



**AUDIT COMMITTEE
TUESDAY, 6TH DECEMBER 2011 AT 6.00PM
IN COMMITTEE ROOM 2, COUNCIL OFFICES,
SOUTHFIELDS, LOUGHBOROUGH**

To: Mr P. Blakemore (Independent Chair)
Councillor Osborne (Vice-chair)
Councillors Bentley, Carter, Lowe, Miah and Paling

All other members of the Council
(for information)

RESERVES ARE NOT PERMITTED FOR THIS COMMITTEE

AGENDA

1. APOLOGIES

2. MINUTES

The Committee is asked to confirm as a correct record the minutes of the meeting of the Committee held on 20th September 2011.

3. DISCLOSURES OF PERSONAL INTERESTS

4. [WORK PROGRAMME](#)

The current position with the Committee's work programme is attached at page 3.

The Committee is asked to consider the programme and any amendments and additions it might wish to make for future meetings. This will enable planning for the next two or three meetings of the Committee to be undertaken and for relevant background information to be prepared.

To assist the Committee, the remaining scheduled meeting date for the Committee in 2011/12 is 6th March 2012.

5. [EXTERNAL AUDIT – ANNUAL AUDIT LETTER 2010/11](#)

External Auditor's Annual Audit Letter 2010/11 is attached at page 5.

6. [RISK MANAGEMENT \(RISK REGISTER\)](#)

Report of the Head of Strategic Support is attached at page 17.

The Committee wished to consider in particular at this meeting the risk relating to absence of LDF (SR/I). Cabinet Lead Member for Planning invited to assist that.

7. [TREASURY MANAGEMENT – OUT-TURN 2010/11](#)

Report of the Head of Finance and Property Services is attached at page 25.

8. [TREASURY MANAGEMENT – POSITION AT 30TH SEPTEMBER 2011](#)

Report of the Head of Finance and Property Services is attached at page 32.

9. [HERITABLE BANK PLC \(ICELAND\) - UPDATE](#)

Report of the Head of Finance and Property Services is attached at page 38.

10. [INTERNAL AUDIT PLAN - PROGRESS](#)

Report of the Head of Strategic Support is attached at page 39.

In particular, the Committee is asked to note that the outstanding CCTV 2009/10 audit recommendation (signage) has now been implemented (AC Minute 19 – 5th July 2011 refers).

11. [INTERNAL AUDIT - BENCHMARKING](#)

Report of the Head of Strategic Support is attached at page 97.

12. [COUNCIL'S USE OF REGULATION OF INVESTIGATORY POWERS ACT \(RIPA\)](#)

Report of the Head of Strategic Support is attached at page 100.

13. [COUNCIL CONTRACTORS – ANTI-FRAUD AND CORRUPTION AND WHISTLE-BLOWING POLICIES AND PROCEDURES](#)

Head of Strategic Support to report verbally.

14. [MEETINGS BETWEEN DIRECTORS/HEADS OF SERVICE AND CABINET LEAD MEMBERS – TAKING OF NOTES – OUTCOME OF CMT CONSIDERATION](#)

Head of Strategic Support to report verbally.