

Decision under Delegated Powers

Officer Requesting Decision

Sport and Active Recreation Manager

Officer Making the Decision

Head of Neighbourhood Services

Recommendation

That approval is given to recruit to a new full time 37 hours per week fixed term (6 months) Community Sport and Physical Activity Assistant post and to spend the balance of the funding on associated health promotion activities.

Reason


To ensure that the monies allocated to health promotion as part of the Contain Outbreak Management Fund are spent.

Authority for Decision

That the delegated function of the Head of Paid Service (Chief Executive) to agree changes to the establishment, within budget and without major operational disruption or interruption of services or involving a change from direct to indirect provision or vice-versa or other policy implications be assigned to Strategic Directors and Heads of Service, subject to such decisions:

- Relating solely to staff within the Strategic Directors /Head of Service's responsibility;
- Being within the existing budget for the service;
- Not resulting in the creation or deletion of posts, or potential redundancy situations;
- Only affecting officers graded PO4 and below, and
- Only being taken after consultation with the Council's Human Resources Service, Financial Services and Legal Services where appropriate.

Decision and Date



28/04/21

Background

To ensure that Charnwood Borough Council benefits from a funding opportunity available from Leicestershire County Council's (LCC) Contain Outbreak Management funding. A sum of £25,000 has been allocated to improve the health and well-being of local residents, with a particular focus on target audiences who have been disproportionately affected by both the existing health inequalities in the Borough and the impact of the Covid 19 pandemic.

This will be achieved through the recruitment of a 6 month fixed term Community Sport and Physical Activity Assistant Post (£13,200) that will be responsible for delivering health promotion opportunities aimed at Charnwood residents living in hard to reach communities/hard to reach groups following the effects of the Coronavirus lockdown restrictions.

The successful post holder will also assist with;

- providing support for the delivery of Charnwood's Sport and Physical Activity Commissioning Plan
- the design, development and delivery of sport/physical activity and health promotion interventions and campaigns that address local needs,
- be responsible for providing weekly content creation, scheduling, and promotion across all Active Charnwood's social media platforms including Facebook, Twitter, and Instagram,
- producing resources including physical activity packs for older people and families.

The remaining £11,800 will be used to fund a diverse range of health interventions and campaigns and resources including physical activity packs for older people and families, equipment, facility hire, plus online material, behaviour change communications (including leaflets, posters etc).

SLT have approved the recruitment to this post.

£25,000 has been allocated from LCC's Contain Outbreak Management funding to specifically increase capacity to deliver health promotion opportunities aimed at Charnwood residents living in hard to reach communities following the effects of the Coronavirus lockdown restrictions.

This 6-month fixed term post will be fully funded from external Contain funding. The post has been to Job Evaluation Panel and has been graded at Grade B.

HR Comments

HR Adviser: Anna Cairns (21/4/21)

This post has been Job Evaluated and graded accordingly. The normal recruitment process should be followed.

Financial Implications

There are no financial implications for the Council. £25,000 has been allocated for health promotion activities. This amount will be paid to the Council and was identified as part of the Council's allocation of the Contain funding submitted to LCC for sign off. All sums agreed to be paid will be coded to X464 T0100 BG506.

Calculations to appoint a full time 6-month fixed term Community Sport and Physical Activity Assistant at the bottom of Grade B (spc4) are approximately £13,200. The remaining £11,800 will be used to fund a diverse range of health interventions and campaigns and resources including physical activity packs for older people and families.

There are no redundancy costs associated with this post.

Risk Management

Risk Identified	Likelihood	Impact	Risk Management Actions Planned
Failure to recruit to this post would impact in the Borough Council achieving local sport, physical activity and health priorities.	Low	Medium	Ensure funding process is completed and funding is received. Confirmation has been received from LCC.

Key Decision No

Background Papers:

- DD019 2021 Graduate Trainee Extension to Post
- Community Sport & Physical Activity Development Assistant Post JD and PS 15th April 2021
- SLT Approval to Recruit Form 21st April 2021
- LCC Contain Funding Spread sheet