

Decision under Delegated Powers

Officer Requesting the Decision

Head of Planning and Regeneration

Officer Making the Decision

Chief Executive

Recommendations

1. That an agreement be entered into with North West Leicestershire District Council (NWLDC) to put at their disposal the following staff for the purpose of providing officer cover for NWLDC Building Control service for a period of up to 4 months:
 - Building Control Team Leader (Post M078)
 - Principle Building Control Surveyor (Post P310)
 - Building Control Surveyor (Post P321)
2. That the agreement also contain the following provisions:
 - Period of the agreement remains effective with an agreement option to vary the period.
 - The rate of remuneration for the officer time based on the charge out rate and salary grade of the respective officer offered.
 - The payment of mileage travelled while undertaking duties while deployed at the agreed local government essential user rate.

Reasons

1. To provide officer cover and support to NWLDC during a period of understaffing as a result of staff changes and retirement and to enable the Building Control Service to provide a minimum level of service and statutory enforcement.


To support the proposed development of a shared service between CBC, NWLDC and Hinckley & Bosworth Borough Council (H&BBC) with a view to providing greater resilience and efficiency.

2. To ensure that the costs of providing the secondment are recovered from NWLDC

Authority for Decision

Section 8 of the Council's Constitution contains authority for the Chief Executive to make arrangements with other local authorities for the placing of staff at the disposal of those authorities (item 16 on page 8-5 of the Constitution).

Decision and Date

APPROVED  02 MAY 2018.

Background

North West Leicestershire District Council (NWLDC) has approached the Borough Council seeking short term assistance to provide officer cover to support their Building Control service. The need for support is required to cover a period of understaffing due to the retirement of one of the service's surveying staff and an on-going issue with recruitment to vacant posts. The cover is to enable their Building Control Service to provide a minimum level of service and allow continuation of its statutory function.

The period of cover anticipated is for a period of 4 months and involves 1 full time equivalent officer for 3 days per working week. It also involves support for out of hours dangerous structures standby and call out. The request is detailed in a Section 113 agreement, 'Placing of staff of local authorities at disposal of other local authorities' which has been reviewed by both authorities legal service.

The agreement also introduces a closer working relationship between the two authorities who are currently working together on a project to explore potential for shared service delivery of the Building Control services with a view to providing greater resilience and efficiency.

Comments from HR

HR Advisor: Anna Cairns (12/4/18)

Summary of Comments from HR: There are no implications regarding the CBC employees covering this work.

Financial Implications

There are no financial implications to Charnwood as all costs will be recovered from the host authority NWLDC. Payment for time will be based on officer salary scales including on costs and will be paid on a pro-rata basis for work in standard core hours. Any standby and call out payment and related time worked will be charged at the Charnwood rate on a cost recovery basis and will be met by the host Authority.

The secondment can be viewed as another source of income for the service at a point where building control application registrations have fallen.

Risk Management

Risk Identified	Likelihood	Impact	Risk Management Actions
That the commitment will prevent officers from dealing with an increase in case work in Charnwood.	possible	minor	This is a short term commitment that will have minimal impact on the service in Charnwood. Work can be reprioritized to accommodate this contract.

Background Papers

Copy of the s113 agreement

V1

