

Decision under Delegated Powers

Officer Requesting Decision (if necessary)

Sylvia Wright
Head of Leisure and Culture
Neighbourhoods and Community Wellbeing

Officer Making the Decision

Chris Traill
Strategic Director

Recommendation

To authorise the making of an order (see draft attached) under the Town Police Clauses Act 1847, Section 21

Reason

Charnwood Borough Council have agreed that the Birstall Scouts & Guides will hold a parade from Stonehill High School, along Stonehill Avenue, right onto Rosetree Avenue, left onto Hill Rise, down to the bottom onto Wayne Way, left onto Sibson Road then along Sibson Road to the roundabout, right at the roundabout onto Birstall Road, right onto School Lane and into The Close on School Lane. An order is therefore required to be made before the event can take place.

Authority for Decision

Authority is delegated to the Strategic Director Neighbourhoods & Community Wellbeing in the Constitution under Executive page 3 – 41 as follows:

22. To make orders under section 21 of the Town Police Clauses Act 1847 and other arrangements for the temporary or emergency regulation of traffic.

Decision and Date

Agreed *Chris Traill*

Background

Investigations have been carried out with the police, ambulance and fire services, Leicestershire Highways, Traffic Management Road Policing Unit who have considered the application. The Police have advised that traffic management for events remains the responsibility of the organiser and that if the proposed route is still followed then they recommend that at minimum they have a vehicle at the front and rear of the parade to protect participants from other traffic. These vehicles should have at minimum of their hazard lights on to warn other traffic of the slow

moving parade, ideally an orange strobe light. There should also be sufficient stewards provided to cover all points where traffic may meet the parade (side street junctions, roundabout entries). All stewards should wear high visibility jackets to be visible to traffic.

There may be two PCSO's on duty, who will be monitoring the parade, as long as operational commitments allow. They will not be providing any assistance in relation to traffic management.

With all the above in place we can recommend that this order is issued.

Financial Implications

Insurance cover providing indemnity to cover any liability of Charnwood Borough Council as the order making authority.

Risk Management

A risk assessment has been carried out and a copy of this is attached.

Background Papers:

- Completed application form

6 June 2013

RISK ASSESSMENT FORM

Event: Birstall Scout & Guide Gala Parade

Date of Event: 15 June 13

Venue: Parade through Birstall

Organiser: Keith Torrance

Hazards identified	Persons at risk	Risk factor (high, medium, low)	Measures required to control the risk	Action to be taken by (name)	Date completed and signature
Traffic	Parade participants	Low	Marshalls (in high visibility vests) at road intersections. Parade, in columns of three. Parade briefed about correct procedure before marching off. Van with flashing lights at rear of parade.	Vic Dolby Vic Dolby Vic Dolby	

Name of assessor (printed): Keith Torrance

Signature: Keith Torrance

Date: 3.5.11.

(Please send a copy of this form Charnwood Borough Council with your application for a Road Closure)