

Decision under Delegated Powers

Officer Making the Decision:

Katie Moore – Head of Strategic Housing

Recommendation:

That approval is given to increase the hours of the Resettlement Services Coordinator post from 52 hours per week to 62 hours per week.

Reason:

An increase in hours for the Resettlement Services Coordinator posts is required to ensure sufficient capacity to respond to the increased pressures on the Resettlement Service due to the use of MOD barracks in the Borough to house Afghans resettled from Pakistan and due to the increased number of MOD properties identified for the housing of Afghan families across Leicestershire and Rutland.

This will ensure that the service can continue to provide effective service to families resettled under the VPRS, UK Resettlement Scheme, Afghan LES Relocation Scheme and Afghan Citizens' Relocation Scheme, whilst ensuring the service has the capacity to respond to new pressures.

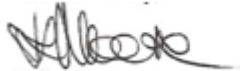
This increase in hours is temporary from 1st December 2023 until 31st March 2024 pending a review of the structure of the service.

Authority for Decision:

Under Section 8 of Constitution the Head of Paid Service (Chief Executive) has delegated authority to agree changes to the establishment, within budget and without major operational disruption or interruption of services or involving a change from direct to indirect provision or vice versa or other policy implications.

This has been further sub-delegated by the Chief Executive to Strategic Directors/Heads of Service in certain circumstances (DD 002 021 refers). These proposals fall within the limit of the authority of the relevant Head of Service.

Decision and Date:



Katie Moore
Head of Strategic Housing
22nd December 2023

Background:

Charnwood Borough Council is the lead authority on the VPRS, UKRS, ARAP and ACRS Resettlement Schemes for Leicestershire and Rutland. A total of 25 households are currently being supported through the Schemes. In addition, the MOD is considering sourcing an additional 14 properties for the ARAP Scheme across Leicestershire and Rutland in order to meet the demand for housing Afghans recently resettled from Pakistan. This has placed a significant additional demand on the Resettlement Service.

Summary of Advice Provided by HR:

HR: Nicola Ward (Assistant HR Adviser)

Ensure all required e-forms are completed as required. Additional hours to assist with the increase in service requirements.

Financial Implications:

The total costs (including on-costs) relating to an increase of 10 hours per week for a period of 4 months (1st December 2023 to 31st March 2024) at salary grade SO2 is £4,534.00.

The cost will be fully covered under existing funding received from the Home Office for the delivery of the resettlement schemes.

Post is in Cost Centre F313.

Risk Management:

No specific risks have been identified in connection with this decision.

Key Decision:

No

Background Papers:

DD131 2023

DD132 2023

