

**INVESTIGATION AND REVIEW SCRUTINY COMMITTEE
27TH JANUARY 2010**

Report of the Acting Director of Programmes and Resources

ITEM 9 WORK PROGRAMME

Purpose of Report

This report is submitted to enable the Committee to consider its work programme.

Action Requested

Following consideration of the work programme, the Committee is asked to make any deletions, additions or amendments considered appropriate to propose to the Scrutiny Commission for future meetings.

This will enable planning for future meetings to be undertaken, for reports and information to be prepared and for the attendance of officers and/or others to be arranged.

Background

At the last meeting of the Investigation and Review Scrutiny Committee on 23rd September 2010, its work programme was agreed and is attached as an appendix to this report for the Committee's consideration.

At its meeting on 15th December 2009, the Scrutiny Commission requested that following the completion of the current two Scrutiny Panels, two new Panels should be established to commence work in January 2010. The Committee is asked to consider this request and possible issues to be investigated.

To assist with the consideration of the item proposed future dates of the Committee are:

26th May 2010
22nd September 2010
26th January 2011

Financial and Legal Implications

There are no financial or legal implications for this report.

Risk Management

There are no specific risks associated with this report.

Background Papers: None
Officer to contact: Helen Tambini

**INVESTIGATION & REVIEW SCRUTINY COMMITTEE
WORK PROGRAMME**

(following meeting on 23rd September 2009)

“Task and Finish” Panels

ISSUE	QUESTION	POSITION
Loughborough University Entrances and Parking Policies Panel.		Membership of Panel agreed by Committee on 23rd September 2009. Initial meeting to be arranged.
Public Conveniences.	To examine current provision of facilities within the Borough. To examine the problems associated with individual facilities and potential actions for improvements, including budget implications. To consider alternative methods of provision.	Last meeting held on 20th February 2009. Terms of Reference agreed by Committee on 22nd October 2008. Responses received from Parish/Town Councils regarding provision considered at meeting on 15th January 2009. Panel report currently being finalised. Final report to be submitted to Committee on 27th January 2010.
Charnwood Neighbourhood Housing (CNH) and Charnwood Borough Council (CBC).	To investigate the lines of responsibility and accountability between Charnwood Borough Council and Charnwood Neighbourhood Housing. To investigate performance monitoring arrangements and any sanctions process.	Last meeting held on 25th June 2009. Terms of Reference agreed by Committee on 27th May 2009. Final report agreed by Panel on 25th June 2009.

	To consider CBC's Internal Audit of Performance and Financial Monitoring (remedial plans).	Agreed report submitted to Cabinet on 6th August 2009. Feedback report to be submitted to Committee on 27th January 2010.
Future Panels		
Adaptations for Disabled Persons Housing.	To consider the complexities of the processes involved with the grants procedure, including outside agencies.	Initial meeting held on 29th June 2009. Issue to be held in abeyance pending the outcome of the District councils review.
Playing Fields and Community Facilities in Charnwood.	To consider the provision and maintenance of playing fields and community facilities in Charnwood.	Issue to be held in abeyance pending the outcome of the Borough Council review.
Any issue which arises and requires timely consideration.		

Committee

Monitoring the outcomes of Panel studies

Houses in Multiple Occupation.		Agreed report submitted to Cabinet on 15th January 2009. Feedback report submitted to Committee on 27th May 2009. Review of Actions agreed by Cabinet to be submitted to Committee on 27th January 2010.
Development Control Enforcement. (Issue highlighted in recent consultation document).	To examine current enforcement procedure, including numbers of complaints received, response times and the monitoring of targets.	Agreed report submitted to Committee on 11th March 2009. Agreed report

	<p>To examine the criteria used to undertake investigations and the issues of consistency in the decision making process.</p> <p>To consider the working relationship between the enforcement team and the rest of Development Control and other services.</p>	<p>submitted to Cabinet on 23rd April 2009.</p> <p>Feedback report submitted to Committee on 23rd September 2009.</p> <p>Review of Actions agreed by Cabinet to be submitted to Committee in May/June 2010.</p>
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