

## **Decision under Delegated Powers Fees and Charges for Environmental Health Services**

### **Officer Requesting Decision**

Kerry Bowley – Health and Safety and Business Engagement Manager

### **Officer Making the Decision**

Alan Twells – Head of Regulatory Services

### **Recommendation**

To approve the Environmental Health fees and charges for 2018/19

### **Reason**

To undertake the annual review of fees and charges for the services provided.

### **Authority for Decision**

By virtue of the Delegation to Heads of Service in section 8 of the Constitution, Heads of Service are delegated to undertake the periodic review of fees and charges raised within their service areas and falling within the scope of the Council's Income and Charging Policy Framework.

### **Decision and Date**

### **Background**

An annual review is undertaken to consider the fees and charges made by the Council for both the statutory and discretionary services it provides. The Council has powers to charge for statutory services in specific legislation which is stated by each fee/charge below.

The Council also has the power under the Local Government Act 2003 to charge for discretionary services, in this decision marked (D), but this power is limited to recovering the costs of providing the service. Section 93(3) of the Act places a duty on the Council "to secure that, taking one financial year with another, the income from charges ... does not exceed the costs of provision".

The review of all Environmental Health fees and charges takes into consideration inflation, increases in direct costs and the charges made by other local authorities for the same service across the County and there are no significant changes for the charges for 18/19 for the services that we offer, with the largest increase being 2.78% for some of the commercial pest control work that we do. All increases in fees and charges are lower than the increase in corresponding hourly rate of the service.

The Council have some of the lowest fees and charges across the County for some of its Environmental Health services.

There is a new charge for the Safer Food Better Business diary sheets, following the introduction last year of the charge for printing the full pack. This is because the Food Standards Agency no longer provides printed packs for caterers and a demand from businesses who have limited printed facilities. This pack is an important document in businesses showing compliance with food hygiene regulations therefore we wanted to offer printed copies of the diary sheets to these businesses at an appropriate cost.

There is a separate Delegated Decision 'Charging for requested Food Hygiene Rating scheme Re-visits' which is being introduced this year.

There is also a new charge for the provision and installation of a 'rat blocker' to domestic drainage systems which has proved effective in some rodent service requests. By making this service available this could, in the right circumstances, significantly reduce the number of revisits that we carry out to ongoing service requests, which will benefit both the council and the residents involved.

The Environmental Health fees and charges for 2018/19 are set out below:-

<b><u>LICENCE FEES</u></b>		
Licence	Licence Fee	% Variation
Animal Boarding Establishment <i>Section 1 Animal Boarding Establishments Act 1963</i>	£82.00	+ 2.5%
Dog Breeding Establishment <i>Section 3A Breeding of Dogs Act 1973</i>	£82.00 Plus veterinary fees for new applications	+ 2.5%
Combined Animal Boarding/Dog Breeding Establishment	£95.00 Plus veterinary fees on new applications	+ 3.36%
Keeping a Dangerous Wild Animal <i>Section1 Dangerous Wild Animals Act 1976</i>	£250.00 (New licence) Plus veterinary fees on new applications	0%
	£82.00 (Renewal) Plus veterinary fees for licence renewals	+ 2.5%
Keeping a Riding Establishment <i>Section1 Riding Establishments Act 1964</i>	£82.00 Plus veterinary fees on new applications and licence renewals	+ 2.5%
Keeping a Pet Shop <i>Section 1 Pet Shops Act 1951</i>	£82.00	+ 2.5%

## REGISTRATION FEES

Registration	Registration Fee	% Variation
Acupuncture/Electrolysis/Tattooing/Ear Piercing (1 charge only, includes both practitioner and premises) <i>Section 14 and 15 Local Government (Miscellaneous Provisions) Act 1982</i>	£128.00	+ 2.4%

## FEES AND CHARGES FOR SERVICES

Pest Control Services (D)	Charge	% Variation
Domestic Rodent Treatment	No charge	0%
Commercial Rodent Treatment	Min charge of £92.50 + VAT for initial visit and 2 revisits.  Any further revisits will be charged at £43.50 + VAT per hour.	+ 2.78%
Commercial Rodent Contract	All contracts are based on a £43.50 + VAT charge per hour.  The Basic Monitoring Contract includes 13 visits, and then an additional charge for any revisits that are required in between monitoring visits.  The Full Monitoring Contract includes 26 visits and no additional charges.	+ 2.4%
Squirrels	£50 inc VAT for first and final visit £20 inc VAT for any additional in between visit. <i>50% reduction for those on specified benefits *</i> £25 inc VAT for first and final visit £10 inc VAT for any additional in between visit.	0%
Domestic Bedbug Up to 3 treatment rooms	£60 inc VAT <i>50% reduction for those on specified benefits *</i>	0%

