



## **FORWARD PLAN**

**1st March 2010 to  
31st June 2010**

**Published  
15th February 2010**

### **What is the Forward Plan?**

Each month, the Council publishes a Forward Plan of decisions to be taken in the following four months.

The Forward Plan sets out matters which it is believed will be the subject of a key decision and those other matters which are of particular public interest.

### **What is a Key Decision?**

A key decision is one which:

- involves expenditure or savings of £100,000 or more;
- might, in the opinion of the originator of the relevant report, have a significant impact on communities living or working in an area comprising two or more Borough Wards; or
- will result in the closure of any facility from which Borough Council services are provided or a reduction by more than 10% in the level of a service provided, (for example in terms of funding, staffing or hours of operation).

### **Consultation**

Members of the Public are invited to make representations about any item included in the Forward Plan in writing (including via e-mail) and are welcome to attend meetings of the Cabinet and Council when these decisions are due to be taken in public session.

### **Other information**

This Forward Plan supersedes all previous Forward Plans.

Anyone wishing to make representations on any issues referred to in the Plan should contact the officer detailed in the right hand column.

Any representations should be submitted by midday on the working day preceding the date on which the decision is due to be taken.

If you have any general queries about this plan, please contact:

Darren Tilley  
Democratic Services, Charnwood Borough Council,  
Southfield Road, Loughborough, Leicestershire, LE11 2TX  
Tel: (01509) 634783  
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## FORWARD PLAN OF DECISIONS

| Decision Item  | What is the nature of decision to be taken?   | Who will take the decision? | When is the earliest a decision will be taken? | Documents to be considered? | Will the report be considered in public? | Will the report be considered by Scrutiny?               | Who will be consulted and how?            | Who can give me more information?   |
|--|---|-----------------------------|--|-----------------------------|--|--|---|---|
| 2010-11 General Fund and HRA Revenue Budgets and Council Tax | To seek approval to the Revenue Budget, Capital Plan, Financial Plan for 2010-11 and to propose the Council Tax for approval for approval by Council  | Council                     | 1 <sup>st</sup> March 2010                     | Report                      | Yes                                      | Considered by Scrutiny Commission on 16th February 2010. | Consultation on the draft budget and SDPs | Geoff Parker<br>Chief Executive<br>Tel: 01509 634601<br>geoff.parker@charnwood.gov.uk                         |
| Windmill Road, Loughborough – The Greenhouse                 | To report the outcome of the expression of interest including recommendations for further funding bids for making up any identified funding shortfall and for arrangements for the ongoing ownership and management of the development. | Cabinet                     | 18 <sup>th</sup> March 2010                    | Report                      | Yes                                      | No   | Consultation with identified partners     | Jonathan Hale<br>Director of Loughborough Regeneration<br>Tel: 01509 634720<br>jonathan.hale@charnwood.gov.uk |

| <b>Decision Item</b>                  | <b>What is the nature of decision to be taken?</b>   | <b>Who will take the decision?</b> | <b>When is the earliest a decision will be taken?</b> | <b>Documents to be considered?</b> | <b>Will the report be considered in public?</b> | <b>Will the report be considered by Scrutiny?</b>                     | <b>Who will be consulted and how?</b>                       | <b>Who can give me more information?</b>   |
|---------------------------------------|--|------------------------------------|---|------------------------------------|---|---|---|--|
| Local Authorities New Build Programme | To accept the offer of funding from the Homes and Communities Agency and agree procurement and project management arrangements for letting the project through an East Midlands Property Alliance framework contract | Cabinet                            | 18 <sup>th</sup> March 2010                           | Report                             | Yes   | No  | Project Board and key partners                              | Simon Jackson<br>Director of Governance and Procurement<br>Tel: 01509 634583<br>simon.jackson@charnwood.gov.uk |
| Proctors Pleasure Park                | To progress the project to the next stage  | Cabinet                            | 18 <sup>th</sup> March 2010                           | Report                             | No  | No  | None required   | Simon Jackson<br>Director of Governance and Procurement<br>Tel: 01509 634583<br>simon.jackson@charnwood.gov.uk |
| Service Review - Charnwood Grants     | To consider the results of a review of the Charnwood Grants Scheme   | Cabinet                            | 18 <sup>th</sup> March 2010                           | Report                             | Yes   | To be determined (Scrutiny Commission 16 <sup>th</sup> February 2010) | Consultation will take place as part of the review process. | Simon Jackson<br>Director of Governance and Procurement<br>Tel: 01509 634583<br>simon.jackson@charnwood.gov.uk |

