

**PERFORMANCE AND AUDIT SCRUTINY COMMITTEE
WORK PROGRAMME**

(following meeting on 20th January 2009)

ISSUE	MEETING
Strategic Risk Register SR/21 (Concessionary Travel)	Every six months (detailed report). Due to be considered 18th November 2008 but deferred to 20th January 2009, then to 3rd March 2009. Quarterly (exception report). Next to be considered 3rd March 2009. Director of Development to submit update report on costs/costs recovery – 3rd March 2009.
Follow-up Audit Report for Contract Management Progress on Internal Audit Plan 2008/09 Data Security	20th January 2009, deferred to 3rd March 2009. Quarterly. Next to be considered 3rd March 2009 (then 19th May 2009). Report on outcome of investigation once prosecution complete.
Performance Indicators	Quarterly. Appropriate officers to attend in respect of Indicators reported as significantly off target. Next to be considered 3rd March 2009 (then 19th May 2009).
Parking/Enviro-crime Enforcement Statistics	Report of Director of Leisure and Environment. Quarterly. First to be considered 3rd March 2009.
Human Resource Issues	Quarterly. Next to be considered 3rd March 2009 (then 19th May 2009).
Use of Temporary and Agency Staff – Information on amounts spent, where spent and for what purpose	Annually. Next to be considered 19th May 2009 (as part of one of quarterly Human Resource Issues reports referred to above).
Disabled Adaptations	19th May 2009. Further report of the Director of Housing and Health on position with outstanding requests at end March 2009.

2008/09 Statement of Accounts	Annually. To be considered June 2009 (<i>additional meeting</i>) prior to consideration by Council in June 2009.
Local Code of Corporate Governance Compliance and Corporate Governance Statement	Annually. Next to be considered June 2009 (<i>additional meeting - 2008/09 Statement of Accounts</i>).
Internal Review of Effectiveness of Internal Audit	Annually. Next to be considered June 2009 (<i>additional meeting - 2008/09 Statement of Accounts</i>).
Internal Audit - Annual Report 2008/09	Annually. Next to be considered June 2009 (<i>additional meeting - 2008/09 Statement of Accounts</i>).
Treasury Management and Borrowing under Prudential Guidelines <u>Note:</u> Code of Practice for Treasury Management - Amendments made as part of recommended review (following Investigation Icelandic Bank) to be reported to new Audit Committee (to be established March 2009).	Annually. Next to be considered July 2009.
Draft Budgets and Service Delivery Plans 2010/11	Annually. December 2009 (<i>additional meeting</i>) (prior to consideration by Scrutiny Commission in January 2010).
Climate Change Strategy Action Plan – Performance	Annually. Next to be considered January 2010.
Environmental Audits – Report on Outcomes	Annually. Next to be considered January 2010 (as part of above report on Climate Change Strategy).
Free of Charge Swimming for Under 16 and Over 60 Year Olds - Impact	Report of Director of Leisure and Environment following four months of scheme operating.
Equality Standard for Local Government – Progress Towards Achieving Level 3	To be programmed.
Ethical Investment Policy	To be programmed.
Housing Function and Charnwood Neighbourhood Housing Computer Systems	Concern regarding duplication of functions. Report of the Director of Housing and Health. To be programmed.
Leisure and Culture Best Value Improvement Plan	To be programmed.

Consideration of the following is ongoing/as required:

- Internal and External Audit Business;
- Capital and Revenue Monitoring (General Fund and Housing Revenue Account), including Out-turn.