

Closing The Streets To Traffic

Temporary Road Closure Order

If you are planning to hold an event that involves activities on the highway you will probably need to apply for the street to be closed to traffic for a period of time.

There are various mechanisms for closing streets and roads:

- Charnwood Borough Council can use its powers under the Town Police Clauses Act to close streets for the purpose of “public procession, rejoicing or illumination”.
- Leicestershire County Council has additional powers under the Road Traffic Regulation Act to close roads in connection with “sporting, social or entertainment” events. These powers should be used where larger roads eg trunk roads are affected by an event.
- The Police have powers to close streets in an emergency where **unplanned** obstructions threaten public safety

Why apply for a Temporary Road Closure order?

You, as an event organiser, have responsibility for ensuring the safety of those attending your event and the safety of those who may be affected by it. You are encouraged to contact the Charnwood Events Forum at an early stage to discuss the need for a Temporary Road Closure Order. The Forum is multi agency advisory body and includes both Local Authority and Police representation. The Forum will advise you on the need to obtain a road closure order and early discussions will ensure Police resources are appropriately deployed to support your event.

Should you be advised to obtain a closure order but chose to go ahead without, you may find that arrangements on the day are taken out of your control and decisions will be made by the Police to manage traffic risks. Without a TRO in place any motorist/road user can exercise their right to use the road and you are powerless to stop them. If an accident occurs you may find that failure to obtain a TRO will affect your insurance position.

How to apply

You can apply to Charnwood Borough Council for an order to close the street under the Town and Police Clauses Act. Apply using the attached proforma at least 8 week in advance of the event.

Apply to: Lynne Twigg
Charnwood Events Forum
Charnwood Borough Council
Southfield Road
Loughborough
Leicestershire
LE11 2TN

Approval for a Temporary Road Closure Order

An application for a TRO is judged on the following criteria:

- The timescale for approval (a minimum of 8 weeks)
- The nature of the event
- A management plan that includes emergency contact names and telephone numbers
- The anticipated numbers of persons attending within the road closure
- The necessity for the road closure on the grounds of public safety
- A map of the intended route
- Risk Assessment
- The length of time of the anticipated road closure
- Disruption to traffic flow
- The viability of alternative traffic routes
- Access by emergency services to locations within the road closure zone
- Payment of a set fee
- Evidence of consultation with persons occupying premises fronting the affected streets
- Objections raised by other parties/individuals
- Other grounds deemed relevant to the application

N.B. the arrangements for setting out the road closure are the responsibility of the event organiser.