

## CABINET

18 February 2010

### Report of the Chief Executive

#### ITEM 10 2010/11 General Fund and HRA Revenue Budgets

##### Purpose of the Report

This report sets out the proposed General Fund and HRA Revenue Budgets for 2010/11. These budgets represent the financial spending plans for all services of the Council and it is a legal requirement to set a balanced budget each financial year. The report also incorporates the proposed Council Tax levy which must be set by Council at its meeting on 1 March 2010. The indicated Council Tax for Charnwood Borough Council as a whole is based on the proposed budget and represents a 2.0% increase on the 2009/10 base Council Tax at Band D.

In addition, this report presents the 2010/11 Original Budget for the Housing Revenue Account together with proposals to increase rent and service charges.

##### Recommendations:

That Council are recommended:

1. To approve the Original General Fund Revenue Budget for 2010/11 at £19,806,500;
2. To set a base Council Tax at £102.62 at Band D;
3. To set the Loughborough Special Levy at £73.84;
4. To approve the Original HRA Budget for 2010/11 as set out in Appendix 5;
5. To approve the increases to weekly rents in line with the Department of Communities and Local Government (CLG) guidance on rent restructuring as based on the final housing subsidy determination.
6. To approve the service charges in accordance with the CLG guidance on rent restructuring regarding the de-pooling of service charges, inclusive of new charges where applicable as based on the final housing subsidy determination.
7. That shop and garage rents remain at the existing levels.
8. That the Leasehold Management and Administration charge is increased to £99 per annum.

##### Reasons

1. That the necessary finance is approved to carry out services in 2010/11.
2. That a Council Tax can be set in accordance with legal and statutory requirements.
3. That a Loughborough Special Levy can be set in accordance with legal and statutory requirements.

4. To ensure sufficient funding for the Housing Revenue Account in 2010/11.
5. To ensure sufficient resources are available to the Housing Revenue Account in 2010/11.
6. To ensure the correct alignment of costs and service charges for tenants in accordance with best practice.
7. In order that shop rents are in line with the evaluation made by the Head of Property Services and garage rents reflect current market conditions.
8. That there is sufficient recovery of the costs associated with operating the leasehold flat and shop services.

### Policy Context

The budget is essential to all policies of the Council and the setting of a Council Tax levy is a legal requirement of the Council and the rents need to be within specified parameters set by the CLG. In addition, the Corporate Plan aim Housing and Health is the context for the HRA budget and rent/charges setting.

### General Fund Revenue Budget 2010/11

Appendix I shows the summary position of the General Fund and includes a comparison column comparing the Original budget being recommended to Council with the draft one reported to Cabinet on 17 December 2009. The primary changes are:

- Increase in Net Service Expenditure of £200k – following consultation with the Leicestershire County Council Pension Scheme and the scheme’s actuaries regarding the anticipated impact of the triennial valuation of Charnwood Borough Council’s Pension Scheme (the results of which will be known later in 2010) as well as the transfer of employees to both Charnwood Neighbourhood Housing Limited and Capita, it has been decided to make an additional contribution of £200k to the Scheme in 2010/11 in order to smooth the impact of expected increases in 2011/12 onwards. The scheme’s actuaries have stated that the Council should make contributions to the scheme’s deficit if they are affordable and this proposed contribution will reduce the level of deficit which will need to be funded in future years and, in view of the low level of interest rates at present, is an efficient use of the Council’s funds.
- Net Service Savings have reduced by a net £70k - this is to fund part of the costs of the tendering exercise for the Council’s Leisure Centres. This £70k will be funded from the Reinvestment Reserve as it fulfils the criteria laid down for the use of that reserve. A further £30k will be a pressure on the Leisure & Environment Directorate which is expected to be matched by additional contract income from two of the leisure centres. These costs cover items such as legal, procurement and Human Resources consultancy and a separate report is being tabled at Cabinet which explains the process in more detail. Other movements regarding Pressures and Savings are set out in the relevant section below.

- Revenue Contribution to Capital – increase of £160k. The level of capital receipts remains at a low level due to the current state of the property market and an additional contribution from Revenue to Capital is being proposed to enable some flexibility in the forthcoming year. Whilst this sum is not earmarked for specific projects it would allow for smaller schemes and grants, such as Charnwood Community Facilities Grants, to continue.
- Interest on Balances - reduction of £80k. Since the draft budget was being prepared in late November 2009 forecasts for interest rates and potential returns from our investment managers for 2010/11 have reduced. Accordingly, potential interest receivable has been adjusted to match these changes in expectations.
- Reinvestment Reserve contribution, an increase of £70k – as explained above, this is to fund part of the costs of the leisure centre tender exercise.
- Contribution to Working Balance – this has decreased by £73k but the working Balance will still be comfortably above its minimum level of £1m.
- RSG - Concessionary Travel Grant – this has increased by £378k. In late 2009 the government issued consultation regarding the level of the Concessionary Travel Grant for 2010/11. Within this consultation it was suggested that Charnwood's grant should be cut by £190k. It was the Council's view that the government's calculations were based on incorrect assumptions and a robust response was made to the consultation and endorsed by Cabinet at its meeting on 17 December 2009. The government has now issued revised figures and Charnwood's grant has increased by £188k rather than reducing by a similar amount. However, this still leaves a shortfall of £120k in relation to Concessionary Travel to be funded by Charnwood Borough Council.
- Changes to Revenue Balances – the £143k decrease reflects the changes to the Working Balance and Reinvestment Reserve as explained above.

It should be noted that the base budget and pressures/savings include the outsourcing of the Revenues and Benefits services to Capita as this commenced on 1 February 2010.

### Consultation on the Budget

A programme of consultation commenced following the consideration of the draft budget by Cabinet in December. This involved partner organisations, scrutiny committees, staff and businesses. There were no specific requests for changes to the budget but the following points were made and the Council's responses, where relevant, are in italics:

- One Parish Council stated that they were pleased that the Concessionary Travel scheme was continuing as they regarded this as a valuable service which they viewed as a fundamental provision.  
*Their comments are noted and we would mention that this service will probably transfer to Leicestershire County Council with effect from 1 April 2011.*
- The Loughborough Industrial & Commercial Ratepayers noted the contents of the Budget.

*It was agreed that their concern in respect of continuing business liaison at Director level would be taken into account when the Council's senior management structure was reviewed.*

- Ward members for Loughborough requested that in future an explanation of the net cost/income differences from one year to the next in respect of the Loughborough Special Expenses be included in the draft budget report. They also requested that a meeting be held in November each year to enable them to have input into the quantum and contents of the Loughborough Special Expenses, with a follow up meeting in January to discuss the draft Budget. *The inclusion of the explanations and the two meetings will become part of the budget process in future years.*
- The response of one of the council's unions is summarised below with the council's comments again in italics:
  - The Council now shows little concern about making staff compulsorily redundant having avoided such action in the past. The union believes that the financial situation of the council has been exacerbated by some local management decisions, although not primarily those of the current leadership. They requested that the Council strive hard to avoid putting staff out of work due to compulsory redundancies. *The Council will seek to make savings through working more efficiently and reducing all costs where necessary, not just staff costs. However, with employment costs amounting to around 72% of the General Fund budget it is inevitable that savings will be required from this area. Where this is necessary the Council will always consider deleting vacant posts, redeployment etc before it makes compulsory redundancies.*
  - The Budget proposals do not identify specific jobs to be cut. They only identify monetary savings against salary budgets in specific service areas. The union's concern is that this is leading the managers of services not targeted to stand outside the search for painless savings; whereas if there was a corporate-wide initiative promoting voluntary measures and the management of vacancies, the responses could create redeployment opportunities for staff losing their jobs in those targeted areas. *This comment does not accurately reflect the budget process where two thirds of service areas had to find savings. In addition, a further six areas will be subject to a separate senior management review and a further two areas were being outsourced. The remaining services had been identified as priority services and would be expected to operate in an efficient and effective manner without being set specific savings targets.*
  - Some of the cuts will not be made until some time into the next financial year and some redundancy terms will become less favourable to staff after 31 March 2010 and the union was concerned that job cuts were not being delayed in order to try to reduce severance terms, although they did not believe that this was the council's intention. *As set out in a report to Cabinet on 26 November 2009 there are 11 service reviews scheduled for 2009/10 and 2010/11. Each of these will require a full review of the particular service, consultation with staff and service users etc.*

*From this a report will be made to Cabinet setting out the options available for the future of the service. Due to the thorough nature of the reviews the process for each service will take some time and it is expected that the reviews will not all be completed until the summer of 2010. The process is not governed in any respect by consideration of changes to redundancy entitlements.*

- The union is aware of the service review programme but have yet to receive terms of reference or a timetable. They have requested confirmation that this programme should be carried out and completed ahead of any compulsory measures.  
*As explained in the point above full reviews will be carried out before any decisions are made. Each review is being dealt with by the service concerned, with additional input as necessary, and therefore there will be an individual timetable for each review.*

We would like to take this opportunity to thank all those who responded on the consultation.

