

**ENVIRONMENT SCRUTINY COMMITTEE**  
**17TH MARCH 2004**

**Report of the Head of Financial Services**

ITEM 6      REVENUE MONITORING 2003/04

Purpose of Report

This report provides information on the actual expenditure and income of the Service Development Plans that are within the Strategic Aims that report to the Environment Scrutiny Committee compared with the profiled budgets as at the end of period 10, which is the end of January 2004.

Recommendations

Members should note that the Annual Budget and the Profiled Budget to date are based on revised estimates. These were approved by Council on 1st March 2004. From the figures provided Members might wish to indicate areas to be included in the Committee's future work programme, if there are substantial variations which they feel require further explanation.

Introduction

Scrutiny Committees have been receiving periodic reports on controllable expenditure and income compared to budget within the year for some time now. This report now gives members details of spend against budgets as at the end of period 10.

Proper financial practice requires frequent monitoring of expenditure and income to ensure that the resources being planned for service delivery is actually being used and that there will be no impact on reserves from overspends.

2003/04 Monitoring

The attached report shows the summarised position of Service Development Plans that are within Strategic Aims that report to the Resources Scrutiny Committee. The reports have been designed to show the "controllable" expenditure of the cost centre managers, which eliminate the internal recharges that are undertaken throughout the Council. This means that all expenditure is being monitored at the source, or point of expenditure. Work is carried out on an ongoing basis to make the profile of the estimates more accurate. This has been one of the major causes of variation between estimates and expenditure in previous years. Brief reasons for variations have been given on the report and departmental representatives will be available to give further details if required.

Overall, the position of the revenue budgets is balanced, but there are a number of over and under spends that constitutes this position. The position will be monitored each month.

Background Papers: Budget Book 2003/04  
Budget files held within Accountancy

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## 2003/2004 Budget Monitoring Report for Period Ten (excluding internal recharges & capital charges)

Service Development Plan	Head of Service	Original Budget	Provisional Revised Budget	Profiled Budget to date	Actual to date	Variances against target to date			Notes
		£	£	£	£	£	U/O	%	
<b>Environment Scrutiny Committee</b>									
<b>Strategic Aim - A Sustainable Environment</b>									
Planning - Development Control	D. Hankin	13,900	(111,300)	(140,854)	(89,532)	(51,322)	O	36%	Income from Planning Charges is lower than budget at P10 by £52,600. Revised budget optimistic?
Local Plans	D. Hankin	179,100	228,100	172,518	168,257	4,261	U	2%	No Financial Comment
Sustainability (quasi SDP)	S. Phipps	11,400	11,300	8,964	8,196	768	U	9%	Small underspends on printing & consultant fees
Conservation & Design	D. Hankin	182,900	160,100	132,787	127,308	5,480	U	4%	No Financial Comment
Landscaping and Trees	D. Hankin	106,700	117,500	86,485	86,967	(482)	O	1%	No Financial Comment
Charnwood Wildlife	D. Hankin	130,100	90,600	72,880	77,469	(4,589)	O	6%	No Financial Comment
Car Parks	D. Murfin	(527,700)	(514,400)	(419,553)	(424,560)	5,007	U	1%	No Financial Comment
Highways Services	P. Rook	75,600	36,400	47,709	27,686	20,023	U	42%	Underspend of £15,216 Street Name plates and £4,883 for Bus Shelters.
Transport Policy/Initiatives	D. Hankin	216,900	180,000	144,000	165,231	(21,231)	O	15%	Concessionary Travel budget was reduced at revised, but the LCC continue to collect the original monthly payment until the end of the financial year when an adjustment will be made
<b>Strategic Aim - A Sustainable Environment</b>		<b>388,900</b>	<b>198,300</b>	<b>104,936</b>	<b>147,023</b>	<b>(42,087)</b>	<b>O</b>	<b>40%</b>	