

RESOURCES SCRUTINY COMMITTEE

WORK PROGRAMME

Following meeting on 11th February 2004

Issue	Position	Meeting Date
Income Strategy	Identified from Forward Plan of Key Decisions. Scheduled for consideration on 11th February 2004 but deferred to 10th March 2004.	10th March 2004
Medium Term Financial Strategy	To review latest position.	10th March 2004
Audit	Quarterly report requested on work undertaken.	10th March 2004
IT Strategy	Identified from Forward Plan. Scheduled for consideration on 28th January 2004 but deferred to 10th March 2004.	10th March 2004
Sickness Absence – Statistics	Report to assist the Committee to determine whether any action needs to be considered to reduce absences due to sickness to be submitted on a quarterly basis. Originally programmed for consideration on 29th October 2003. Last considered 10th December 2003.	10th March 2004
Treasury Management	An annual report to be submitted by the Council’s consultants in respect of externally managed funds.	10th March 2004
Performance Indicators	Quarterly statistics to be reviewed when available. Last considered on 28th January 2004. Revised indicators being prepared.	19th May 2004
Council’s Website	Considered 10th December 2003. Progress report requested in approximately 6 months time.	30th June 2004
ICT Best Value Review Action Plan	Report submitted to May 2003 meeting giving details of actions needed and those being delayed by other matters. Further reports to be submitted twice per year. Last considered 10th December 2003	30th June 2004

Disciplinary Procedure - Review of Performance	To be considered on an annual basis. Last submitted 29th October 2003.	27th October 2004
Harassment and Bullying Policy - Review of Performance	To be reviewed on an annual basis. Last submitted 29th October 2003.	27th October 2004
Personal Development Reviews	Committee to consider whether the system could be improved.	To be programmed
Review of Service Performance Plans and Budgets for individual Cost Centres.	Legal Services considered 23rd May 2001.	To be programmed
Customer Care Standards	Review of the complaints procedure and system.	To be programmed