

Decision under Delegated Powers

Officer Requesting Decision

Head of Strategic Support

Officer Making the Decision

Section 151 Officer, Strategic Director of Environmental and Corporate Services

Recommendation

To add Rob Mitchell, Chief Executive, as signatory on all the Council's bank accounts and the Electoral Services Bank Account as the Returning Officer.

Reason

To ensure that the Chief Executive Officer can approve Council's bank accounts and Electoral Services Bank Account as a Returning Officer which will be operated in an efficient and sustainable manner.

Authority for Decision

Section 23.2.1 of the Financial Procedure Rules gives authority to the Section 151 Officer to make all arrangements with the Council's bankers in conjunction with the Head of Financial Services regarding the Council's bank accounts.

Decision and Date

10 June 2021



Background

Describe the background to the decision.

Rob Mitchell, Chief Executive is to be added as a signatory to the bank mandate. This is a requirement of the Council's bank HSBC, in order for the Chief Executive to be added as signatory to the Council's bank account and to the new account for use by Electoral Services.

Financial Implications

None

Risk Management

Risk Identified	Likelihood	Impact	Risk Management Actions Planned
New account for electoral services is not fully operation unless the Chief Executive is added to the bank mandate	Unlikely	Significant	The account is now operation and the addition of the Chief Executive to the bank mandate will eliminate any operational issues going forward.

Key Decision: No

Background Papers: None

Officer to Contact: Adrian Ward; Head of Strategic Support
Adrian.Ward@charnwood.gov.uk