

**PERFORMANCE AND AUDIT SCRUTINY COMMITTEE
WORK PROGRAMME**

(following meeting on 4th March 2008)

ISSUE	MEETING
Strategic Risk Register	Every six months (detailed report). Next to be considered 20th May 2008.
SR/49 (Project Management) PRIORITY	Director of Change Management to be asked to attend next meeting (20th May 2008).
SR/19 (LDF Timely Information) SR/20 (Affordable Housing Target) SR/21 (Concessionary Travel) SR/24 (Conservation/Built Environment)	Director of Development to be asked to attend the next meeting (20th May 2008). Quarterly (exception report). Next to be considered 9th September 2008.
Strategic Internal Audit Programme 2008/09 to 2010/11 and Annual Internal Audit Plan 2008/09	20th May 2008.
Internal Audit Business – Progress on the Internal Audit Programme	Quarterly. Next to be considered 20th May 2008.
Human Resource Issues	Quarterly. Next to be considered 20th May 2008.
Use of Temporary and Agency Staff – Information on amounts spent, where spent and for what purpose	Annually. Next to be considered 20th May 2008 (as part of one of quarterly Human Resource Issues reports referred to above).
Performance Indicators	Quarterly. Appropriate officers to attend in respect of Indicators reported as significantly off target. Next to be considered 16th June 2008 (additional meeting - 2007/08 Statement of Accounts).
BV 3 (Citizen Satisfaction) PRIORITY	Appropriate officer to be asked to attend next meeting (20th May 2008).
Planning Application Determination Issues and BV 204 (Appeals Allowed)	Director of Development to be asked to attend next meeting (20th May 2008).
Rent Collection and Arrears Recovery	Director of Housing and Health to be

Indicators	asked to attend next meeting (20th May 2008).
Local Code of Corporate Governance Compliance and Corporate Governance Statement (replaces Statement of Internal Control)	Annually. Next to be considered 16th June 2008. <i>(additional meeting - 2007/08 Statement of Accounts).</i>
2007/08 Statement of Accounts	Annually. To be considered 16th June 2008 <i>(additional meeting)</i> prior to consideration by Council on 23rd June 2008.
Treasury Management and Borrowing under Prudential Guidelines	Annually. Next to be considered 1st July 2008.
Draft Budgets and Service Delivery Plans 2009/10 (Including Medium Term Financial Strategy and Loughborough Special Rate)	Annually. To be programmed for December 2008 <i>(additional meeting)</i> prior to consideration by Scrutiny Commission in January 2009.
Climate Change Strategy Action Plan – Performance	Annually. Next to be considered 20th January 2009.
Leisure and Culture Best Value Improvement Plan	To be programmed.
Capital and Revenue Monitoring (General Fund and Housing Revenue Account), including Out-turn	Ongoing.
External Audit Business	Ongoing.