	£30 inc VAT	
For each additional room	£20 inc VAT <i>50% reduction for those on specified benefits *</i> £10 inc VAT	
Domestic Cockroach Treatments	£60 inc VAT <i>50% reduction for those on specified benefits *</i> £30 inc VAT	0%
Domestic Flea Treatments	£60 inc VAT <i>50% reduction for those on specified benefits *</i> £30 inc VAT	0%
Domestic Wasp Treatments **	£50 inc VAT <i>50% reduction for those on specified benefits *</i> £25 inc VAT	0%
Commercial Wasp Treatment **	£45.00 + VAT*	0%
Commercial Premises Insect Treatment (bedbugs, fleas and cockroaches)	£43.50 + VAT per hour.	+ 2.4%
Supply and fit of one rat blocker	£110 inc VAT	New

\* *The following are specified benefits:- Income Support, Pension Credit, Job Seekers Allowance (income based), Housing Benefit, Council Tax Support, or Universal Credit.*

\*\* *Second and subsequent wasp nests on same site treated at time of first nest are charged at £12.00 (£6 for those on specified benefits).*

*Revisit to original wasp nest – no charge. Treatments do not include removal of nest.*

### **Additional Notes**

*Payment for chargeable services must be paid prior to or at time of treatment unless being recharged to landlord, formal order received or contract agreed.*

*Charnwood Borough Council tenants pay the charges above unless an official order is received from Charnwood Borough Council.*

<b>Dog Control Services</b>	<b>Charge</b>	<b>% Variation</b>
Collection & Kennelling of Stray Dogs	Prescribed amount and administrative fee £45.00*	0%

Plus contractor's kennel fee <i>Section 149(5) Environmental Protection Act 1990</i>	£10.20 inc VAT per day + any veterinary fees incurred.	0%
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*\*With the Head of Service having discretion to waive charges in exceptional circumstances or where a householder, or a dog owner on the first occasion on which their dog has strayed, is in receipt of any of the following:- Income Support, Pension Credit, Job Seekers Allowance (income based), Housing Benefit, Council Tax Support, or Universal Credit.*

<b>Food Safety</b>	<b>Charge</b>	<b>% Variation</b>
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**Training Courses (D)**

CIEH Level 2 Award in Food Safety in Catering	£50 inc VAT	0%
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	£15.00 inc VAT	0%
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Re-take (once)

**Certificates**

Request for Voluntary Surrender of Unsound Food Certificate of Surrender (D)	£70.00	0%
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Request for Certificate of Surrender and Collection/Disposal (D)	£70.00 + collection/disposal costs	0%
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Reactive Certificate of Surrender and destruction and disposal where appropriate.	Collection / disposal costs to be determined and itemised on each case.	0%
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Food Health Certificate (Export	£70.00	0%
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**Primary Authority**

Primary Authority Charge – Food Safety	£50 + VAT per hour	+ 0.92%
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**Printing**

Safer Food Better Business (SFBB) Pack	£15 inc VAT	0 %
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SFBB Diary sheets only	£3.50 inc VAT	New
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Charge to post the pack SFBB Pack 2 <sup>nd</sup> class post	£1.50	0 %
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<b>Environmental Protection Services</b>	<b>Charge</b>	<b>% Variation</b>
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Alarm Disconnections -	£75	0%
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Requiring a Magistrates Warrant  
*Section 79 Environmental  
 Protection Act 1990*  
*Section 78 Clean  
 Neighbourhoods and  
 Environment Act 2005*

## Environmental Permits

The fees for a Local Authority Air Pollution and Control Permit are statutory fees set under legislation under legislation and are not detailed in this delegated decision.

They are available on our website at;

[www.charnwood.gov.uk/pages/industrialairpollutioncontrol](http://www.charnwood.gov.uk/pages/industrialairpollutioncontrol)

<b>Private Water Supply Charges</b> (not subject to VAT)	<b>Charge</b>	<b>% Variation</b>
Risk Assessment	£43/hr – maximum charge £500 Simple risk assessment and report typically 5 hours	0%
Sampling visit	£65.00	0%
Carrying out an investigation (carried out in the event of test failure)	£43/hr and actual cost of analysis – maximum charge £100	0%
Granting an authorisation (application by supply owner for permission to temporarily breach a standard whilst remedial work carried out)	£43/hr – maximum charge £100	0%
<b>Analysis</b>		
Small supplies under Regulation 10 (where supply provides <10m <sup>3</sup> /day or <50 people and is used for domestic purposes)	Actual cost of analysis – maximum charge £25	0%
Large supplies/supplies to commercial and public premises. Check Monitoring (to ensure water complies with the standards)	Actual cost of analysis - maximum charge £100	0%
Audit monitoring (additional	Actual cost of analysis -	0%

parameters sampled less often      maximum charge £500  
to ensure the water complies  
with all safety standards)

*Regulation 22 and Schedule 5 Private Water Supplies Regulations 2009*

### **Financial Implications**

Income for services is included in the overall budgets for Environmental Health services.

### **Risk Management**

No specific risks have been identified with this report.

Key Decision:    No

Background Papers:    None