

AUDIT COMMITTEE WORK PROGRAMME

Position following meetings on 5th July and 20th September 2011
(and informal meeting 28th September 2011)

ISSUE	MEETING
Benefit Fraud Team (Capita) – Work of and Processes Followed	Presentation given at informal meeting 28th September 2011
Internal Audit Business	Ongoing
Internal Audit Plan – Progress	28th September 2011 6th December 2011 Quarterly
External Audit Business	Ongoing
Annual Governance Report 2008/09 Use of Resources Findings - Management Response - Monitoring Implementation of Actions	28th September 2011 6th March 2012 Every Six Months
Certification of Claims and Returns (2010/11 Audit)	6th March 2012 Annually
Annual Governance Report 2011/12	Additional Meeting September 2012 (Accounts) Annually
Risk Management (Risk Register)	28th September 2011 6th December 2011 Quarterly - detailed report every six months, exception report quarters in-between. In particular on 28th September 2011 6th December 2011, consider risk relating to absence of LDF, Cabinet Lead Member for Planning to be invited to assist that.
Council's Use of Regulation of Investigatory Powers Act (RIPA)	28th September 2011 6th December 2011 Quarterly
Council Contractors – Anti-fraud and Corruption and Whistle-blowing Policies/Contractual Terms	28th September 2011 6th December 2011

Notes of meetings between Directors/Heads of Service and Cabinet Lead Members – Outcome of CMT Consideration	28th September 2011 6th December 2011
Heritable Bank Plc (Iceland) Update	6th December 2011 Every Six Months
Treasury Management (including Borrowing under Prudential Guidelines) - Position/Out-turn	28th September 2011 6th December 2011 Every Six Months
2011/12 Review of the Effectiveness of Internal Audit (Procedure and Panel Appointment)	6th March 2012 Annually
Internal Audit Plan 2012/13	6th March 2012 Annually
Annual IT Health Check (Code of Connection) <i>Confidential Report</i>	6th March 2012 Annually
2011/12 Annual Internal Audit Report	July 2012 Annually
2011/12 Review of the effectiveness of Internal Audit (Feedback from Panel)	July 2012 Annually
Members' Allowances Claimed 2011/2012	July 2012 Annually
Whistle Blowing and Anti-fraud, Corruption and Bribery	July 2012 Annually
Environmental Audits – Report on Outcomes	July 2012 Annually
2012/13 Treasury Management Strategy	July 2012 Annually
2011/12 Statement of Accounts	Additional Meeting September 2012 (Accounts) Annually
2011/12 Annual Governance Statement and Review of the Code of Corporate Governance	Additional Meeting September 2012 (Accounts) Annually
Future of Local Public Audit	Report on Government proposals considered 5th July 2011. Further report once final regulations/guidelines are known.