### Service Pressures and Savings

The main alteration to these of £70k is explained above in the General Fund Budget section. In addition there are two other changes from the 17 December 2009 report, being:

- £44k pressure in Deputy Chief Executive's directorate for establishing a joint web-site platform with North West Leicestershire DC (NWLDC). There will be a £44k contribution from NWDLC which will cover this and is shown as additional income.
- A £100k pressure and matching additional income in respect of Area Based grants for work on Crime & Disorder which are included in Partnerships & Customer services.

Appendices 6 to 13 show final lists of recommended service pressures and savings by directorate.

### Loughborough Special Expenses (Appendix 3)

There have been two changes to these expenses since December's draft budget, being:

- The costs of Loughborough Cemetery have reduced by £5k as this amount, which is in connection with memorial inspections, will now be met from the Closed Churchyard budget which is not part of the Loughborough Special Expenses.
- The Town Centre Management budget has reduced by £9.5k reflecting a correction to the reappportionment of the savings accruing from the deletion of the post of Director of Loughborough Regeneration.

The revised levy of £73.84, which reflects the changes above and the final Council Tax base figure, represents a £1.05 (1.4%) increase on the 2010/11 amount for the year. This increase is the equivalent of 2 pence per week.

#### Council Tax Base

The approved tax base has been used in the calculations.

#### Precept Amount

The final grant settlement has been received from the CLG and has been used in these calculations. Appendix 2 shows an increase of 2.0% on the Base Council Tax. This amounts to £102.62 for the base precept, a rise of £2.01 (2.0%) for the year, which equates to a weekly increase of 3.9 pence.

#### Parish and Town Councils and Other Precepts

All Parish and Town precepts have been received and are detailed in Appendix 4. Approved precept information has still to be received from the County Council and Police and Fire Authorities and the figures shown for them on Appendix 2 are provisional and will be updated in time for the main Council meeting on 1 March 2010.

#### Revenue Balances and Reserves

The General Fund Balances are included in Appendix 1 and the budget shows that £153k of reserves will be utilised in 2010/11 against a prediction of £2,767k for 2009/10, which is a reduction of £2,614k, being 94% of last year's figure.

The only changes from the draft budget issued in December 2009 are a £73k decrease in the contribution to the Working Balance and a £70k reduction in the Reinvestment Reserve, both of which are explained in the General Fund Revenue Budget section above.

There is a planned transfer of £1,300k from the Working Balance to the Reinvestment Reserve in order to bring the latter reserve above its minimum balance level of £500k. After this transfer, the Working Balance is predicted to be £2,691k at the end of March 2011 which is above the minimum target level of £1m.

### Robustness and Level of Reserves

The Local Government Act 2003, section 25, has a requirement for the Chief Financial Officer to report on the robustness of the budget, and the level of balances, to the members that take the decisions on the setting of the annual budget.

The Finance Act 1992 already required the authority to take due consideration before setting the budget as there is no recourse to setting a further levy during the year, and any unexpected financial event would have to be met from reserves, or by cutting expenditure on services.

This budget has been drawn up using the best estimates of the officers delivering the services, under the overall management of the Chief Financial Officer and the Finance staff. This has taken due account of the anticipated costs of delivering a set level of service together with new or amended services that have been approved by members. All known costs have been taken into account, as has the income level on these services that generate revenue to the Council.

However, during a period of eighteen months, from the start of the budget process until the end of that financial year, there are likely to be budgets that have pressures on spending; equally there are budgets that will under spend. The key is to ensure that the position is under control at any time and that effective action can be taken where budgets have particular problems. It is also necessary to have financial procedures in place to ensure that all decisions that affect spending are fully considered before committing the authority, and that effective monitoring is in place.

All spending plans are based on the service planning process that has been rigorously examined during the budget cycle and the use of reserves and balances used conforms to the specification as laid down and published in the Financial Strategy.

Therefore the Chief Financial Officer confirms that this budget, as set out above and on the attached appendices, is robust and meets the requirements of the Council for its current spending plans and conforms with the procedures agreed for the use of balances and the Revenue Contribution to Capital.

### Financial Strategy

The Financial Strategy will be reviewed in September/October 2010 and act as a basis for the 2011/12 budget.

## Housing Revenue Account (Appendix 5)

The Chief Financial Officer has set a target balance for the Housing Revenue Account of £110 per property which is approximately £643k. The target for the end of March 2011 is £545k, being £93 per property. The HRA has therefore been prepared so that the target is obtained whilst maintaining the level of services. The rebuilding of the HRA balance has allowed for a greater level of resilience in the future provision of the housing service.

Dwelling rents have increased by an average of 1.7%. The Rent setting formula entails a rent increase of 3.1%, the same as the amended 2009/10 rent setting increase. However, there is a limit to individual rent accounts of RPI + 0.5% + £2.00 for individual rents which has dampened the amount of income the council can receive from these rents. There is a mechanism within Housing Subsidy to compensate local authorities for this difference although that comes into effect once the financial year has ended and is paid in arrears the following year. The Housing Subsidy as calculated in the 2010/11 budget includes an element of this from 2009/10. The level of voids (empty properties for which rent cannot be charged as a proportion of all properties) has been budgeted at 3%.

In 2010/11 all service charges have been rebased and 'de-pooled'. This means that for someone living in a sheltered scheme, the identified direct costs for their additional services are recharged, rather than a standard charge across all tenants living in sheltered schemes. This ensures tenants pay for what they use themselves rather than subsidise or be subsidised by other tenants. This is in line with '2 Star' best practice and matches the cost to tenants for the additional services (other than rent) that they receive as a tenant in a property.

These charges are mainly constrained to tenants within sheltered accommodation and cover services such as laundry, cleaning, window cleaning and furniture. The same constraint of RPI + 0.5% + £2.00 is in place for de-pooled service charges which limits the actual increase tenants will pay year on year. They will pay the full amount of the new service charges but some will have their rents reduced to ensure the RPI constraint is not breached. Over time, as rents converge to the formula rents, they will pay the full costs. New tenants will pay both the formula rents and service charges although these are transparent and directly linked to the cost of the services they receive.

The bulk of Housing Revenue Account costs are now within the management fee payable to CNH of £9,059k. CNH have been granted a one-off additional £150k to help finance restructuring costs.

## Capital Plan

A new Capital Plan is not due for 2010/11 and there are no cost pressures arising from the current Capital Plan that need to be added to this budget.

## Risks

| <b>Risk Identified</b>   | <b>Likelihood</b> | <b>Impact</b> | <b>Risk Management Actions Planned</b>  |
|--|-------------------|---------------|---|
| One off expenditure that is dependent, to a greater or lesser extent, on specific external funding is susceptible to that funding either not being forthcoming or being reduced. | Low               | Low           | Expenditure will either be curtailed or scaled back and/or or alternative funding sought. |
| Failure to take account of the spending plans of the Council   | Low               | High          | Robust budget planning and control processes  |
| Exceptional spending being required during the financial year  | Low               | High          | The Working Balance is sufficient to manage normal events.                                |
| Continued shortfall of income due to the length/severity of the recession being worse than anticipated.  | Medium            | Medium        | Revenue monitoring will identify such a trend and remedial action will be put forward.    |

Scrutiny Committee: Performance Scrutiny Committee

Key Decision: Yes

Background Papers: Detailed working papers in Accountancy/Service Directorates  
CLG Subsidy Determinations  
26 November 2009 Cabinet report on service Review Programme 2009/10 and 2010/11  
17 December 2009 Cabinet Reports on:

- Draft 2010/11 General Fund and HRA Budgets
- Response to Consultation on Concessionary Travel