| <b>Decision Item</b>  | <b>What is the nature of decision to be taken?</b>   | <b>Who will take the decision?</b> | <b>When is the earliest a decision will be taken?</b> | <b>Documents to be considered?</b> | <b>Will the report be considered in public?</b> | <b>Will the report be considered by Scrutiny?</b> | <b>Who will be consulted and how?</b> | <b>Who can give me more information?</b>   |
|---|--|------------------------------------|---|------------------------------------|---|---|---------------------------------------|--|
| Options for the Delivery of Shared and Transactional Support Services – Human Resources | To bring back to Cabinet detailed proposals on the options agreed on 9th July in respect of the provision of Human Resources Services.                         | Cabinet                            | 18 <sup>th</sup> March 2010                           | Report                             | No  | No  | None required                         | Simon Jackson<br>Director of Governance and Procurement<br>Tel: 01509 634583<br>simon.jackson@charnwood.gov.uk |
| Options for the delivery of Shared and Transactional Support Services - ICS             | To bring back to Cabinet detailed proposals on the options agreed on 9th July in respect of the provision of Information and Communication Technology Services | Cabinet                            | 18 <sup>th</sup> March 2010                           | Report                             | No  | No  | None required                         | Simon Jackson<br>Director of Governance and Procurement<br>Tel: 01509 634583<br>simon.jackson@charnwood.gov.uk |
| Code of Practice for Treasury Management  | To adopt a new code  | Cabinet<br><br>Council             | 18th March 2010<br><br>26th April 2010                | Report                             | Yes   | No  | None required                         | Geoff Parker<br>Chief Executive<br>Tel: 01509 634601<br>geoff.parker@charnwood.gov.uk                          |
| Prudential Code for Capital Finance and MRP Report                                      | To seek approval to the annual report on the Prudential Code for 2009-10   | Cabinet<br><br>Council             | 18th March 2010<br><br>26th April 2010                | Report                             | Yes   | No  | None required.                        | Geoff Parker<br>Chief Executive<br>Tel: 01509 634601<br>geoff.parker@charnwood.gov.uk                          |

| <b>Decision Item</b>                        | <b>What is the nature of decision to be taken?</b>  | <b>Who will take the decision?</b> | <b>When is the earliest a decision will be taken?</b> | <b>Documents to be considered?</b> | <b>Will the report be considered in public?</b> | <b>Will the report be considered by Scrutiny?</b> | <b>Who will be consulted and how?</b>  | <b>Who can give me more information?</b>  |
|---|---|------------------------------------|---|------------------------------------|---|---|--|---|
| Treasury Management and Investment Strategy | To seek approval to the Treasury and Investment Strategy for 2010-11                        | Cabinet<br>Council                 | 18th March 2010<br>26th April 2010                    | Report                             | Yes   | No  | None required.   | Geoff Parker<br>Chief Executive<br>Tel: 01509 634601<br>geoff.parker@charnwood.gov.uk                             |
| Capital Plan Amendment Report               | To consider and approve amendments to the 2009-10 to 2011-12 Capital Plan                   | Cabinet<br>Council                 | 18th March 2010<br>26th April 2010                    | Report                             | Yes   | No  | None required  | Geoff Parker<br>Chief Executive<br>Tel: 01509 634601<br>geoff.parker@charnwood.gov.uk                             |
| Annual Procurement Plan                     | To seek approval to the Annual Procurement Plan for 2009/10                                 | Cabinet<br>Council                 | 18th March 2010<br>26th April 2010                    | Report                             | Yes   | No  | None Required  | Simon Jackson<br>Director of Governance and Procurement<br>Tel: 01509 634583<br>simon.jackson@charnwood.gov.uk    |
| Final Team Plans                            | To confirm the Team Plans for financial year 2010-11  | Cabinet                            | 18 <sup>th</sup> March 2010                           | Report                             | Yes   | No  | None Required  | David Platts<br>Acting Director of Programmes and Resources<br>Tel: 01509 634850<br>david.platts@charnwood.gov.uk |
| MRA Capital programme                       | To approve the annual investment programme for improvements to the Council's housing stock. | Cabinet                            | 15 <sup>th</sup> April 2010                           | Report                             | Yes   | No  | Consultation with the tenants steering group has already taken place to establish their priorities for investment. | Eileen Mallon<br>Director of Housing and Health<br>Tel: 01509 634662<br>eileen.mallon@charnwood.gov.uk            |

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|--|--|------------------------------------|---|------------------------------------|---|---|---------------------------------------|---|
| General Fund and HRA Revenue Outturn Report (2009-10) and Carry Forward of budgets | To report the Council's Revenue Expenditure results for 2009/10 subject to audit | Cabinet                            | 10 <sup>th</sup> June 2010                            | Report                             | Yes   | No  | None Required                         | Geoff Parker<br>Chief Executive<br>Tel: 01509 634601<br>geoff.parker@charnwood.gov.uk |

## **FORWARD PROGRAMME OF KEY DECISIONS**

Key decisions, in the eight months following the four-month Forward Plan, are likely to relate to:

- Charnwood Local Development Framework Core Strategy Preferred Options – approval
- Engagement Strategy