

Decision under Delegated Powers

Officer Requesting Decision

Legal Services Manager

Officer Making the Decision

Director of Finance, Governance and Contracts

Recommendation

That the existing contract with Iken Business Ltd be extended for a 12 month period from 10 February 2024 to 9 February 2025 at a cost of £11,220 for 11 licences.

Reason

Iken Business Ltd provide legal services' case management system which used daily for the functioning of the team. Notice to extend the contract must be given by 9 January 2024 in order to ensure continuity of service.

Authority for Decision

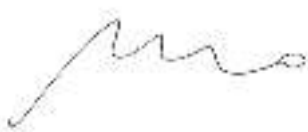
Section 16.5 of the council's financial regulations states:

'For goods and services estimated to be below £500,000 in value which do not exceed the approved budget for the scheme or supplies in question, decisions on the awarding of contracts are made by the Chief Executive or his/her nominee'.

This decision falls within this regulation.

Decision and Date

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21 Dec 2023

Background

The current contract was awarded following a procurement exercise and has been in place since February 2022.

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Comments from HR

Not applicable

Financial Implications

Will be dealt with within existing budgets

Risk Management

No risks have been identified with this decision.

Key Decision: No

Background Papers: None