Officer to Contact: John Casey, 01509 634810; john.casey@charnwood.gov.uk

| SUMMARY OF GENERAL FUND ORIGINAL BUDGET 2010-11 |   |                               |                                  |                               |                                    |
|---|---|-------------------------------|----------------------------------|-------------------------------|------------------------------------|
| Actual<br>2008/09                               |   | Original<br>Budget<br>2009/10 | Cabinet<br>Version<br>17/12/2009 | Original<br>Budget<br>2010/11 | Variance<br>17/12/09 to<br>18/2/10 |
|   |   | £000                          | £000                             | £000                          | £000                               |
| 22,629  | General Fund Service Expenditure                  | 25,112                        | 21,680                           | 21,880                        | (200)                              |
| (2,197)   | Less: Capital Charges                             | (3,566)                       | (2,301)                          | (2,301)                       | 0                                  |
| (45)  | FRS 17 Pension                                    | 0                             | 0                                | 0                             | 0                                  |
| <b>20,387</b>                                   | <b>Net Service Expenditure</b>                    | <b>21,546</b>                 | <b>19,379</b>                    | <b>19,579</b>                 | <b>(200)</b>                       |
| 0   | Net Service Savings                               | 0                             | (132)                            | (62)                          | (70)                               |
| 808   | Revenue Contributions to Capital                  | 614                           | 365                              | 525                           | (160)                              |
| (77)  | Item 8 Debit and Investment Gain                  | 0                             | 0                                | 0                             | 0                                  |
| 233   | Interest Payable                                  | 237                           | 237                              | 237                           | 0                                  |
| (1,592)   | Less: Interest on Revenue Balances                | (481)                         | (400)                            | (320)                         | (80)                               |
| <b>19,759</b>                                   | <b>Total Borough Expenditure</b>                  | <b>21,916</b>                 | <b>19,450</b>                    | <b>19,959</b>                 | <b>(510)</b>                       |
| (755)   | Less Contribution (from) Reinvestment Reserve     | (102)                         | 0                                | (70)                          | 70                                 |
| (408)   | Less Contribution (from) Capital Plan Reserve     | (432)                         | (143)                            | (143)                         | 0                                  |
| 688   | Less Contribution (from)/to Working Balance       | (1,272)                       | 180                              | 107                           | 73                                 |
| (132)   | Less Contribution (from) Performance Reward Grant | (179)                         | 0                                | 0                             | 0                                  |
| (443)   | Less Contribution (from) LABGI                    | (782)                         | (47)                             | (47)                          | 0                                  |
| <b>18,709</b>                                   | <b>Precept Requirement</b>                        | <b>19,149</b>                 | <b>19,440</b>                    | <b>19,806</b>                 | <b>(367)</b>                       |
|   |   |                               |                                  |                               | 0                                  |
| 1,467   | Revenue Support Grant                             | 2,304                         | 1,587                            | 1,587                         | 0                                  |
| 10,535  | Redistributed NNDR                                | 9,984                         | 10,927                           | 10,927                        | 0                                  |
| 354   | RSG - Concessionary Travel                        | 362                           | 182                              | 560                           | 378                                |
| 5,156   | Council Tax Receipts                              | 5,372                         | 5,532                            | 5,534                         | 2                                  |
| 1,159   | Loughborough Special Levy                         | 1,189                         | 1,233                            | 1,219                         | (14)                               |
| 38  | Collection Fund                                   | (62)                          | (21)                             | (21)                          | 0                                  |
| <b>18,709</b>                                   | <b>Precept Income</b>                             | <b>19,149</b>                 | <b>19,440</b>                    | <b>19,806</b>                 | <b>366</b>                         |
|   | <b>Council Tax for Band D</b>                     | <b>£p</b>                     | <b>£p</b>                        | <b>£p</b>                     | <b>£p</b>                          |
|   | <b>Base Borough Council Tax</b>                   | <b>100.61</b>                 | <b>102.62</b>                    | <b>102.62</b>                 | <b>0</b>                           |
|   | <b>Loughborough Special Levy</b>                  | <b>72.79</b>                  | <b>74.51</b>                     | <b>73.84</b>                  | <b>0.67</b>                        |
|   | <b>REVENUE BALANCES</b>                           | <b>£000</b>                   | <b>£000</b>                      | <b>£000</b>                   | <b>£000</b>                        |
|   | <b>Working Balance</b>                            |                               |                                  |                               |                                    |
| 2,658   | Balance at 1 April                                | 2,453                         | 3,884                            | 3,884                         | 0                                  |
| 688   | Transfer (to)/from General Fund                   | (1,272)                       | 180                              | 107                           | (73)                               |
| 0   | Transfer (to)/from Reinvestment Reserve           | 0                             | (1,300)                          | (1,300)                       | 0                                  |
| <b>3,346</b>                                    | <b>Balance at 31 March</b>                        | <b>1,181</b>                  | <b>2,764</b>                     | <b>2,691</b>                  | <b>(73)</b>                        |
|   | <b>Reinvestment Reserve</b>                       |                               |                                  |                               |                                    |
| 1,335   | Balance at 1 April                                | 576                           | 205                              | 205                           | 0                                  |
| 0   | Transfers (to)/from Working Balance               | 0                             | 1,300                            | 1,300                         | 0                                  |
| (695)   | Transfers (to)/from General Fund                  | (102)                         | 0                                | (70)                          | (70)                               |
| <b>640</b>                                      | <b>Balance at 31 March</b>                        | <b>474</b>                    | <b>1,505</b>                     | <b>1,435</b>                  | <b>(70)</b>                        |
|   | <b>LABGI Reserve</b>                              |                               |                                  |                               |                                    |
| 649   | Balance at 1 April                                | 782                           | 231                              | 231                           | 0                                  |
| 496   | Transferred to General Fund                       | (782)                         | (47)                             | (47)                          | 0                                  |
| <b>1,145</b>                                    | <b>Balance at 31 March</b>                        | <b>0</b>                      | <b>184</b>                       | <b>184</b>                    | <b>0</b>                           |
|   | <b>Performance Reward Grant Reserve</b>           |                               |                                  |                               |                                    |
| 267   | Balance at 1 April                                | 179                           | 0                                | 0                             | 0                                  |
| (133)   | Transferred to General Fund                       | (179)                         | 0                                | 0                             | 0                                  |
| <b>134</b>                                      | <b>Balance at 31 March</b>                        | <b>0</b>                      | <b>0</b>                         | <b>0</b>                      | <b>0</b>                           |
|   | <b>Capital Plan Reserve</b>                       |                               |                                  |                               |                                    |
| 1,009   | Balance at 1 April                                | 432                           | 143                              | 143                           | 0                                  |
| (408)   | Transferred to General Fund                       | (432)                         | (143)                            | (143)                         | 0                                  |
| <b>601</b>                                      | <b>Balance at 31 March</b>                        | <b>0</b>                      | <b>0</b>                         | <b>0</b>                      | <b>0</b>                           |
|   |   |                               |                                  |                               |                                    |
| <b>5,866</b>                                    | <b>TOTAL BALANCES</b>                             | <b>1,655</b>                  | <b>4,453</b>                     | <b>4,310</b>                  | <b>(143)</b>                       |

| COUNCIL TAX ANALYSIS 2010/11 |               |   |                  |               |             |              |
|------------------------------|---------------|---|------------------|---------------|-------------|--------------|
| 2009/10                      |               |   | 2010/11          |               | %           | Per          |
| 53,391.3                     |               | <b>TAX BASE (at CBC collection rate)</b>          | 53,934.2         |               | Change      | Head         |
| 16,334.8                     |               | <b>LOUGHBOROUGH TAX BASE</b>                      | 16,507.8         |               | Per Band D  | Population:  |
| £                            | £ p           |   | £                | £ p           | 1.02        | 161,618      |
| 19,149,500                   | 358.66        | TOTAL BUDGET REQUIREMENT                          | 19,806,500       | 367.23        | 2.39        | 122.55       |
| (1,189,000)                  | (22.27)       | LESS Special Levy                                 | (1,218,985)      | (22.60)       | 1.49        | (7.54)       |
| 17,960,500                   | 336.39        |   | 18,587,515       | 344.63        | 2.45        | 115.01       |
| (2,304,467)                  | (43.16)       | Less Revenue Support Grant                        | (1,586,705)      | (29.42)       | -31.84      | (9.82)       |
| (362,000)                    | (6.78)        | Concessionary Travel Grant                        | (560,000)        | (10.38)       | 100.00      | (3.46)       |
| (9,984,135)                  | (187.00)      | NNDR Redistribution                               | (10,927,022)     | (202.60)      | 8.34        | (67.61)      |
| 5,309,898                    | 99.45         |   | 5,513,788        | 102.23        | 2.80        | 34.12        |
| 62,000                       | 1.16          | Collection Fund                                   | 21,000           | 0.39          | -66.42      | 0.13         |
| <b>5,371,898</b>             | <b>100.61</b> | <b>BASIC BOROUGH PRECEPT</b>                      | <b>5,534,788</b> | <b>102.62</b> | <b>2.00</b> | <b>34.25</b> |
|                              |               | <u>OTHER PRECEPTS</u>                             |                  |               |             |              |
| 2,518,387                    | 47.17         | Parishes  | 2,590,723        | 48.03         | 1.82        | 16.03        |
| 55,370,737                   | 1,037.07      | Leicestershire County Council                     | 57,331,990       | 1,063.00      | 2.50        | 354.74       |
| 2,766,828                    | 51.82         | Combined Fire Authority                           | 2,766,828        | 51.30         | -1.00       | 17.12        |
| 8,820,777                    | 165.21        | Leicestershire Police Authority                   | 8,820,777        | 165.21        | 0.00        | 54.58        |
| 69,476,729                   | 1,301.27      |   | 71,510,318       | 1,327.54      | 2.02        | 442.47       |
|                              |               |   |                  |               |             |              |
| 1,189,000                    | 72.79         | SPECIAL LEVY (LOUGHBOROUGH)                       | 1,218,985        | 73.84         | 1.45        |              |
|                              |               |   |                  |               |             |              |
| 76,037,627                   | 1,424.16      | <b>TOTAL REQUIREMENT</b>                          | 78,264,091       | 1,382.05      | -2.96       | 484.25       |
|                              |               |   |                  |               |             |              |
| 74,848,627                   | 1,401.88      | <b>AVERAGE PARISH PRECEPT</b>                     | 77,045,106       | 1,430.16      | 2.02        |              |
|                              |               |   |                  |               |             |              |
| 73,519,240.00                | 1,427.49      | <b>LOUGHBOROUGH PRECEPT</b>                       | 75,673,368       | 1,455.97      | 2.00        |              |
|                              |               |   |                  |               |             |              |
|                              |               | <b>Note: Shaded areas are provisional figures</b> |                  |               |             |              |

