

Decision under Delegated Powers

Officer Requesting Decision

Katie Moore – Housing Needs Manager

Officer Making the Decision

Alison Simmons - Head of Strategic and Private Sector Housing

Recommendation

To approve the change to the job title for post M237 to "Housing Allocations Teams Leader". The post reports to the Housing Needs Officer.

Reason

The Job Profile for the M237 post has recently been reviewed to reflect changes to the role, which has been evaluated by HR and the change of job title for the post is one of the changes that is being proposed and required approval.

Authority for Decision

The Chief Executive as head of paid service has delegated authority to agree changes to the establishment, within budget and without major operational disruption or interruption of services or involving a change from direct to indirect provision or vice-versa or other policy implications. This has been sub-delegated to Heads of Service in certain circumstances, which this proposal falls within.

Decision and Date



Alison Simmons
Head of Strategic and Private Sector Housing

20/4/2021

Background

The M237 job profile has been reviewed and updated to reflect the current role. The job profile has been evaluated and there are no changes to the grade awarded, so there are no financial implications.

One of the changes proposed is the job title for the post to "Housing Allocations Teams Leader". This title will more accurately reflect the nature of the role.

Comments from HR

HR Adviser: Anna Cairns (16/4/21)

A variation eform will need to be completed if there are post holder/s in this role. Alternatively, if vacant the normal recruitment process will need to be followed.

Financial Implications

There are no financial implications.

Risk Management

There are no risk implications.

Key Decision: No

Background Papers: N/A