

**Decision under Delegated Powers
Private Sector Housing Fees and Charges 2019-2020**

Officer Requesting Decision

Rebecca Short- Private Sector Housing Manager

Officer Making the Decision

Alison Simmons – Head of Strategic and Private Sector Housing

Recommendation

To approve the Private Sector Housing Fees and Charges for 2019-2020

Reason

To deliver the annual review of Private Sector Housing fees and charges for services provided.

Authority for Decision

By virtue of Item 1 of the delegations to Heads of Service in section 8.3 of the Constitution which gives authority to Heads of Service to undertake the periodic review of fees and charges raised within their service areas and falling within the scope of the Council's Income and Charging Policy Framework.

Decision and Date

Alison Simmons
Head of Strategic
and Private Sector Housing

5th April 2019

Background

Cabinet Minute 163:2007 Proposed New Fees and Charges, details the introduction of a charge, based on the officer hourly rate (with all on-costs), in respect of enforcement actions specified in s.49 of the Housing Act 2004. As such, the associated fees for such action in 2019/20 are detailed within the fees schedule below.

A periodic review is undertaken to consider the fees and charges made by the Council for the services it provides. The 'Accommodation Certificate fee' is based on 2 hours of Officer time, inclusive of on-costs. The 'Corrections to issued Accommodation Certificates fee' has been increased in line with inflation at 2.2% (since the last review in April 2018 - published DD058 18/19).

Housing Act Enforcement fees recommended for 2019/20 are set out below, the implementation date will be the 1st April 2019,

Certificates

Accommodation Certificate	£87.02
Corrections to issued Accommodation Certificates	£26.35

Housing Act 2004 Enforcement Action

In accordance with s.49 of the Act, based on Officer hourly rate (inc. on-costs)	£43.51 - £59.15 (Officer hourly rate range (inclusive of on costs))
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Financial Implications

Income for services is included in the overall budgets for the Private Sector Housing Service.

Risk Management

There are no risks associated with this decision

Key Decision: No

Background Papers: None