| LOUGHBOROUGH SPECIAL EXPENSES |  |                         |
|-------------------------------|--|-------------------------|
| 2009/10                       |  | 2010/11                 |
| Original Budget               | Service  | Original Budget         |
| £                             |  | £                       |
| 9,300                         | November Fair  | -100                    |
|                               | <u>Parks:</u>  |                         |
| 558,500                       | Loughborough - including Loughborough in Bloom                                 | 579,700                 |
| 8,900                         | Gorse Covert and Booth Wood  | 7,300                   |
|                               | <u>Sports Grounds:</u>   |                         |
| 62,400                        | Derby Road   | 89,000                  |
| 28,000                        | Lodge Farm   | 32,800                  |
| 52,300                        | Nanpantan  | 66,200                  |
| 25,600                        | Park Road  | 27,300                  |
| 35,700                        | Shelthorpe Golf Course   | 62,400                  |
| 129,400                       | Loughborough Cemetery  | 140,200                 |
| 35,600                        | Allotments - Loughborough  | 28,700                  |
| 14,800                        | Carillon Tower   | 11,300                  |
| 64,100                        | Festive Decorations and Illuminations  | 69,400                  |
| 156,700                       | Town Centre Management, including contribution to<br>Loughborough Regeneration | 109,100                 |
| 1,181,300                     |  | 1,223,300               |
| -71,579                       | Adjustments from Year 2007/08  |                         |
| 79,279                        | Add 2007/08 Savings Included in 2008/09  |                         |
|                               | Adjustments from Year 2008/09  | -4,315                  |
| 1,189,000                     | AMENDED TOTAL  | 1,218,985               |
| Divided by<br>16,334.80       | Council Tax Base   | Divided by<br>16,507.80 |
| <u>72.79</u>                  | Special Council Tax  | <u>73.84</u>            |

Appendix 4

| Town/ Parish                               | Precept Requirement<br>£ | Council Tax Base | Town/Parish Band 'D' Charge<br>£ |
|--|--------------------------|------------------|----------------------------------|
| Anstey                                     | 154,062                  | 2218.9           | 69.43                            |
| Barkby / Barkby<br>Thorpe                  | 6,250                    | 162.5            | 38.46                            |
| Barrow-upon-Soar                           | 148,150                  | 2117             | 69.98                            |
| Beeby                                      | 0                        | 34.1             | 0.00                             |
| Birstall                                   | 345,024                  | 4074.2           | 84.69                            |
| Burton-on-the-Wolds,<br>Cotes, & Prestwold | 17,000                   | 531.5            | 31.98                            |
| Cossington                                 | 10,000                   | 220.2            | 45.41                            |
| East Goscote                               | 55,300                   | 916.6            | 60.33                            |
| Hathern                                    | 34,700                   | 728.1            | 47.66                            |
| Hoton                                      | 5,750                    | 146.6            | 39.22                            |
| Mountsorrel                                | 172,126                  | 2791.6           | 61.66                            |
| Newtown Linford                            | 38,000                   | 507.2            | 74.92                            |
| Queniborough                               | 35,000                   | 944.6            | 37.05                            |
| Quorndon                                   | 159,300                  | 2194.4           | 72.59                            |
| Ratcliffe-on-the-<br>Wreake                | 2,500                    | 86.2             | 29.00                            |
| Rearsby                                    | 18,008                   | 434.8            | 41.42                            |
| Rothley                                    | 95,000                   | 1690.6           | 56.19                            |
| Seagrave                                   | 15,200                   | 261.6            | 58.10                            |
| Shepshed                                   | 313,014                  | 4522.8           | 69.21                            |
| Sileby                                     | 158,543                  | 2494.1           | 63.57                            |
| South Croxton                              | 7,330                    | 126.2            | 58.08                            |
| Swithland                                  | 3,500                    | 152.6            | 22.94                            |
| Syston                                     | 394,500                  | 4179.7           | 94.38                            |
| Thrussington                               | 4,500                    | 257.6            | 17.47                            |
| Thurcaston &<br>Cropston                   | 32,000                   | 948.9            | 33.72                            |
| Thurmaston                                 | 282,616                  | 2866.8           | 98.58                            |
| Ulverscroft                                | 0                        | 61.7             | 0.00                             |
| Walton-on-the-Wolds                        | 4,000                    | 132.2            | 30.26                            |
| Wanlip                                     | 2,000                    | 82.9             | 24.13                            |
| Woodhouse                                  | 58,650                   | 956.4            | 61.32                            |
| Wymeswold                                  | 18,700                   | 583.8            | 32.03                            |
|  | 2,590,723                | 37,426           |                                  |
| Average                                    |                          |                  | 69.22                            |
| Loughborough (Special<br>Expenses)         | 1,218,985                | 16507.8          | 73.84                            |
| Total for 2010/11                          | 3,809,708                | 53934.2          |                                  |
| Average                                    |                          |                  | 70.64                            |

| Actual<br>2008/09 | Summary of HRA Original Budget                      | Original<br>Budget<br>2009/10 | Cabinet<br>Version<br>17/12/2009 | Original<br>Budget<br>2010/11 | Variance<br>17/12/2009 to<br>18/2/2010 |
|-------------------|---|-------------------------------|----------------------------------|-------------------------------|--|
| £000              |   | £000                          | £000                             | £000                          | £000                                   |
|                   | <b>Expenditure</b>                                  |                               |                                  |                               |  |
| 841               | Supervision and Management                          | 1,163                         | 1,155                            | 1,155                         | 0                                      |
| 9,315             | CNH Management Fee                                  | 9,059                         | 9,059                            | 9,209                         | (150)                                  |
| 45                | Rents, Rates and Other Charges                      | 36                            | 36                               | 50                            | (14)                                   |
| 6                 | Rent Rebates  | 10                            | 10                               | 9                             | 1                                      |
| 96                | Provision of Bad or Doubtful Debts                  | 109                           | 111                              | 111                           | 0                                      |
| 3,884             | Depreciation  | 4,075                         | 4,006                            | 4,030                         | (24)                                   |
| 7                 | Debt Management Expenses                            | 5                             | 8                                | 8                             | 0                                      |
| <b>14,194</b>     | <b>Expenditure sub-total</b>                        | <b>14,457</b>                 | <b>14,385</b>                    | <b>14,572</b>                 | <b>(187)</b>                           |
|                   | <b>Income</b>                                       |                               |                                  |                               |  |
| 16,180            | Dwellings Rent Income                               | 16,796                        | 17,100                           | 17,002                        | (98)                                   |
| 314               | Rent of Income from Shops, Land and Garages         | 333                           | 341                              | 333                           | (8)                                    |
| 583               | Warden Service Charges                              | 651                           | 693                              | 643                           | (50)                                   |
| 183               | Central Heating and Communal Charges                | 209                           | 217                              | 296                           | 79                                     |
| 84                | Leasehold Flat and Shop Service Charges             | 101                           | 84                               | 85                            | 1                                      |
| 78                | Hostel Service Charges                              | 93                            | 93                               | 85                            | (8)                                    |
| 14                | Other Charges                                       | 17                            | 17                               | 17                            | -                                      |
| (7,000)           | HRA Subsidy - Current Year                          | (7,272)                       | (7,710)                          | (7,336)                       | 374                                    |
| 3,641             | Major Repairs Allowance                             | 3,707                         | 3,707                            | 3,731                         | 24                                     |
| 2                 | Housing Defects Act 1984 Repurchases                | 0                             | 0                                | 0                             | 0                                      |
| <b>14,079</b>     | <b>Income Sub-total</b>                             | <b>14,635</b>                 | <b>14,542</b>                    | <b>14,856</b>                 | <b>314</b>                             |
| <b>115</b>        | <b>Net (Income)/Cost of Services</b>                | <b>(178)</b>                  | <b>(157)</b>                     | <b>(284)</b>                  | <b>127</b>                             |
| (79)              | Transfer from General Fund - Grounds Maintenance    | (92)                          | (87)                             | (87)                          | 0                                      |
| 484               | Amortised Premiums                                  | 427                           | 427                              | 427                           | 0                                      |
| (65)              | Investment Income and Mortgage Interest             | (34)                          | (33)                             | (38)                          | 5                                      |
| <b>455</b>        | <b>Net Operating Expenditure/(Income)</b>           | <b>123</b>                    | <b>150</b>                       | <b>18</b>                     | <b>132</b>                             |
| 37                | Revenue Contributions to Capital                    | 0                             | 0                                | 0                             | 0                                      |
| 13                | Pension Adjustment                                  | 0                             | 0                                | 0                             | 0                                      |
| (243)             | Appropriations: Transfer from Major Repairs Reserve | (368)                         | (300)                            | (299)                         | (1)                                    |
| <b>(193)</b>      | <b>Appropriations</b>                               | <b>(368)</b>                  | <b>(300)</b>                     | <b>(299)</b>                  | <b>(1)</b>                             |
| <b>(281)</b>      | <b>HRA Balance at Beginning of Year</b>             | <b>(19)</b>                   | <b>(264)</b>                     | <b>(264)</b>                  | <b>0</b>                               |
| 262               | (Surplus)/Deficit for the Year                      | (245)                         | (150)                            | (281)                         | 131                                    |
| <b>(19)</b>       | <b>HRA Balance at end of Year</b>                   | <b>(264)</b>                  | <b>(414)</b>                     | <b>(545)</b>                  | <b>131</b>                             |

