

2003/2004 Budget Monitoring Report for Period Ten (excluding internal recharges & capital charges)

Service Development Plan	Head of Service	Original Budget	Provisional Revised Budget	Profiled Budget to date	Actual to date	Variances against target to date			Notes
		£	£	£	£	£	U/O	%	
Resources Scrutiny Committee									
Strategic Aim - A Well-Managed Council									
Strategic Management (quasi SDP)	H. Needham	402,800	523,400	437,206	451,647	(14,441)	O	3%	No Financial Comment
Corporate Management (quasi SDP)	S. Phipps	50,400	102,600	97,320	66,143	31,177	U	32%	CPA expenses underspend for Consultancy & Admin Support required to meet requirements arising from the peer challenge team feedback
Policy Support	S. Phipps	226,800	207,300	189,526	189,751	(225)	O	0%	No Financial Comment
Performance Improvement	A. Barber	163,700	248,000	208,320	205,306	3,014	U	1%	No Financial Comment
Committee Administration	J. Bullock	515,900	570,200	476,482	482,351	(5,869)	O	1%	No Financial Comment
Joint Service Shop (quasi SDP)	J. Bullock	7,500	7,500	866	264	602	U	70%	No Financial Comment
Information & Publicity - (quasi SDP)	S. Phipps	32,000	48,100	45,318	45,775	(457)	O	1%	No Financial Comment
Land & Property Management	J. Bullock	(10,700)	(6,700)	(2,282)	(2,517)	235	U	10%	No Financial Comment
Design Services	D. Murfin	172,300	194,300	162,404	157,266	5,138	U	3%	No Financial Comment
Ancillary Services (Property)	D. Murfin	859,200	930,600	804,060	763,864	40,196	U	5%	Various underspends:- Southfield's Offices - grounds, buildings repair & maintenance, internal painting and Limehurst Depot buildings repair & maintenance, oil & security costs.
Fleet Management	G. Spooner	1,079,000	1,079,400	695,140	746,565	(51,425)	O	7%	A substantial budget for operating lease payments is profiled in period 12 while the invoices have been paid sooner.
Former Finance Dept A & M (quasi SDP)	I. Geary	159,000	137,800	114,898	114,502	396	U	0%	No Financial Comment
Document Management (quasi SDP)	D. Platts	24,500	20,900	20,900	20,818	82	U	0%	No Financial Comment
Former DECS Mac Hse based Admin (quasi SDP)	J. Bullock	64,200	60,900	50,800	48,412	2,388	U	5%	No Financial Comment
Central Office Services	J. Bullock	112,200	78,400	65,360	69,432	(4,072)	O	6%	No Financial Comment
Office Communication Services	S. Horner	322,300	278,100	234,784	242,535	(7,751)	O	3%	No Financial Comment
Former Planning Dept A & M (quasi SDP)	D. Hankin	217,500	178,800	147,284	157,797	(10,513)	O	7%	Overspends on Agency Staff £3,600, Printing £3,000 & postages £4,400.
Former DHPS A & M (quasi SDP)	P. Hogan	110,500	98,600	82,188	84,779	(2,591)	O	3%	No Financial Comment
Council Tax	D. Platts	708,600	682,700	661,180	652,889	8,291	U	1%	No Financial Comment
NNDR	D. Platts	(10,400)	(1,700)	138,818	136,227	2,591	U	2%	No Financial Comment
Central Accountancy	I. Geary	1,032,800	979,900	665,817	704,661	(38,844)	O	6%	Prepayment adjustment at year end
Internal Audit	I. Geary	120,100	129,600	106,150	100,032	6,119	U	6%	No Financial Comment

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Central Exchequer Functions	I. Geary	815,300	885,600	711,157	653,254	57,903	U	8%	Underspent due to changes in renewal dates for Insurance, budget profile needs to be amended in line, plus budget profile not in line with spend on brokerage fees. No Financial Comment Overpend on Staff Advertising, Appointment Expenses No Financial Comment
Legal Services	J. Bullock	339,300	357,000	297,162	303,878	(6,716)	O	2%	
Human Resources	A. Barber	441,700	401,600	335,819	349,562	(13,743)	O	4%	
Computer Services	S. Horner	788,000	923,300	779,792	770,476	9,316	U	1%	
Strategic Aim - A Well-Managed Council		8,744,500	9,116,200	7,526,469	7,515,668	10,801	U	0%	