

DELEGATED DECISION – ADDENDUM

DECISION OF OFFICER MAKING THE DECISION – 13TH May 2022 DD 088 2022 (To be Appended)

Officer Requesting Decision
(Addendum)

Victoria Spanovic – Food Safety Manager

Recommendations / Addendum

To approve the extension of the contract for the backfill of Environmental Health Officer (L211) (EHO) working hours via Cost Centre F205 D0501 from the original duration between 13th June 2022 to 5th September 2022, to 6th February 23 to 31st March 23 reporting to the Food Safety Manager, Regulatory Services. This need has arisen as the original officer was unable to fulfill their contract due to other commitments. The associated costs 2022/23 will be approximately £4.5k + mileage, which will be covered by the remaining budget of £7.2k in F205 D0501.

Reasons

Due to a recent staff resignation, long term illness and temporary re-deployment for the Northgate project, staff resources within the Food Safety Team have reduced from 4.4 FTE to 3 FTE. Although this will be resolved over the long term via recruitment and recovery the team's ability to ensure the minimum intervention requirements specified in the FSA Recovery Plan will be compromised. The backfill EHO hours will provide staff resources to assist with incoming reactive work and enable existing officers to deal with statutory food hygiene interventions.

Background

As per DD 088 2022

Human Resources

HR Adviser: Anna Cairns (23/1/23)

If these changes affect staff employed by CBC please ensure the Variation eform is completed. If this is for Agency staff please follow your normal agency guidance.

Financial Implications

The associated costs 2022/23 will be approximately £4.5k + mileage, which will be covered by the remaining budget of £7.2k in F205 D0501.

Key Decisions

No

Background Papers



DD088 - Backfill
Agency EHO June 202

Decision and Date (for Addendum)

Signed:

Date:30 January 2023...