## 2010-11 Service Pressures &amp; Identified Savings Summary for Deputy Chief Executive - GF

|   |                                | Service Pressures/Savings |               |                | *           |   |
|---|--------------------------------|---------------------------|---------------|----------------|-------------|---|
| Cost Centre Description                               | Account Description            | Ongoing                   | Oneoff        | Total          | R<br>P<br>U | Details   |
|   |                                | £                         | £             | £              |             |   |
| <b>Service Savings and Pressures</b>                  |                                |                           |               |                |             |   |
| <b>Summary for Deputy Chief Executive Directorate</b> |                                |                           |               |                |             |   |
| <b>Service Changes</b>                                |                                |                           |               |                |             |   |
| Revenues & Benefits                                   | Shared Services Contractor     | 193,000                   | 0             | 193,000        | U           | Computer recharge from Contractor for Revenues & Benefits Outsourcing   |
| Revenues & Benefits                                   | Shared Services Contractor     | 133,000                   | 0             | 133,000        | U           | Rent of Accommodation for Outsourcing Contract  |
| Accountancy Service Unit                              | Consultants Fees               | 0                         | 10,000        | 10,000         | R           | Consultancy/training fees for introduction of IFRS.   |
| External ICS Services                                 | Software-Pur/InitChrgs         | 0                         | 44,000        | 44,000         | R           | Costs of setting up website development with North West Leics DC  |
| <b>Subtotal Service Changes</b>                       |                                | <b>326,000</b>            | <b>54,000</b> | <b>380,000</b> |             |   |
| <b>Service Savings</b>                                |                                |                           |               |                |             |   |
| Deputy Chief Executive                                | Various                        | (111,100)                 | 0             | (111,100)      |             | Freeze of Deputy Chief Exec   |
| Council Tax Service Unit                              | Court Costs Recovered          | (30,000)                  | 0             | (30,000)       |             | Court Costs Recovered- Additional income from successful court actions  |
| External Financial Overheads                          | Ext Audit Fees                 | (14,100)                  | 0             | (14,100)       |             | Reduction in External Audit Fee in line with current Audit Commission guidance  |
| Contingencies   | Contingency                    | (26,700)                  | 0             | (26,700)       |             | Reduction in Contingency provision - leaves less available to cover one-off occurrences   |
| Information & Communication Services                  | Various Savings                | (45,000)                  | 0             | (45,000)       |             | Various savings across ICS  |
| Human Resources Division Service Unit                 | Salaries-Basic                 | (35,400)                  | 0             | (35,400)       |             | Post A020 Deletion of Head of Human Resources - (part reduction due to outsourcing saving required, still £21.8k of post costs in budget) |
| Information & Communication Services SU               | Salaries-Basic                 | (130,000)                 | 0             | (130,000)      |             | Salary savings pending Service Review   |
| Human Resources Division Service Unit                 | Savings Across Human Resources | (29,900)                  | 0             | (29,900)       |             | Various Savings across HR   |
| Revenues & Benefits                                   | Shared Services Contractor     | (91,800)                  | 0             | (91,800)       |             | Saving on Outsourcing Contract  |

| 2010-11 Service Pressures & Identified Savings Summary for Deputy Chief Executive - GF |                     |                           |                 |                  |   |  |
|--|---------------------|---------------------------|-----------------|------------------|---|--|
| Cost Centre Description  | Account Description | Service Pressures/Savings |                 |                  | * | Details  |
|  |                     | Ongoing                   | Oneoff          | Total            | R |  |
|  |                     | £                         | £               | £                | P |  |
|  |                     |                           |                 |                  | U |  |
| <b>Service Savings and Pressures</b>   |                     |                           |                 |                  |   |  |
| External ICS Services  | J0218               | 0                         | (44,000)        | (44,000)         |   | Recharge to North West Leics DC for website development contract |
| <b>Subtotal Service Savings</b>  |                     | <b>(514,000)</b>          | <b>(44,000)</b> | <b>(558,000)</b> |   |  |
| <b>Net Service Pressures/(Savings)</b>   |                     | <b>(188,000)</b>          | <b>10,000</b>   | <b>(178,000)</b> |   |  |
| <b>Memorandum Savings</b>  |                     |                           |                 |                  |   |  |
| <b>Memorandum Savings (by Head of Service)</b>   |                     |                           |                 |                  |   |  |
| Finance  |                     | (1,500)                   | 0               | (1,500)          |   | *  |
| Human Resources  |                     | (800)                     | 0               | (800)            |   | R = Recommended  |
| Information Services   |                     | (1,500)                   | 0               | (1,500)          |   | P = Possible   |
| <b>Subtotal Memorandum Savings</b>   |                     | <b>(3,800)</b>            | <b>0</b>        | <b>(3,800)</b>   |   | U = Unavoidable  |
| <b>Total Savings for Deputy Chief Executive Directorate</b>                            |                     | <b>(191,800)</b>          | <b>10,000</b>   | <b>(181,800)</b> |   |  |

**2010-11 Service Pressures & Identified Savings Summary for Programmes & Resources - GF**

| Cost Centre Description                                   | Account Description                | Service Pressures/Savings |               |                  | * | Details  |
|---|------------------------------------|---------------------------|---------------|------------------|---|--|
|   |                                    | Ongoing                   | Oneoff        | Total            | R |  |
|   |                                    | £                         | £             | £                | P |  |
|   |                                    |                           |               |                  | U |  |
| <b>Service Savings and Pressures</b>                      |                                    |                           |               |                  |   |  |
| <b>Summary for Programmes &amp; Resources Directorate</b> |                                    |                           |               |                  |   |  |
| <b>Service Changes</b>                                    |                                    |                           |               |                  |   |  |
| Elections   | Fees                               | 0                         | 12,000        | 12,000           | U | Additional costs in relation to Parliamentary General Election due to take place by 03.06.10   |
| Civic Expenses Services Unit                              | Salaries-Basic                     | 12,000                    | 0             | 12,000           | R | Reversal of 2009-10 Budget decision as Service Review of Mayoralty Service postponed   |
| Land Charges Service Unit                                 | Land Charges                       | 109,000                   | 0             | 109,000          | R | Further reduction in Land Charges income following changes in legislation allowing agents/personal callers to make searches plus reduction in fees we are now able to charge, was £104 but can be as low as £11, due to increase to £22. This is 38% of the base budget. |
| <b>Subtotal Service Changes</b>                           |                                    | <b>121,000</b>            | <b>12,000</b> | <b>133,000</b>   |   |  |
| <b>Service Savings</b>                                    |                                    |                           |               |                  |   |  |
| Programmes & Resources Directorate                        | Salaries-Basic                     | (84,600)                  | 0             | (84,600)         |   | Freeze vacant post as part of Senior Management Review - Director Programmes & Resources   |
| Land Charges Service Unit                                 | County Fees (Land Chr)             | (17,000)                  | 0             | (17,000)         |   | Land Registry fees reduced by Govt Legislation therefore reduction in income   |
| Corporate Learning & Development                          | Corporate Training (Project Coded) | (2,700)                   | 0             | (2,700)          |   | Reduction in Corporate training budget   |
| Democratic Representation & Management                    | Various                            | (2,800)                   | 0             | (2,800)          |   | Small Savings on Members Budgets   |
| <b>Subtotal Service Savings</b>                           |                                    | <b>(107,100)</b>          | <b>0</b>      | <b>(107,100)</b> |   |  |
| <b>Net Service Pressures/(Savings)</b>                    |                                    | <b>13,900</b>             | <b>12,000</b> | <b>25,900</b>    |   |  |

| 2010-11 Service Pressures & Identified Savings Summary for Programmes & Resources - GF |                     |                           |               |               |        |                 |
|--|---------------------|---------------------------|---------------|---------------|--------|-----------------|
| Cost Centre Description  | Account Description | Service Pressures/Savings |               |               | *      | Details         |
|  |                     | Ongoing                   | Oneoff        | Total         | R      |                 |
|  |                     | £                         | £             | £             | P<br>U |                 |
| <b>Service Savings and Pressures</b>   |                     |                           |               |               |        |                 |
| <b>Memorandum Savings</b>  |                     |                           |               |               |        | *               |
| <b>Memorandum Savings (by Head of Service)</b>   |                     |                           |               |               |        | R = Recommended |
| Democratic Services  |                     | (900)                     | 0             | (900)         |        | P = Possible    |
| <b>Subtotal Memorandum Savings</b>   |                     | <b>(900)</b>              | <b>0</b>      | <b>(900)</b>  |        | U = Unavoidable |
|  |                     |                           |               |               |        |                 |
|  |                     |                           |               |               |        |                 |
| <b>Total Savings for Programmes &amp; Resources Directorate</b>                        |                     | <b>13,000</b>             | <b>12,000</b> | <b>25,000</b> |        |                 |
|  |                     |                           |               |               |        |                 |

