

**INVESTIGATION AND REVIEW SCRUTINY COMMITTEE
26TH MAY 2010**

Report of the Deputy Director of Programmes and Resources

ITEM 8 WORK PROGRAMME

Purpose of Report

This report is submitted to enable the Committee to consider its work programme.

Action Requested

Following consideration of the work programme, the Committee is asked to make any deletions, additions or amendments considered appropriate to propose to the Scrutiny Commission for future meetings.

This will enable planning for future meetings to be undertaken, for reports and information to be prepared and for the attendance of officers and/or others to be arranged.

Background

At the last meeting of the Investigation and Review Scrutiny Committee on 27th January 2010, its work programme was agreed and is attached as an appendix to this report for the Committee's consideration.

In respect of the Loughborough Market Panel, at its meeting on 13th April 2010, the Scrutiny Commission noted that the name of the Panel might require amendment as the Panel would look at markets across Charnwood. The Committee is asked to consider if the name of the Panel should be amended accordingly.

In respect of the Public Conveniences Panel, at its meeting on 18th February 2010, the Cabinet resolved to refer the recommendations of the Panel to the Director of Leisure and Environment for inclusion in the Service Review of Public Conveniences and that a response to those recommendations would be included as part of the Service Review Options Report due to be submitted to Cabinet on 8th July 2010. It is envisaged that the Committee will be updated on this report at its next meeting.

To assist with the consideration of the item proposed future dates of the Committee are:

8th September 2010
24th November 2010
23rd February 2011

Financial and Legal Implications

There are no financial or legal implications for this report.

Risk Management

There are no specific risks associated with this report.

Background Papers: None

Officer to contact: Helen Tambini
(01509) 634969
helen.tambini@charnwood.gov.uk

INVESTIGATION AND REVIEW SCRUTINY COMMITTEE
WORK PROGRAMME

(following meeting on 27th January 2010)

“Task and Finish” Panels

| ISSUE | QUESTION | POSITION |
|---|--|--|
| Loughborough University Entrances and Parking Policies Panel. | To examine parking arrangements and policies in various locations around the University. | <p>Terms of Reference agreed by the Panel at initial meeting on 12th October 2009.</p> <p>Final report submitted to Committee on 27th January 2010.</p> <p>Agreed report to be submitted to Cabinet on 18th February 2010.</p> <p>Feedback report to be submitted to Committee on 26th May 2010.</p> |
| Public Conveniences. | <p>To examine current provision of facilities within the Borough.</p> <p>To examine the problems associated with individual facilities and potential actions for improvements, including budget implications.</p> <p>To consider alternative methods of provision.</p> | <p>Last meeting held on 15th January 2010.</p> <p>Final report submitted to Committee on 27th January 2010.</p> <p>Agreed report to be submitted to Cabinet on 18th February 2010.</p> <p>Committee to be updated on progress at its meeting on 26th May 2010.</p> |
| Future Panels | | |
| Playing Fields and Sports Facilities in Charnwood. | To consider the provision and maintenance of playing fields and sports facilities, including changing facilities in Charnwood. | Issue to be held in abeyance pending the outcome of the Open Spaces, Sports & Recreational Study. |

| | | |
|---|--|--|
| Loughborough Market. | To consider potential improvements to current arrangements, a range of alternative markets and the feasibility of holding markets in other locations in the Borough. | Initial meeting to be held on 17th May 2010. |
| Footpath Maintenance. | To consider the maintenance of footpaths in Charnwood. | |
| Adaptations for Disabled Persons Housing. | To consider the complexities of the processes involved with the grants procedure, including outside agencies. | Initial meeting held on 29th June 2009. Issue to be held in abeyance pending the outcome of the District councils review. |
| Any issue which arises and requires timely consideration. | | |

Committee

Monitoring the outcomes of Panel studies

| | | |
|--|---|---|
| Development Control Enforcement. | <p>To examine current enforcement procedure, including numbers of complaints received, response times and the monitoring of targets.</p> <p>To examine the criteria used to undertake investigations and the issues of consistency in the decision making process.</p> <p>To consider the working relationship between the enforcement team and the rest of Development Control and other services.</p> | <p>Agreed report submitted to Cabinet on 23rd April 2009.</p> <p>Feedback report submitted to Committee on 23rd September 2009.</p> <p>Review of Actions agreed by Cabinet to be submitted to Committee on 26th May 2010.</p> |
| Charnwood Neighbourhood Housing (CNH) and Charnwood Borough Council (CBC). | <p>To investigate the lines of responsibility and accountability between Charnwood Borough Council and Charnwood Neighbourhood Housing.</p> <p>To investigate performance monitoring arrangements and any sanctions process.</p> <p>To consider CBC's Internal Audit of Performance and</p> | <p>Agreed report submitted to Cabinet on 6th August 2009.</p> <p>Feedback report submitted to Committee on 27th January 2010.</p> <p>Review of Actions agreed by Cabinet to be submitted to</p> |

| | | |
|--|--|------------------------------|
| | Financial Monitoring (remedial plans). | Committee in September 2010. |
|--|--|------------------------------|