



# GUIDANCE AND CONDITIONS

## TALENT SUPPORT FUND



**Contact:**  
**Grants Administrator**  
**Charnwood Borough Council**  
**Southfields**  
**Loughborough**  
**LE11 2TR**

**Direct line: 01509 634710**  
**Email: [grants@charnwood.gov.uk](mailto:grants@charnwood.gov.uk)**

## Purpose of Funding

To recognise individual talented sports performers in Charnwood and encourage them to develop to their full potential.

The Talent Support fund can be used to assist with:

- Essential items of equipment/clothing required to compete and train;
- Cost of travel for training and competitions;
- Cost of facility hire for training;
- Coaching costs (but not a coach's salary);
- Incurred competition costs - e.g. overnight accommodation, meals, entry fee;
- Club subscription costs

## Grant Conditions

Funding is only available to those individuals who perform in a sport that is recognised and approved by Sport England

1. Applicant must be a permanent resident within the Borough boundary. In normal circumstances this will have been for a period of at least:
  - a. three years if over the age of 18
  - b. two years if under the age of 18
2. Applications to the fund will not normally be accepted from/on behalf of children under 10 years of age (as of the date of application);
3. Grants will be awarded to a maximum rate of 50% of the total costs (within the purpose of the funding) and not exceeding £250;
4. Only one grant application will be approved per applicant per financial year. Applicants applying on an annual basis must show progression within their sport.
5. Applicants must enclose written support from their Coach/Club/Development squad manager indicating the applicant's performance level in the last 12 months and prospects for the next 12 months. This person must also sign section 4 on the form to verify the amount of support being given;
6. Applicants MUST obtain a statement/letter of endorsement from a representative from their national governing body\* in respect of their proposed project before the application for aid is submitted.
7. Priority will be given to individuals who represent their sport at the Regional level or above and who are not currently receiving financial support from other sources;

8. Applicants will be required to provide 6 monthly updates and be willing to be involved in press and publications.

\* To find details of your National Governing Body representative visit [http://www.charnwood.gov.uk/pages/sport\\_links](http://www.charnwood.gov.uk/pages/sport_links) and visit your National Governing Body page

### Still unsure?

If you are still in doubt then please do not hesitate to telephone Charnwood Borough Council's Senior Sports Development officer on 01509 634592.



# TALENT SUPPORT FUND APPLICATION FORM

1 Applicant Details	
Name	
Address	
Telephone (Daytime)	
Telephone (Evening)	
E-mail	
Age	
Date of Birth	
Establishment	
How long have you lived in the Borough?	



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## 2 Supporting Club/Development Squad Details

<b>Club name</b>	
<b>Contact name</b>	
<b>Address</b>	
<b>Telephone (Daytime)</b>	
<b>Telephone (Evening)</b>	
<b>Email</b>	

<b>How long have you been attending the Club that is supporting this application?</b>	
<b>Are you a member of a development/coaching squad?</b>	
Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>If yes, please give details:</b>	

## 3 Sport Details

<b>Which sport are you applying for an award in?</b>	
<b>Which level(s) of your sport are you currently competing at? Please give full details (i.e. County, Regional, National, International)</b>	
<b>Please give details of your competitive results over the past two years.</b>	

## 4 Support Available

Are you receiving or have you received any assistance/sponsorship from any source in respect of your sport?

Yes  No

If yes, please give details (including grants still pending):

Name of organisation	Date sought	Amount awarded/sought

If you are in receipt of any assistance from your Sports Club/development squad i.e. travel, equipment, etc please list here:

Estimated annual value: £

Club/development squad rep, please confirm the amount of support listed above:

(Signed Club rep)

Have you previously applied for a grant from Charnwood Borough Council?

Yes  No

If yes, please give details:

Date grant sought	Amount awarded/sought

CHARNWOOD BOROUGH COUNCIL

**5 Talent Support Fund**

Please indicate the type and level of support you are seeking.

Please list the expenses you expect to incur during training and competition for the next 12 months.

Please refer to the grant criteria.

		<b>FEEES</b>	<b>MAINTENANCE</b>	<b>TRAVEL</b>		<b>OTHER/ EQUIPMENT</b>	
<b>Dates</b>	<b>Venue/competition</b>	<b>Competition squad/coaching £</b>	<b>Accommodation/ subsistence £</b>	<b>Distance travelled</b>	<b>Cost £</b>	<b>Detail (description)</b>	<b>Cost £</b>
<b>TOTALS</b>		<b>£</b>	<b>£</b>		<b>£</b>		<b>£</b>

<b>GRAND TOTAL: £</b>	<b>GRANT APPLIED FOR: £</b>	<b>(max £250)</b>
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**6 Additional Information**

**Applicant Statement**

Please tell us about your aims for the coming year, any competitions you plan to take part in and the level at which you hope to compete. Please include any information about yourself that you feel will support your application.

**Club development squad statement**

Please provide information to support the application. Please comment on the ability of the applicant and their potential to achieve a high level in this sport.

Signature:

Date:

Print name:

Daytime Tel No:

Position:

**National Governing Body support**

Please provide a statement/letter/email from your County/Regional/National Governing Body representative

## 7 Payment of Grant

If your application is successful, a cheque will be made payable to the person named below or in the case of under 18's, to their parent/guardian.

## 8 Declaration

I understand and confirm that the information given on this form is correct and that Charnwood Borough Council reserves the right to withhold or reclaim grants should any information be found to be incorrect or monies not used within a reasonable timescale. Also, by applying for funding I agree to complete a report form on the activities undertaken and provide details on the benefits the grant has brought.

I agree to my name/photo being published in promotional/media material

I do not wish my name to be included in promotional/media material

Signature of individual:		
Print name:		Date:
If applicant is under 18, Signature of parent/guardian:		
Print name of parent/guardian:		

Club Representative signature:		
Print name:		Date:
Role:		

### Optional:

Please indicate your ethnic origin (please tick one box only)

Ethnicity:    White     Mixed Asian or Asian British     Black or Black  
British   
                  Other

Do you consider yourself to have a disability?    Yes / No

## CHECKLIST FOR TALENT SUPPORT GRANT APPLICATION

**Please tick to confirm:**

Have you read the guidance on applying for the grant?

Have you completed, in full, all relevant sections of the application form?

Have you informed your club/referee that you have submitted an application?

Have you got your county/regional/national development officer to complete section 6 or obtained a letter/email of support before submitting an application?

Have you signed and dated the application form?

Please return your completed application form to the Grants Administrative Assistant, Charnwood Borough Council, Southfields, Loughborough, LE11 2TR or e-mail to [grants@charnwood.gov.uk](mailto:grants@charnwood.gov.uk)

If you would like to receive this application form in your language, large print or Braille please call 01509 634603 or e-mail [communications@charnwood.gov.uk](mailto:communications@charnwood.gov.uk)

For office use only

Grant Ref Number	
Date received	
Date ack sent	

Checked by	
Panel recommendation	
Cabinet date/minute no	

Work inspected by/on	
Ledger code	
Cheque raised	