patient policy scheduled for end of October
2.1.3 Develop a network of social groups for the potentially isolated	CVS	Development within existing, printing to be identified	Brochure produced	Dec 09	Identifying social groups currently underway. CNH sheltered schemes being encouraged to widen access to their social events Expected completion end Oct 10

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2.1.4 Consider options to expand the private sector lifeline service to include assistive technology	Warden Services, Care and Repair, Private Sector Housing, Social Services	Within existing resources	Assistive technology available through grants programme	April 10	The scheme will be extended to include assistive technologies by 2010/11. Difficulties engaging County Council to ensure appropriate referrals and assessments are taking place
2.1.5 Identify mechanism for developing a fair pricing policy for assistive technology across tenures	Supporting People, Warden Services	Within existing resources	Price mechanism agreed	April 10	Warden Services Manager currently in discussions with SP
2.2.1 Undertake a gap analysis of services available to older people across tenures	Age Concern, Warden Services, CAB, County Council	Within existing	Report identifying gaps in service produced	Jul 10	In progress
2.2.2. Investigate the possibility of developing a specialist money advice service for Older People	CAB, Age Concern, the Bridge	To be identified	Money advice service in place	Sep 10	We will need to identify funding position after CSR. May need to promote existing services instead

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2.2.3 Consider options to meet the needs of people with dementia	PCT, County Council	Within existing	Options paper delivered	Apr 11	Warden Services are currently mapping level of residents with dementia Dementia Strategy is a priority in the County Ageing Well Strategy. We will support this work as appropriate

Theme Three: Ensuring Older Persons Housing Meets Needs and Aspirations					
Action(s)	Key Partners	Resources	Output/measure	Target	Update
3.1.1 Review criteria for eligibility to property on the Housing Register to ensure that accommodation is appropriate for all older people	RSLs	Within existing	Recommendations to Cabinet regarding eligibility	Oct 09	Changes to the supporting people contract and eligibility criteria of older persons flats undertaken October 09. Range of options now available for older people reflecting varying support needs
3.1.2 Undertake review of current local authority older persons housing provision and develop long term plan for each scheme	County Council, CNH Housing Investment	Within existing	Options paper for each scheme produced	Sep 09	Initial assessment of schemes undertaken First individual review taken to Cabinet August 2010 Tender currently being developed for full surveys of schemes to identify investment requirements

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3.1.3. Analyse annually by ethnicity applications for sheltered housing.	None	Within existing	Annual report produced	First analysis July - 09, subsequent April annually	Reports developed identifying both breakdown in relation to applications and breakdown for tenants in relation to new tenancies in the last year
3.1.4 Develop guidance for negotiations on affordable housing contributions within private sector older person housing schemes	Planning Policy	Within Existing	Guidance produced	Sep 09	Draft guidance produced and sent to development control and planning policy for comment Discussions begun with Supporting People regarding options to provide support services to new schemes.
3.1.5 Revise procedures for making offers to older people to increase the take up of offers	None	Within existing	New policy adopted	Sep 09	Policy relating to allocation of age restricted accommodation developed Nov/Dec 09 to reflect changes in designation introduced through asset management strategy
			20% reduction in refusals of older persons housing	Dec 09	Monitoring refusals difficult due to "informal," offers in relation to older persons housing. Alternative analysis to be developed in relation to number of new tenancies created against one year ago

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3.1.6 Review information given to older people on the housing register	RSLs, Warden Services	Within existing	Prototype Information booklet produced	Apr 10	CNH have developed sheltered housing booklet. CBC has developed an accommodation guide for age restricted housing providing supply and demand information. Scheme individual fact sheets also available to housing applicants
			Template distributed to RSLs	May 10	Scheme individual fact sheets format will form template for other providers
			Booklet for all CBC schemes produced	Aug 10	Warden Services have produced
					A number of these actions will now form part of marketing plan
3.1.7 Produce a standard format “brochure” for sheltered schemes to be used across providers to highlight key information relating to schemes	RSLs, Warden Services	Within existing	Template produced	Apr 10	Links to 3.1.6 above
3.2.1 Increase number of extra care places within the borough	County Council, Homes and Communities	NAHP, SP, LCC	30 new extra care spaces	Mar 12	Housing Strategy Team are working with SP Extra Care lead to co-ordinate development of new provision and assist with delivery of

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	Agency				County extra-care strategy
3.2.2 increase the tenure mix of existing older persons housing schemes	RSLs, Homes and Communities Agency	To be identified	Options paper resulting from Older Persons Housing Review will include appropriate recommendations	Mar 11	Not yet progressed- may be placed in scope of full survey

Cross Cutting Actions					
Action(s)	Key Partners	resources	Output/measure	target	Update
4.1.1 Assist in the development of the Older Persons Housing Needs and Aspirations project.	Steering Group	Within existing	Project delivered	Nov 09	Report now completed available here http://www.lsr-online.org/reports/housing_needs_and_aspirations_of_older_people_in_leicester_and_leicestershire
4.2.1. Undertake feasibility study into using SAP approach to older people	The Bridge, CAB, Age Concern, Housing Needs	Within existing	Recommendations produced	Jul 10	Option of dedicated officer in housing need to be considered during preparation for CBL. We will discuss with the County Council their proposals for a multi-use community resource centre to see if this could facilitate a SAP approach