## 2010-11 Service Pressures &amp; Identified Savings Summary for Governance &amp; Procurement - GF

| Cost Centre Description                                     | Account Description         | Service Pressures/Savings |               |               | *      | Details   |
|---|-----------------------------|---------------------------|---------------|---------------|--------|---|
|   |                             | Ongoing                   | Oneoff        | Total         | R      |   |
|   |                             | £                         | £             | £             | P<br>U |   |
| <b>Service Savings and Pressures</b>                        |                             |                           |               |               |        |   |
| <b>Summary for Governance &amp; Procurement Directorate</b> |                             |                           |               |               |        |   |
| <b>Service Changes</b>                                      |                             |                           |               |               |        |   |
| Old Magistrates Court                                       | -                           | 9,900                     | 0             | 9,900         | U      | Operation costs for Old Magistrates Court. In 2011/12 will increase to £13,200 - fully offset by service charge income            |
| Chainbridge Industrial Estate                               | Rent-General                | 0                         | 30,000        | 30,000        | P      | Reduced rental income at Chainbridge Industrial Estate  |
| <b>Subtotal Service Changes</b>                             |                             | <b>9,900</b>              | <b>30,000</b> | <b>39,900</b> |        |   |
| <b>Service Savings</b>                                      |                             |                           |               |               |        |   |
| Railway Terrace Depot                                       | Various                     | (15,800)                  | 0             | (15,800)      |        | End of Railway Terrace Lease  |
| Southfields Offices   | CNH Routine SLA Income      | (5,200)                   | 0             | (5,200)       |        | Additional income from CNH for lease of Southfields Offices   |
| Old Magistrates Court                                       | Rent-General                | (33,800)                  | 0             | (33,800)      |        | Rent for Old Magistrates Court. In 2011/12 amount will increase to £45,000  |
| Old Magistrates Court                                       | Service Charges             | (9,900)                   | 0             | (9,900)       |        | Service Charge for Old Magistrates Court. In 2011/12 amount will increase to £13,200 - fully offset by a pressure for expenditure |
| Performance & Internal Audit SU                             | Staffing and Agency         | (15,100)                  | 0             | (15,100)      |        | Savings on Staffing and Agency Budgets  |
| Insurance   | Employee Insurance Premiums | (3,000)                   | 0             | (3,000)       |        | Estimated saving on outsourcing Revenues & benefits   |
| Fearon Hall   | Buildings-R & M             | (600)                     | 0             | (600)         |        | Savings on buildings repairs  |
| Community Grants-Contributions - Non-SLAS                   | Misc Grants                 | (28,000)                  | 0             | (28,000)      |        | Community Grants savings  |
| Gorse Covert Community Centre                               | Buildings-R & M             | (500)                     | 0             | (500)         |        | Savings on buildings repairs - Gorse Covert Community Centre  |
| Legal Services Service Unit                                 | Books & Periodicals         | (500)                     | 0             | (500)         |        | Legal Books savings   |
| Valuation Costs etc   | Valuation Fees              | (2,000)                   | 0             | (2,000)       |        | Savings on external valuations as more to be done internally by the Head of Property Services                                     |

| 2010-11 Service Pressures & Identified Savings Summary for Governance & Procurement - GF |                     |                           |               |                  |   |   |
|--|---------------------|---------------------------|---------------|------------------|---|---|
| Cost Centre Description  | Account Description | Service Pressures/Savings |               |                  | * | Details   |
|  |                     | Ongoing                   | Oneoff        | Total            | R |   |
|  |                     | £                         | £             | £                | P |   |
|  |                     |                           |               |                  | U |   |
| <b>Service Savings and Pressures</b>   |                     |                           |               |                  |   |   |
| Property Services Unit   | Salaries-Basic      | (16,400)                  | 0             | (16,400)         |   | Various staffing changes in Property Services           |
| Derby Road Depot   | Various             | (9,600)                   | 0             | (9,600)          |   | Savings at Derby Road Depot                             |
| Misc Land & Property   | Consultants Fees    | (800)                     | 0             | (800)            |   | Savings on Consultancy costs                            |
| Property Services Unit   | Contract Income     | (5,000)                   | 0             | (5,000)          |   | Increase in fee income from NWLDC for Property Services |
| Southfields Offices  | -                   | (133,000)                 | 0             | (133,000)        |   | Rent Receivable in respect of Outsourcing Contract      |
| <b>Subtotal Service Savings</b>  |                     | <b>(279,200)</b>          | <b>0</b>      | <b>(279,200)</b> |   |   |
| <b>Net Service Pressures/(Savings)</b>   |                     | <b>(269,300)</b>          | <b>30,000</b> | <b>(239,300)</b> |   |   |
| <b>Memorandum Savings</b>  |                     |                           |               |                  |   |   |
|  |                     |                           |               |                  |   | *   |
| <b>Memorandum Savings (by Head of Service)</b>   |                     |                           |               |                  |   | R = Recommended   |
| Property   |                     | (6,000)                   | 0             | (6,000)          |   | P = Possible  |
| Risk Management  |                     | (200)                     | 0             | (200)            |   | U = Unavoidable   |
| <b>Subtotal Memorandum Savings</b>   |                     | <b>(6,200)</b>            | <b>0</b>      | <b>(6,200)</b>   |   |   |
| <b>Total Savings for Governance &amp; Procurement Directorate</b>                        |                     |                           |               |                  |   |   |
|  |                     | <b>(275,500)</b>          | <b>30,000</b> | <b>(245,500)</b> |   |   |

## 2010-11 Service Pressures & Identified Savings Summary for Partnerships & Customer Services - GF

|   |                     | Service Pressures/Savings |                  |                  | *           |   |
|---|---------------------|---------------------------|------------------|------------------|-------------|---|
| Cost Centre Description   | Account Description | Ongoing                   | Oneoff           | Total            | R<br>P<br>U | Details   |
|   |                     | £                         | £                | £                |             |   |
| <b>Service Savings and Pressures</b>                                |                     |                           |                  |                  |             |   |
| <b>Summary for Partnerships &amp; Customer Services Directorate</b> |                     |                           |                  |                  |             |   |
| <b>Service Changes</b>  |                     |                           |                  |                  |             |   |
| CCTV Monitoring   | Salaries-Basic      | 0                         | 83,000           | 83,000           | P           | Additional budget required to fund the current level of CCTV monitoring service (based on other funding sources including income streams). Subject to a Service Review in 2010-11 |
| Crime & Disorder  | D0869               | 0                         | 100,000          | 100,000          |             | Additional Area Based Grants for preventative work on Crime and Disorder  |
| <b>Subtotal Service Changes</b>                                     |                     | <b>0</b>                  | <b>183,000</b>   | <b>183,000</b>   |             |   |
| <b>Service Savings</b>  |                     |                           |                  |                  |             |   |
| Communications & Consultation Team                                  | Salaries-Basic      | (25,000)                  | 0                | (25,000)         |             | Service Review to be conducted to identify the details of this budget reduction.  |
| CCTV Monitoring   | Salaries-Basic      | (5,300)                   | 0                | (5,300)          |             | Service Review to be conducted to identify the details of this budget reduction.  |
| Contact Centre- General Fund  | Salaries-Basic      | (25,000)                  | 0                | (25,000)         |             | Service Review to be conducted to identify the details of this budget reduction.  |
| Communities & Partnerships Team                                     | Various             | (14,400)                  | 0                | (14,400)         |             | Various Savings made across Cost Centre   |
| Customer Service Centre   | Various             | (17,700)                  | 0                | (17,700)         |             | Various reductions in Customer services budgets   |
| Crime & Disorder  | J0133               | 0                         | (100,000)        | (100,000)        |             | Additional Area Based Grant for preventative work on Crime and Disorder   |
| <b>Subtotal Service Savings</b>                                     |                     | <b>(87,400)</b>           | <b>(100,000)</b> | <b>(187,400)</b> |             |   |
| <b>Net Service Pressures/(Savings)</b>                              |                     | <b>(87,400)</b>           | <b>83,000</b>    | <b>(4,400)</b>   |             |   |

