

Decision under Delegated Powers

Officer Requesting Decision

Rebecca Short – Private Sector Housing Manager

Officer Making the Decision

Alison Simmons – Head of Strategic and Private Sector Housing

Recommendation

To approve the fixed term contract variation of 1 FTE Housing Standards and Renewal Officer (M210) to the newly created fixed term Technical Officer post.

The substantive Housing Standards and Renewal Officer post will remain on the establishment for the duration of the contract variation. After the Lightbulb Programme review and approval by Cabinet, the 1 FTE Housing Standards and Renewal Officer will either return to their substantive post full time, or the Technical Officer role will be made permanent.

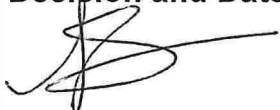
Reason

To support the implementation of Charnwood's participation in the Lightbulb Service Model in line with Cabinet Minute 113 (16/17).

Authority for Decision

Section 8.2, of the Constitution gives delegated authority to Heads of Service, following consultation with the Council's Human Resources team and subject to the decision complying with the Council's existing policies, to make temporary appointments to be held against existing permanent posts or within the overall budget [item 2 (vii) on page 8-3] and subject to the Officer Employment Procedure Rules and to any right of appeal which may be applicable, to undertake staff management, disciplinary and capability matters including dismissal within their Directorate or Service Area [item 2(x) on page 8-3].

Decision and Date



Alison Simmons
Head of Strategic and
Private Sector Housing

15/11/2018

Cabinet noted (minute 113 16/17) that the County Council proposed to review how the Service was working after 12 months of operation (at the end of 2018) and that the Charnwood's participation in the project be reassessed should funding provision for the Service change in the future.

Comments from HR

HR Adviser: Anna Cairns (26/10/17) + reviewed again (20/12/17)

The relevant Organisational Change consultation process has been carried out, the new posts have also been evaluated in line with the Job Evaluation policy.

Variation eforms will need to be completed for the affected employees.

Financial Implications

Locality Area	Cabinet Report 11 May 17 (5.5) Full Year	Proposed Budget	Apportioned Sept to March 2017/18	Full 18 months 2017/18 & 2018/19
Charnwood	£	£	£	£
Locality Team	136,218	107,400	62,650	161,100
Central Hub	41,821	41,821	24,396	62,732
Unallocated Locality team	0	28,818	16,811	43,227
Cost	178,039	178,039	103,856	267,059
Funding				
County	95,082	95,082	55,465	142,623
District cost	82,957	82,957*	48,392	124,436*
	178,039	178,039	103,856	267,059

*The costs to the Council will be capitalised where this is applicable, reducing the amount of spend on DFG funding.

The salary budget and essential car user allowance for the 1 FTE Technical Officer post will be moved from F320 (the cost centre which includes 2 FTE existing posts M210) to F321 (the new Lightbulb Service cost centre) for the remainder of 2017/18 pro rata and in full for 2018/19.

For 2017/18 the costs for the post are £38,300 salary +£1,400 car allowance (pro rata).