

Decision under Delegated Powers

Officer Requesting Decision

Policy & Fleet Manager

Officer Making the Decision

Head of Cleansing and Open Spaces

Recommendation

The current post of M215 - Planning Liaison Officer in Cost Centre L065 continues to be filled as Job Share on scale SO2 on a permanent contract.

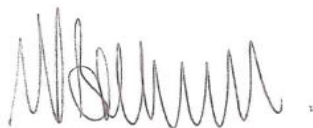
Reason

One of the job sharers of this post (22hours per week) will continue his appointment as the Unison Branch Secretary for a further 12 months and will be allowed 13.5hrs per week to carry out this function. The other job share of post M215 currently 15 hours, will therefore temporarily increase her hours to 28.5 per week for a further 12months from 1st April 2018. This will allow the Policy and Fleet Service development programme to continue successfully.

Authority for Decision

The Chief Executive as, Head of Paid Service has delegated authority to agree changes to the establishment within budget and without major service or policy implications , affecting no more than five posts (irrespective of their post number) in any single case (item 6 on page 8-4 of the constitution. This has been further sub delegated by the Chief Executive to Heads of Service in certain circumstances, which these proposals fall within.

Decision and Date



Matt Bradford – Head of Cleansing and Open Spaces
12th March 2018

Background

The current permanent holder of post M215 was re-elected as the Unison Branch Secretary for 2018/19. There is a separate budget to compensate the lost hours, agreed as 13.5hrs per week and designated as Facility Time, which provides funding to match the current post holders salary. The Unison Branch Secretary appointment is open to re-election every 12 months and the appointee is able to resign at any time.

The 13.5 hours per week funded a temporary 'Job Share' post on the same salary and it is recommended that this Job Share be continued

Financial Implications

Financial Year 2018/19

No additional cost

Human Resources

HR Adviser: Anna Cairns (7/3/18)

Due to the reasons stated this meets the criteria for extension to the temporary arrangements.

A variation eform will need to be completed.

Risk Management

There is a medium risk that the Council will not be able to effectively discharge its development programme without the additional temporary resource.

Key Decision	No
Background Papers	None
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