

## Decision under Delegated Powers

### Officer Requesting Decision

Regeneration and Economic Development Officer

### Officer Making the Decision

Head of Planning & Regeneration

### Recommendation

That the Project Management Support contract for the Bedford Square Gateway Project be signed to enable the Council to effectively manage and administer the construction contract awarded to Fitzgerald Contractors Limited for the public realm improvements proposed by the Bedford Square Gateway Project.

### Reason

To enable contractual arrangements to be concluded with Turner & Townsend for the provision of the services of an appropriately qualified and experienced project manager, supervisor (clerk of works) and cost manager to administer and manage the construction contract on behalf of the Council.

### Authority for Decision

Cabinet Minute 69E 2020/21 refers to the authority being delegated to the Head of Planning and Regeneration in consultation with the Cabinet Lead Member to proceed to the contractual appointment of a project manager and clerk of works for the Bedford Square Gateway Project.

### Decision and Date



15 April 2021

### Background

An invitation to tender for the provision of specialist project management and clerk of works services to manage the Bedford Square construction contract on behalf of the Council was issued on 16 October 2020 using a procurement framework provided by Crown Commercial Services (CCS), which included 12 suppliers. Unfortunately, no tenders were received by the appointed tender deadline.

A preliminary analysis of the tender process by CCS indicated that due to the buoyant market for specialist construction personnel, suppliers were able to

secure sufficient contracts through direct awards without the need to commit time and staffing resources to participate in open competitive tendering processes. CCS agreed to undertake a competency analysis and engage in direct discussions with appropriate suppliers on their Framework to identify interest in a Direct Award through the Framework. This approach was agreed with the Council's procurement Team. Proposals were received from four suppliers, which were evaluated on the basis of an evaluation protocol and marking scheme agreed with the Council's Procurement Team.

The four proposals were evaluated in accordance with the agreed protocol and marking scheme. The proposal submitted by Turner & Townsend was evaluated as having the highest overall score and was identified as the preferred contractor.

The winning tender price was £178,648.

### Comments from HR

N/A

### Financial Implications

There is already provision in the current Capital Plan for the provision of services and therefore there are no further financial implications.

### Risk Management

There are no significant risks arising from this decision.

Risk Identified	Likelihood	Impact	Overall Risk	Risk Management Actions Planned
That the Borough Council does not comply with the terms of the contract.	Unlikely (2)	Significant (2)	Low (4)	Routine monitoring of the contract.
Contractor does not provide adequately qualified and experienced support to deliver the project brief.	Unlikely (2)	Significant (2)	Low (4)	Use of CCS Framework to pre-qualify potential suppliers prior to procurement and benefit from the Framework's established contract and supply chain management processes.
Loss of support personnel, leading to a missed deadlines, resulting in a disruption in project delivery and	Unlikely (2)	Significant (2)	Low (4)	Robust tendering processes. Robust supplier/contractor QM and BCM procedures.

Risk Identified	Likelihood	Impact	Overall Risk	Risk Management Actions Planned
increased costs.				

**Key Decision**

No

**Background Papers**

RM3741 Evaluation Report Summary