## 2010-11 Service Pressures & Identified Savings Summary for Partnerships & Customer Services - GF

| Cost Centre Description   | Account Description | Service Pressures/Savings |               |                 | *      | Details         |
|---|---------------------|---------------------------|---------------|-----------------|--------|-----------------|
|   |                     | Ongoing                   | Oneoff        | Total           | R      |                 |
|   |                     | £                         | £             | £               | P<br>U |                 |
| <b>Service Savings and Pressures</b>                                      |                     |                           |               |                 |        |                 |
| <b>Memorandum Savings</b>   |                     |                           |               |                 |        |                 |
| <b>Memorandum Savings (by Head of Service)</b>                            |                     |                           |               |                 |        | *               |
| Consultation, Comms & Partnerships  |                     | (100)                     | 0             | (100)           |        | R = Recommended |
| Customer Services   |                     | (3,000)                   | 0             | (3,000)         |        | P = Possible    |
| Licensing   |                     | (8,500)                   | 0             | (8,500)         |        | U = Unavoidable |
| Community Safety  |                     | (600)                     | 0             | (600)           |        |                 |
| <b>Subtotal Memorandum Savings</b>  |                     | <b>(12,200)</b>           | <b>0</b>      | <b>(12,200)</b> |        |                 |
|   |                     |                           |               |                 |        |                 |
|   |                     |                           |               |                 |        |                 |
| <b>Total Savings for Partnerships &amp; Customer Services Directorate</b> |                     | <b>(99,600)</b>           | <b>83,000</b> | <b>(16,600)</b> |        |                 |
|   |                     |                           |               |                 |        |                 |

## 2010-11 Service Pressures &amp; Identified Savings Summary for Development - GF

| Cost Centre Description                          | Account Description                      | Service Pressures/Savings |                |                | *      | Details   |
|--|--|---------------------------|----------------|----------------|--------|---|
|  |  | Ongoing                   | Oneoff         | Total          | R      |   |
|  |  | £                         | £              | £              | P<br>U |   |
| <b>Service Savings and Pressures</b>             |  |                           |                |                |        |   |
| <b>Summary for Development Directorate</b>       |  |                           |                |                |        |   |
| <b>Service Changes</b>                           |  |                           |                |                |        |   |
| Concessionary Travel                             | Bus Company Payments                     | 0                         | 500,000        | 500,000        | U      | Leics County Council forecast increase in bus company payments.                             |
| Building Control Services-Commercial             | Building Control Charges                 | 69,300                    | 0              | 69,300         | U      | Building control fee income - affected by private sector competition and economy generally. |
| Building Control Services-Partner Authority Work | Building Control Income                  | 25,500                    | 0              | 25,500         | U      | Budget inherited from Property Services with optimistic income expectation                  |
| Building Control Services-Commercial             | Building Control Charges                 | 0                         | 70,000         | 70,000         | U      | Building control fee income - affected by private sector competition and economy generally. |
| Planning Applications                            | Planning Charges                         | 0                         | 100,000        | 100,000        | P      | Reduced Planning Fee income , offset by reduced salaries.                                   |
| <b>Subtotal Service Changes</b>                  |  | <b>94,800</b>             | <b>670,000</b> | <b>764,800</b> |        |   |
| <b>Service Savings</b>                           |  |                           |                |                |        |   |
| Planning Applications                            | Plng App Public Footpath Diversion Order | (9,000)                   | 0              | (9,000)        |        | Public Footpath Diversion Order - income not previously budgeted                            |
| Conservation & Landscape SU                      | Various                                  | (9,200)                   | 0              | (9,200)        |        | Savings within Conservation & Design  |
| Development Control Service Unit                 | Various                                  | (6,900)                   | 0              | (6,900)        |        | Savings within Development control  |
| Planning Applications                            | Contribution                             | (9,700)                   | 0              | (9,700)        |        | Withdrawal from Leicestershire County Council Partnership Environmental Protection scheme   |
| Economic Regeneration                            | Contribution                             | (10,000)                  | 0              | (10,000)       |        | Former Leicester Shire Economic Partnership now included within Prospect                    |
| Economic Regeneration                            | Misc Grants                              | (2,100)                   | 0              | (2,100)        |        | Deletion of Social Enterprise Grant   |
| Building Control Service Unit                    | Various                                  | (12,400)                  | 0              | (12,400)       |        | Savings within Building Control   |

| 2010-11 Service Pressures & Identified Savings Summary for Development - GF |                     |                           |                  |                  |   |  |
|---|---------------------|---------------------------|------------------|------------------|---|--|
| Cost Centre Description   | Account Description | Service Pressures/Savings |                  |                  | * | Details  |
|   |                     | Ongoing                   | Oneoff           | Total            | R |  |
|   |                     | £                         | £                | £                | P |  |
|   |                     |                           |                  |                  |   | U  |
| <b>Service Savings and Pressures</b>  |                     |                           |                  |                  |   |  |
| Building Control Services-Commercial  | RdSAP Commissions   | (10,000)                  | 0                | (10,000)         |   | Income from commissions on Reduced Data Standard Assessment Procedures undertaken for homes energy efficiency surveys. |
| Development Control Service Unit  | Salaries-Basic      | 0                         | (72,500)         | (72,500)         |   | Vacant posts PI 10 and PI 12 frozen for a year. Will be needed if income picks up.                                     |
| Economic Regeneration   | Salaries-Basic      | 0                         | (27,500)         | (27,500)         |   | Vacant posts P236 frozen for a year. Will be needed if income picks up.  |
| Building Control Service Unit   | Salaries-Basic      | (50,000)                  | 0                | (50,000)         |   | Initial salary savings required.   |
| <b>Subtotal Service Savings</b>   |                     | <b>(119,300)</b>          | <b>(100,000)</b> | <b>(219,300)</b> |   |  |
| <b>Net Service Pressures/(Savings)</b>                                      |                     | <b>(24,500)</b>           | <b>570,000</b>   | <b>545,500</b>   |   |  |
| <b>Memorandum Savings</b>   |                     |                           |                  |                  |   |  |
| <b>Memorandum Savings (by Head of Service)</b>                              |                     |                           |                  |                  |   | *  |
| Building Control  |                     | (3,400)                   | 0                | (3,400)          |   | R = Recommended  |
| Conservation & Design   |                     | (500)                     | 0                | (500)            |   | P = Possible   |
| Development Control   |                     | (2,000)                   | 0                | (2,000)          |   | U = Unavoidable  |
| Planning & Transport Policy   |                     | (17,000)                  | 0                | (17,000)         |   |  |
| <b>Subtotal Memorandum Savings</b>  |                     | <b>(22,900)</b>           | <b>0</b>         | <b>(22,900)</b>  |   |  |
| <b>Total Savings for Development Directorate</b>                            |                     | <b>(47,400)</b>           | <b>570,000</b>   | <b>522,600</b>   |   |  |

**2010-11 Service Pressures & Identified Savings Summary for Loughborough Regeneration - GF**

|  |                     | Service Pressures/Savings |          |                 | R<br>P<br>U | Details                                    |
|--|---------------------|---------------------------|----------|-----------------|-------------|--|
| Cost Centre Description                                  | Account Description | Ongoing                   | Oneoff   | Total           |             |  |
|  |                     | £                         | £        | £               |             |  |
| <b>Service Savings and Pressures</b>                     |                     |                           |          |                 |             |  |
| <b>Summary for Loughborough Regeneration Directorate</b> |                     |                           |          |                 |             |  |
| <b>Service Savings</b>                                   |                     |                           |          |                 |             |  |
| Loughborough Regeneration                                | Various             | (54,500)                  | 0        | (54,500)        |             | Savings on Post P001 to be deleted 9.8.10. |
| <b>Subtotal Service Savings</b>                          |                     | <b>(54,500)</b>           | <b>0</b> | <b>(54,500)</b> |             |  |
| <b>Net Service Pressures/(Savings)</b>                   |                     | <b>(54,500)</b>           | <b>0</b> | <b>(54,500)</b> |             |  |
|  |                     |                           |          |                 |             |  |

### 2010-11 Service Pressures & Identified Savings Summary for Leisure & Environment - GF

|  |                         | Service Pressures/Savings |                |                | *           |   |
|--|-------------------------|---------------------------|----------------|----------------|-------------|---|
| Cost Centre Description                                  | Account Description     | Ongoing                   | Oneoff         | Total          | R<br>P<br>U | Details   |
|  |                         | £                         | £              | £              |             |   |
| <b>Service Savings and Pressures</b>                     |                         |                           |                |                |             |   |
| <b>Summary for Leisure &amp; Environment Directorate</b> |                         |                           |                |                |             |   |
| <b>Service Changes</b>                                   |                         |                           |                |                |             |   |
| Recreational Services                                    | Consultants Fees        | 0                         | 100,000        | 100,000        | R           | Consultancy/Legal costs (total required £100K) associated with Leisure Centre retendering, with £70K to come from Reinvestment Reserve  |
| Public Conveniences                                      | Salaries-Basic          | 18,000                    | 0              | 18,000         | R           | Replacement Public Convenience Service - The introduction of a community scheme (estimated 30 sites at various locations at £700 each £21,000 plus advertising / unknown elements £2500 – total scheme costs £23,500. Commencement from |
| Beehive Lane Multi Storey Car Park                       | Season Tickets-Car Park | 15,000                    | 0              | 15,000         | U           | Loss of Season Ticket Income from Macaulay House car park.  |
| <b>Subtotal Service Changes</b>                          |                         | <b>33,000</b>             | <b>100,000</b> | <b>133,000</b> |             |   |
| <b>Service Savings</b>                                   |                         |                           |                |                |             |   |
| Grounds Maintenance A/c                                  | Agency Staff            | (10,000)                  | 0              | (10,000)       |             | Reduced Grounds Maintenance Agency costs  |
| Sports Development                                       | Various                 | (10,000)                  | 0              | (10,000)       |             | Savings within Sports Development   |
| Grounds Maintenance A/c                                  | Fuel                    | (10,000)                  | 0              | (10,000)       |             | Reduced Grounds Maintenance Fuel costs based on previous years spend & new fleet contract   |
| Crematorium  | Turnover Commission     | (10,000)                  | 0              | (10,000)       |             | Increased income from Crematorium turnover  |
| Allotments-Loughborough                                  | Rent - Land             | (2,000)                   | 0              | (2,000)        |             | Additional Allotment income based on previous years income  |
| Loughborough Leisure Centre                              | Contract Income         | 0                         | (35,000)       | (35,000)       |             | Loughborough LC contract Income - This can only be a one off saving until we know the outcome of the Leisure Centre Retendering exercise  |

