



## SPORTS FACILITIES GRANTS

### APPLICATION FORM

*(Affiliation to Charnwood Sports Council required before making an application)*

<b>I Applicant Details</b>	
<b>Full name of Club</b>	
<b>Site address</b>	
<b>Club contact details</b>	
<b>Name</b>	
<b>Position</b>	
<b>Address</b>	
<b>Telephone (Daytime)</b>	
<b>Telephone (Evening)</b>	
<b>E-mail</b>	

**Contact:**  
**Grants Administrative Assistant**  
**Change Management**  
**Charnwood Borough Council**  
**Southfields**  
**Loughborough**  
**LE11 2TR**

**Direct line: 01509 634556**

**Email: [grants@charnwood.gov.uk](mailto:grants@charnwood.gov.uk)**



## 2 Current Club Information

<b>When was your organisation formed?</b>	
<b>Is your Club affiliated to the Governing Body of your sport? Yes/No</b> <b>If yes, please state name:</b>	
<b>Membership details</b> (how many/age range)	
<b>Do you have a junior section? Yes/No</b>	
<b>Do you cater for disabled participants? Yes/No</b> <b>If no, are you able to cater for them?</b>	
<b>Team/competition details</b> (number of teams, standard/leagues/competitions)	
<b>Training details</b> (please give time(s) and venue(s))	
<b>Official details</b> (please state number/level of active qualified coaches/umpires, etc)	

## 3 Project Site

<b>A) Name and address of site</b>
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**B) Please state who owns the facility/land**

**C) Is your agreement freehold/leasehold/other (please state)**

**Please give details regarding the length of any agreement and termination procedures.**

Tick box to confirm you are attaching a copy of the lease/ evidence of freehold.

**D) Is lockable storage available for major equipment? Yes/No**

**Please give details**

#### 4 Planning Permission

**Is planning permission necessary for the scheme? Yes/No**

If yes, tick box to confirm you are attaching a copy of the decision notice

#### 5 Proposed Project Details

**A) Please give details of your proposed project**

Tick the box to confirm that you are attaching plans if they are available and copies of relevant governing body regulations where applicable

**Proposed project:**

**B) Timescale(s) including proposed start date**

<b>C) Please outline what you hope to achieve</b> (state the specific new equipment/facilities that will be available at the end of your project)					
<b>D) Are you working in conjunction with any other group/organisation/club?</b> Yes/No If yes, please give details (name and role in the project)					
<b>E) Who will the project benefit?</b>					
i) How many people will benefit?					
ii) Is this project for your current members or do you hope to attract new members?					
iii) Which age group(s) will benefit?					
Under 5'S	<input type="checkbox"/>	5 – 14 years	<input type="checkbox"/>	15 – 21 years	<input type="checkbox"/>
22 – 59 years	<input type="checkbox"/>	Over 60's	<input type="checkbox"/>		
iv) Which of the following groups will benefit?					
Unemployed	<input type="checkbox"/>	Young people	<input type="checkbox"/>	Disabled	<input type="checkbox"/>
Ethnic groups	<input type="checkbox"/>	Women/girls	<input type="checkbox"/>	Other (please state)	<input type="checkbox"/>

## 6 Resources of Applicant

Tick box to confirm you are attaching your most recent audited accounts

<b>Please state amount of cash in hand</b>	<b>£</b>
<b>What outstanding commitments are due to be paid</b> (please state total amount)	<b>£</b>
<b>Please give details of your fees</b>	<b>Full Membership - £</b> <b>Junior/Concession - £</b> <b>Session charge - £</b>

## 7 Financing of Scheme

Please complete the tables below giving full details of the costs and the funding for your proposed development:

<b>A) Estimated total cost of the project</b>	<b>£</b>
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Tick box to confirm you are attaching a detailed statement and quotes. (Please give realistic value to goods and services).

**B) Please give details of all funding sources, including loans and any other grants applied for. Total funding must equal the total cost of the scheme. (If an award has not yet been made please state so clearly in the amount column).**

<b>Funding sources</b>	<b>Amount £</b>
Contribution by applicant (minimum 25%)	
Grant requested from Charnwood Sports Council	
<b>Total Funding</b>	

**C) Please detail any contributions in kind that you or your partners are making towards this project.**

<b>Costs in kind</b>	<b>Provider</b>	<b>Value</b>

**D) Ongoing commitment**

<b>Estimated additional running costs</b>	
<b>Additional income generated by scheme</b>	

**Please outline the plans you have made to cover any ongoing costs that are likely to be incurred as a result of this development**

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**Additional information**

Please write any additional information in support of your application here

## 8 Supporting Information

**Club statement****How will the project meet a local need?**

Please include information on how the project will benefit your club and also your sport within the Borough of Charnwood.

**Further supporting information**

If you are also involved in the work of any other organisations (such as uniformed groups, schools, other clubs or a governing body) within the Borough of Charnwood who will benefit from this project, please also provide supporting evidence, such as a letter from them.

## 9 Payment of Grant

If your application is successful, payment will be made to the Club on receipt of appropriate invoices.

## 10 Declaration

**We understand and confirm that the information given on this form is correct.**

**Club Representative****Signature****Print Name****Position****Date****Club Official****Signature****Print Name****Position****Date**