



SPORTS DEVELOPMENT GRANTS APPLICATION FORM

(Affiliation to Charnwood Sports Council required before making an application)

I Name of Organisation	
Site address	
Contact name	
Position	
Address	
Telephone (Daytime)	
Telephone (Evening)	
E-mail	

Contact:
Grants Administrative Assistant
Change Management
Charnwood Borough Council
Southfields
Loughborough
LE11 2TR
Direct line: 01509 634556
Email: grants@charnwood.gov.uk

2 Current Organisation Information

When was your organisation formed?	
Please tell us about your group, including membership details (how many/age range); activity details (type and level catered for, any competitions); training/session details (please give time(s)/venue(s); and relevant qualifications of leaders.	
Do you cater for disabled participants? Yes/No If no, are you able to?	

3 Proposed Development Details

3.1 Proposed Development

Please describe your plans fully using the questions below as guidelines.

A) Aim of the development
B) Describe your proposed development
C) Clearly demonstrate the need for this development and outline the benefits it will bring to the Borough of Charnwood

D) Development venue(s)

Please note if lockable storage is available for any equipment

E) Timescale(s) (Please include proposed dates of events/activities)

3.2 Who will the development benefit?

A) How many people will benefit? (approx)

B) Which areas within the Borough are you targeting?

C) Which age group(s) will benefit?

Under 5'S	<input type="checkbox"/>	5 – 14 years	<input type="checkbox"/>	15 – 21 years	<input type="checkbox"/>
22 – 59 years	<input type="checkbox"/>	Over 60's	<input type="checkbox"/>		

D) Which of the following groups will benefit?

Unemployed	<input type="checkbox"/>	Young people	<input type="checkbox"/>	Disabled	<input type="checkbox"/>
Ethnic groups	<input type="checkbox"/>	Women/girls	<input type="checkbox"/>	Other (please state)	<input type="checkbox"/>

E) How will you try to attract participants?

3.3 Implementation

A) Who has overall responsibility for the development?

Name:

Position:

B) Relevant qualifications or training

C) Are any of the people who will run sessions qualified? Yes/No
If yes, please give their names and relevant qualifications

3.4 Partnership working

A) Are you working in conjunction with any other group/organisation/club/school to deliver this programme? Yes/No
B) If yes, please give details of the organisation(s), their role(s) in the development project and attach letters of support

3.5 Ongoing commitment

A) High priority will be given to developments that can demonstrate sustainability. What are the long term aims of your development plan?

B) Please detail how the development links in with your current programmes(s)

C) How will you measure the success of your development?

4 Finances

4.1 Resources of Applicant

Tick box to confirm you are attaching your most recent audited accounts

Please state amount of cash in hand	£
What outstanding commitments are due to be paid (please state total amount)	£
Please give details of your fees	Full Membership - £ Junior/Concession - £ Session charge - £

4.2 Financing the Development

Please complete the tables below giving full details of the costs and the funding for your proposed development:

A) Estimated total cost of development	£
-----------------------------------------------	----------

Tick box to confirm you are attaching a detailed statement and quotes. (Please give realistic value to goods and services).

B) Please state clearly how the costs included in your statement contribute towards the development programme	
C) Please give details of all funding sources, including loans and any other grants applied for. Total funding must equal the total cost of the scheme. (If an award has not yet been made please state so clearly in the amount column).	
Funding sources	Amount £
Contribution by applicant (minimum 25%)	
Grant requested from Charnwood Sports Council	
Total Funding	

D) Please detail any contributions in kind that you or your partners are making towards this development.

Costs in kind	Provider	Value
Volunteers		
Facilities		

E) Ongoing commitment

i) Estimated additional running costs

ii) Additional income generated by scheme

Please outline the plans you have made to cover any ongoing costs that are likely to be incurred as a result of this development

9 Payment of Grant

If your application is successful, payment will be made to the Club on receipt of invoices.

10 Declaration

We understand and confirm that the information given on this form is correct.

<u>Development Co-ordinator</u>	<u>Chairperson</u>
Signature	Signature
Print Name	Print Name
Date	Date