



factsheet

Housing and Health

TENANTS' ALTERATIONS AND IMPROVEMENTS

Can I carry out alterations and improvements to the Council property in which I live?

Yes, alterations and improvements can be carried out, however all the details of what alterations or improvements you intend to carry out must be put in writing to the Borough Council at the above address.

The letter must include a full description of the alterations or improvements you intend to carry out, complete with (where applicable) sketches or drawings of proposals. You must also identify who will be carrying out this work on your behalf, as a competent tradesman must carry out the work.

Consent to carry out alterations or improvements will not be unreasonably withheld.

What happens after I have sent my written request to carry out the work?

The Senior Maintenance Inspector will visit and inspect the property and may request further information, he will then report back to the office and a letter either giving permission or a letter advising that permission has not been given and why will be sent direct to your home.

Can I start the alterations or improvements before receiving permission in writing?

No, the work must not start until; permission in writing is received from the Borough Council and where applicable Planning and/or Building



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Control restrictions have been complied with.

What happens if all I want is a water meter installed?

If the request is for permission to have a water meter installed the Senior Maintenance Inspector does not need to visit. The property details are checked and permission or refusal of permission is given in writing.

Consent to carry out the installation of a water meter cannot be unreasonably withheld.

Do I need permission to install an aerial or satellite dish?

Yes you do.

This is classed as an alteration to the property and as such you must apply in writing to the Borough Council at the above address.

If you require more information please contact:

Charnwood Borough Council, Director of Housing and Health, Southfields,
Loughborough

Leics LE11 2TT

Telephone: CONTACT CENTRE: (01509) 634567

E-Mail: housing@charnwood.gov.uk

This information is available in different formats. To access these please phone (01509) 634560.

এ তথ্যাদি অন্যান্য মাধ্যমে পাওয়া যায়। এসব পেতে হলে দয়া করে (01509) 634560 এ নাম্বারে টেলিফোন করুন।

這資料具不同的格式，請致電 (01509) 634560 索取。

આ માહિતી જુદી જુદી પદ્ધતિઓમાં ઉપલબ્ધ છે. તે મેળવવા માટે કૃપા કરી આ નંબર પર ફોન કરો (01509) 634560.

यह जानकारी अलग-अलग प्रारूपों में मिल सकती है। इनको पाने के लिये कृपया यह नंबर डायल कीजिये (01509) 634560.

ਇਹ ਜਾਣਕਾਰੀ ਵੱਖ-ਵੱਖ ਸ਼ਕਲਾਂ ਵਿੱਚ ਮਿਲ ਸਕਦੀ ਹੈ। ਇਹ ਹਾਸਿਲ ਕਰਨ ਲਈ ਮਿਹਰਬਾਨੀ ਕਰਕੇ ਇਸ ਨੰਬਰ 'ਤੇ ਫੋਨ ਕਰੋ (01509) 634560

