

**Decision under Delegated Powers:  
The creation of one new Regeneration Project  
Officer post within the Economic Development  
and Regeneration Service.**

**Officers Requesting Decision:**

Economic Development and Regeneration Manager – Liz McCusker  
Head of Economic Development and Regeneration – Christopher Grace  
Director of Commercial and Economic Development – Justin Henry

**Officer Making the Decision:**

Chief Executive – Rob Mitchell

**Recommendation:**

1. To create a new permanent, full time (37 hours per week) Regeneration Officer post, cost centre P100, at salary grade PO1, reporting to the Economic Development and Regeneration Manager.
2. One off grant funding from UK Shared Prosperity Fund £34.8k can be used initially to fund this post and the ongoing cost of £58k will be funded by Business Rate pool allocation and this source of funding which will need to be reviewed on an annual basis.

**Reason:**

A consequence of responsibility for the management of the UK Shared Prosperity Fund (UKSPF) programme and delivering Council-led projects contained within it - and the Town Deal's Investment Plan - is that suitable capacity and expertise is needed.

Without capacity and expertise in place the Council will not be able to ensure successful implementation of the UKSPF and Town Deal work packages in Living Loughborough (WP8/8/11) and Lanes & Links (4/5/7) through to 2025/26 and simultaneously will not be able to adequately deliver other regeneration projects and programmes which are likely to arise because of Government or other funding sources. There are already delays to the delivery of some aspects of Council-led Town Deal projects as it has proven difficult to combine that work with an already expansive agenda of economic development and regeneration work. Creation of this post will address these issues.

The UKSPF allocation from Government specifically permits spending on human resources to enable programme delivery.

**Authority for Decision:**

Section 8 of the Council Constitution contains authority for the Head of Paid Service (Chief Executive) to agree changes to the establishment, within budget and without

major service or policy implications, affecting no more than five posts (irrespective of their post number) in any single case (item 6 on page 8-4 of the Constitution).

**Decision and Date:**



**Robert Mitchell (he, him, his)**

**Chief Executive**

08<sup>th</sup> June 2023

**Robert Mitchell; Chief Executive**  
**DATE**

**Background:**

UKSPF is part of the Governments Levelling Up agenda. Charnwood Borough Council completed an Investment Plan which was agreed by DLUHC, the plan included the standard allocation of 4% for management and administration allocation (£161,000). The complete fund allocated is £4,028,141 the Investment Plan sets out the priorities to deliver levelling-up across the Borough, to deliver 'Pride in Place' and increase life opportunities. The Regeneration Officer will oversee and deliver the fund 3 days a week, funding for this is from the UKSPF and £34,800 per year has been allocated for this post, which has been evaluated as P01 grade, up to March 2025.

Two of the Council lead Town Deal Projects, Living Loughborough and Lanes & Links are being delivered by CBC. They are broken down into work packages and the following are to be led by the Economic Development and Regeneration Manager. Living Loughborough.

- WP8. Market undercover & Plaza.
- WP9. Market Stalls.
- WP11. Market Electrical Improvements:

Lanes & Links.

- 4. Bleach Yard.
- 5 Festive Lights Bleach Lane and Devonshire Lane.
- 7. Lighting Bleach Yard.

The capacity to deliver these work packages is quite time consuming and to ensure that all elements of the Economic Development and Regeneration commitments are delivered additional resource is required, similar to that required for UKSP capacity. Two days per week are proposed to be allocated from the Regeneration Project Officer full time position to deliver these work packages, overseen by the Economic Development and Regeneration Manager. The cost of two days per week would need to come from the Reinvestment reserve budget at £23,200 per year.

The post is a permanent full-time position, although both UKSPF and TD are both time related projects, experience shows that new funding opportunities will present themselves, these are often presented with a short lead time to apply, and applications require a lot of time to bring together the necessary information. At this stage it is also unknown there will be a further tendering opportunity for either fund after its completion, even if this is what happens time and Project Officer time would be required to engage with what is needed/desired for Charnwood and the plan submitted. We have already produced a long list of potential projects although more work is needed to bring these forwards to a ready to present, also depending on the nature and criteria of the opportunity new projects might need to be scoped. This post gives us the capacity to be able to seek funding streams and work on potential opportunities in line with the Councils plans.

#### **Summary of Advice Provided by HR:**

HR Adviser: Anna Cairns (2/6/23)

The Regeneration Projects Officer post Job Profile has been subject to a Job Evaluation Panel which determined Grade PO1.

The normal recruitment process should be followed.

#### **Financial Implications:**

The cost implications are as follows:

The total annual cost for the post Regeneration Officer P01 £58,000.

Funding would be sourced at £34,800 from the UKSPF until end of March 2025 and the other £23,200 will need to come from the Business Rate Pool allocation, this funding will need to be reviewed on an annual basis.

#### **Risk Management:**

<b>Risk Identified:</b>	<b>Likelihood:</b>	<b>Impact:</b>	<b>Risk Management Actions Planned:</b>
No applicants / suitable candidates	Moderate	High	Use of agency staff / consultancy services.

Key Decision: No

**Commented [AC1]:** Please ensure the correct Job Title is included....

Background Papers: Job Profile