## 2010-11 Service Pressures & Identified Savings Summary for Leisure & Environment - GF

| Cost Centre Description                       | Account Description         | Service Pressures/Savings |          |          | *           | Details   |
|---|-----------------------------|---------------------------|----------|----------|-------------|---|
|   |                             | Ongoing                   | Oneoff   | Total    | R<br>P<br>U |   |
|   |                             | £                         | £        | £        |             |   |
| <b>Service Savings and Pressures</b>          |                             |                           |          |          |             |   |
| Soar Valley Leisure Centre                    | Contract Income             | 0                         | (20,000) | (20,000) |             | Soar Valley LC contract Income - This part is a one off saving until we know the outcome of the Leisure Centre Retendering exercise.      |
| Flood Prevention                              | Salaries-Basic              | (900)                     | 0        | (900)    |             | Engineering Review being undertaken 200910 - employee savings.  |
| Street Furniture and Bus Shelters             | Various                     | (7,400)                   | 0        | (7,400)  |             | Reduced expenditure on Bus Shelters   |
| Street Cleansing                              | Litter/Dog Bins             | (10,000)                  | 0        | (10,000) |             | Reduced Expenditure on Dog/Litter Bins - now form part of Environmental Services Contract   |
| Engineering Services (former S200)            | Various                     | (26,100)                  | 0        | (26,100) |             | Savings within Engineering Services   |
| Festive Decorations and Illuminations         | Religious Festivals         | (3,000)                   | 0        | (3,000)  |             | Reduce costs spent on religious festivals   |
| Carillon Tower (War Memorial)                 | Various                     | (12,700)                  | 0        | (12,700) |             | Savings at the Carillon Tower   |
| Town Centre Management SU                     | Various                     | (3,800)                   | 0        | (3,800)  |             | Savings in Town Centre Management   |
| Charnwood Museum                              | Various                     | (2,200)                   | 0        | (2,200)  |             | Reduction in Museum Budgets   |
| Town Hall Overheads                           | Salaries-Basic              | (6,000)                   | 0        | (6,000)  |             | Salary savings pending Service Review   |
| Town Hall Concerts and Shows                  | Wages- Youth Theatre Worker | (2,600)                   | 0        | (2,600)  |             | Deletion of youth theatre worker post after end of contract Dec 2010  |
| Town Hall-Direct Operational Expenses General | Salaries-Basic              | (1,400)                   | 0        | (1,400)  |             | Salary saving from pending review Town Hall/Shopmobility staff  |
| Shopmobility                                  | Salaries-Basic              | (4,600)                   | 0        | (4,600)  |             | Salary saving from pending review Town Hall/Shopmobility staff  |
| Public Conveniences                           | Various                     | (43,800)                  | 0        | (43,800) |             | Closure of all rural conveniences (including Charnwood Water but excluding The Outwoods) - effective 1.7.10 subject to members agreement. |
| Arts Policy                                   | Misc Grants                 | (13,800)                  | 0        | (13,800) |             | Eliminate Art grants  |

| 2010-11 Service Pressures & Identified Savings Summary for Leisure & Environment - GF |                     |                           |                 |                  |   |   |
|---|---------------------|---------------------------|-----------------|------------------|---|---|
| Cost Centre Description   | Account Description | Service Pressures/Savings |                 |                  | * | Details   |
|   |                     | Ongoing                   | Oneoff          | Total            | R |   |
|   |                     | £                         | £               | £                | P |   |
|   |                     |                           |                 |                  | U |   |
| <b>Service Savings and Pressures</b>  |                     |                           |                 |                  |   |   |
| Arts Policy   | Various             | (8,200)                   | 0               | (8,200)          |   | Savings within Arts Policy  |
| Town Hall Concerts and Shows  | Sales-General       | (40,000)                  | 0               | (40,000)         |   | Aim to get a higher attendance at shows and increase prices           |
| Soar Valley Leisure Centre  | Contract Income     | (25,000)                  | 0               | (25,000)         |   | Soar Valley LC contract Income - This is the expected ongoing saving. |
| <b>Subtotal Service Savings</b>   |                     | <b>(253,500)</b>          | <b>(55,000)</b> | <b>(308,500)</b> |   |   |
| <b>Net Service Pressures/(Savings)</b>  |                     | <b>(220,500)</b>          | <b>45,000</b>   | <b>(175,500)</b> |   |   |
| <b>Memorandum Savings</b>   |                     |                           |                 |                  |   |   |
| <b>Memorandum Savings (by Head of Service)</b>  |                     |                           |                 |                  |   |   |
| Cultural Services   |                     | (10,000)                  | 0               | (10,000)         |   | *   |
| Engineering Services  |                     | (300)                     | 0               | (300)            |   | R = Recommended   |
| Green Spaces  |                     | (1,800)                   | 0               | (1,800)          |   | P = Possible  |
| Sports & Recreation Services  |                     | (1,000)                   | 0               | (1,000)          |   | U = Unavoidable   |
| Street Management   |                     | (3,700)                   | 0               | (3,700)          |   |   |
| <b>Subtotal Memorandum Savings</b>  |                     | <b>(16,800)</b>           | <b>0</b>        | <b>(16,800)</b>  |   |   |
| <b>Total Savings for Leisure &amp; Environment Directorate</b>                        |                     | <b>(237,300)</b>          | <b>45,000</b>   | <b>(192,300)</b> |   |   |

## 2010-11 Service Pressures &amp; Identified Savings Summary for Housing &amp; Health - GF

| Cost Centre Description                                   | Account Description      | Service Pressures/Savings |          |                | R<br>P<br>U | Details   |
|---|--------------------------|---------------------------|----------|----------------|-------------|---|
|   |                          | Ongoing                   | Oneoff   | Total          |             |   |
|   |                          | £                         | £        | £              |             |   |
| <b>Service Savings and Pressures</b>                      |                          |                           |          |                |             |   |
| <b>Summary for Housing &amp; Health Directorate</b>       |                          |                           |          |                |             |   |
| <b>Service Changes</b>                                    |                          |                           |          |                |             |   |
| Sustainable Development                                   | Consultants Fees         | 25,000                    | 0        | 25,000         | R           | To introduce a range of partnership initiatives and activities to deliver the Council's commitment in relation to NI185 and NI188, both contained within the Corporate Plan and the LAA. This service area requires sufficient resources to deliver the requirements needed to meet these commitments. The details of the initiatives include working with other groups to ensure the delivery of the commitments in the climate change strategy and involve promotional activities with specialist groups. |
| <b>Subtotal Service Changes</b>                           |                          | <b>25,000</b>             | <b>0</b> | <b>25,000</b>  |             |   |
| <b>Service Savings</b>                                    |                          |                           |          |                |             |   |
| Homelessness Prevention Fund                              | Bed & Breakfast Expenses | (6,200)                   | 0        | (6,200)        |             | Reduction in Bed and Breakfast expenditure due to a downturn in usage because of preventative initiatives.  |
| <b>Subtotal Service Savings</b>                           |                          | <b>(6,200)</b>            | <b>0</b> | <b>(6,200)</b> |             |   |
| <b>Net Service Pressures/(Savings)</b>                    |                          | <b>18,800</b>             | <b>0</b> | <b>18,800</b>  |             |   |
| <b>Memorandum Savings</b>                                 |                          |                           |          |                |             |   |
| <b>Memorandum Savings (by Head of Service)</b>            |                          |                           |          |                |             |   |
| Environmental Health                                      |                          | (600)                     | 0        | (600)          |             | P = Possible  |
| Housing Services  |                          | (5,800)                   | 0        | (5,800)        |             | U = Unavoidable   |
| <b>Subtotal Memorandum Savings</b>                        |                          | <b>(6,400)</b>            | <b>0</b> | <b>(6,400)</b> |             |   |
| <b>Total Savings for Housing &amp; Health Directorate</b> |                          |                           |          |                |             |   |
|   |                          | <b>12,400</b>             | <b>0</b> | <b>12,400</b>  |             |   |

