

PERFORMANCE SCRUTINY COMMITTEE – 18TH MAY 2010

Report of the Deputy Director of Programmes and Resources

ITEM 11 WORK PROGRAMME

Purpose of Report

This report is submitted to enable the Committee to consider its work programme, attached as an appendix.

Action Requested

Following consideration of the work programme, the Committee is asked to make any additions, deletions or other amendments considered appropriate to propose to the Scrutiny Commission for future meetings.

This will enable planning for future meetings to be undertaken, for reports and information to be prepared and for the attendance of officers and/or others to be arranged.

In particular, the Committee is asked to agree the following proposed changes/additions to the work programme:

- (i) Following consultation with the Chair, it is proposed that the Council's performance in respect of Fly Tipping and Graffiti be monitored by the Committee via the quarterly Performance Indicator reports it receives, rather than via separate reports.
- (ii) Following consultation with the Chair, it is proposed to reschedule the further report on Free Swimming to the Committee's meeting on 30th November 2010. The Committee considered a report on the matter at its meeting on 23rd February 2010 and there is no additional information to report for this meeting.
- (iii) The issue Leisure and Culture Best Value Improvement Plan has been listed on the work programme for some time, having been originally included by the former Performance and Management Scrutiny Committee. The issue is no longer relevant and requires deleting from the work programme.
- (iv) The Head of Financial Services has advised that, following approval by Council on 26th April 2010 of the new Treasury Management Strategy Statement, quarterly Treasury Management reports to this Committee are required and will be submitted to the Committee's meetings in 2010/11 as follows:

To end Quarter 1 (30 June 2010) and Out-turn 2009/10 – 17th August 2010;
To end Quarter 2 (30 September 2010) – 30th November 2010;
To end Quarter 3 (31 December 2010) – 22nd March 2011.

Borrowing under Prudential Guidelines reports will remain as currently programmed (Out-turn 2009/10 – 17th August 2010 (amended from 18th May 2010 as this was incorrectly programmed) and Mid-year Report – 30th November 2010), but will be separate reports from the above Treasury Management Reports.

- (v) The Scrutiny Commission, at its meeting on 13th April 2010, considered progress with implementation of the Council's Older Persons' Housing Strategy and asked that the Performance Scrutiny Committee monitor progress on the Action Plan in six months time, and on a six monthly basis thereafter.

For the Committee's assistance, future meetings of the Committee are as follows:

2010/11

17th August 2010, 30th November 2010 and 22nd March 2011.

Financial and Legal Implications

There are no financial or legal implications for this report.

Risk Management

There are no specific risks associated with this report.

Background Papers: None

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Performance Scrutiny Committee Work Programme
(following meeting on 23rd February 2010)

Cabinet Lead Members should be invited where Chair/Vice-chair consider appropriate.

Quarterly/Annual/Ongoing Reports

ISSUE	MEETING
Performance Indicators	Quarterly. <i>18th May 2010.</i> Directors (or appropriate substitutes) to attend in respect of Indicators reported as Red (significantly off target).
Human Resource Issues	Quarterly. <i>18th May 2010.</i>
Treasury Management and Borrowing under Prudential Guidelines *	Annual Report (2009/10 Outturn) <i>18th May 2010.</i> <i>17th August 2010.</i> Mid Year Treasury Report <i>30th November 2010.</i>
Climate Change Strategy Action Plan – Performance	Annually <i>18th May 2010.</i>
Capital Monitoring including Out-turn	Ongoing. <i>17th August 2010, 30th November 2010 and 22nd March 2011.</i>
Revenue Monitoring (General Fund and HRA) including Out-turn	Ongoing. <i>30th November 2010 and 22nd March 2011.</i>

One-off Reports

Fly Tipping and Graffiti – Performance*	<i>18th May 2010.</i> Further position report following consideration on 24th November 2009 and 23rd February 2010.
Free of Charge Swimming for Under 16 and Over 60 Year Olds – Impact*	<i>18th May 2010.</i> Further position report following consideration on 23rd February 2010.
Rent Arrears - Update	<i>18th May 2010.</i> Further position report following consideration on 24th November 2009. Director of Housing and Health and representative of CNH to attend.
Equality Standard for Local Government – Progress Towards Achieving Level 3	<i>18th May 2010.</i>
Food Establishments – Compliance with Food Hygiene Law (NI 184)	<i>18th May 2010.</i>
Leisure and Culture Best Value Improvement Plan*	<i>18th May 2010.</i>

Review of Arrangements for Managing Projects and Programmes – Outcome	<i>17th August 2010.</i>
Non-contact Technology	Brief report on what it involves/how it might be employed by Council. <i>To be programmed.</i>

*Notes on covering report explain proposed changes to work programme in respect of these matters.