



REVIEW TITLE: Anti-social Behaviour Scrutiny Panel
SCOPE OF ITEM / TERMS OF REFERENCE
<ul style="list-style-type: none"> • Consideration of reporting processes • Safety and security of information held • Reporting back procedures • Accountability • Considerations of potential improvement to the Case Management System
REASON FOR SCRUTINY
To identify potential improvements and make recommendations as appropriate
GROUP MEMBERSHIP
Councillors Brown, Burr, K. Jones, S. Jones, Miah, Pacey, Shepherd (Chair)
WHAT WILL BE INCLUDED
Consideration of Cabinet Report, Review of Multi Agency Anti-Social Behaviour Processes in Charnwood, including Improvement Plan. The Panel will investigate the reporting back process, using example cases and evidence provided to the Panel from witnesses and stakeholders.
WHAT WILL BE EXCLUDED
KEY TASKS ** including consideration of efficiency savings
<ul style="list-style-type: none"> • To determine how wide the Panel's definition of anti-social behaviour is to be • To further the knowledge of Panel members regarding anti-social behaviour issues • To understand current procedure and problems, including the use and functions of the Case Management System • To understand the relative responsibilities of key partners and multi-agency partnerships

STAKEHOLDERS, OUTSIDE AGENCIES, OTHER ORGANISATIONS *	
<ul style="list-style-type: none"> • Councillor David Walker (as ward councillor) • Leicestershire Police • Charnwood Neighbourhood Housing • Charnwood Community Safety Partnership (Councillor David Snartt) • Youth Offending Service • Leicestershire Youth Service 	
EQUALITY IMPLICATIONS	
Is an impact needs assessment required?	
Yes – This is included at the end of the Panel’s report	
LINKS/OVERLAPS TO OTHER REVIEWS	
Overlap with review of Charnwood’s Multi-Agency Anti-Social Behaviour Practices.	
RESOURCE REQUIREMENTS	
Technical: Tom Kiernan and Wendy Brown Administrative: Richard Stratford	
REPORT REQUIREMENTS (Officer information)	
REVIEW COMMENCEMENT DATE	COMPLETION DATE FOR DRAFT REPORT
17 November 2010	End of February 2011
*Key tasks and stakeholders may be subject to change as the review progresses.	

PROGRESS WITH PANEL WORK

MEETING DATE	PROGRESS TO DATE
Wednesday 17 th November 2010	The Panel’s first meeting considered the scope of ASB itself and the best way of investigating the issue according to its terms of reference. The Panel identified representatives from Leicestershire Police, Leicestershire Youth Services, Charnwood Neighbourhood Housing, the Youth Offending Service and the Cabinet Lead Member for Community Safety, Councillor David Snartt as witnesses to be invited to future meetings. The Panel also wished to invite Councillor David Walker to speak to the Panel to discuss the reporting process for ward councillors, having made the Chair aware of issues that he had been involved with previously.

Thursday 9 th December 2010	For the Panel's consideration a demonstration of the Sentinel Case Management System was given, and the Panel were provided with a redacted version of minutes from a recent meeting of the ASB Steering Group. Councillors Walker and Snartt attended the meeting to discuss reporting trails for ward councillors. Councillor Walker outlined his experiences of dealing with ASB on behalf of constituents and the Anti-social Behaviour Co-ordinator detailed the Council's response, emphasising the need to ensure that such issues are reported as fully as possible. The Panel considered whether or not existing training provision for new councillors on ASB issues was sufficient and discussed further issues and procedures relating to participation in, and reporting of, ASB cases as ward councillors. Discussion of Councillor Snartt's role with the Community Safety Partnership was deferred to a later date.
Thursday 6 th January 2011	The Panel met with Inspector Tim McCabe of Leicestershire Police and Clare Holford, Housing Service Manager at CNH to discuss their respective roles in tackling ASB issues. The Panel discussed the differences between approaches taken by CNH and Charnwood Borough Council, the methods used to manage neighbour disputes, and reporting issues that may arise where housing ownership type is unknown. The Panel also discussed the distinction between ASB and Criminal Behaviour and the implications of having two different Police Inspectors working across the Borough on ASB issues.
Thursday 20 th January 2011	The Panel met with Damion Nickerson of the Youth Offending Service, Andrew Lake of Leicestershire Youth Services and Councillor David Snartt, Cabinet Lead Member for Community Safety. The Panel discussed the methods used to engage young people in the democratic process and proactive approaches to tackling ASB. The Panel also discussed the work of the Community Safety Partnership and were once again informed of the importance of reporting known incidents to the appropriate officers. The panel requested a draft copy of its report be circulated to members ahead of its next meeting.
Thursday 10 th February 2011	The ASB Co-ordinator presented the Panel with information relating to equalities and reporting issues among ethnic minorities for the Panel's consideration. The Panel discussed its draft report and made a number of amendments and additions. It was decided that the meeting scheduled for 24 th February would now be required to consider the Panel's final report.
Thursday 24 th February 2011	The Panel watched the information DVD produced by CBC and CNH. As this was its final meeting, the Panel discussed its report and made final amendments and additions before approving it for submission to the Scrutiny Management Board.