

## Decision under Delegated Powers

### Officer Requesting Decision

Simon Harvey, Property and Asset Manager

### Officer Making the Decision

Simon Jackson, Strategic Director of Corporate Services.

### Recommendation

To enter into a NEC 3 contract with Jeakins Weir to refurbish and extend Southfields Offices, Loughborough.

### Reason

To ensure that works supporting the colocation of the DWP in the Council's offices can be carried out on a timely basis.

### Authority for Decision

*Cabinet Meeting of 20 November 2014*

At the cabinet meeting of 20 November 2014 a report of the Head of Finance and Property Services was considered proposing letting of space within the Southfields offices to the Department for Work and Pensions (DWP) and seeking approval for the capital works and associated procurement.

It was agreed that delegated powers be given to the Strategic Director of Corporate Services to procure the various contracts in the most cost effective manner and in accordance with the Council's procurement rules.

### Decision and Date



Simon Jackson  
Strategic Director of Corporate Services  
26 January 2015

## **Background**

To accommodate DWP within Southfields Offices additional office space will need to be constructed.

Jeakins Weir have been identified as an appropriate contractor within the 'SCAPE' framework, accessible to the Council by dint of its membership of the East Midlands Property Alliance. The SCAPE framework obviates the need for the Council to undertake pre-qualification checks on contractors and generally speeds up the procurement process. The contract that the Council will enter into is based on the standard within the framework.

## **Financial Implications**

The scheme will cost approximately £781k. Amounts have been identified within the Capital Plan, the amended version of which was approved by Council on 12 January 2015. There are no additional financial implications relating to this specific decision.

## **Risk Management**

If the delegated decision is not taken it could delay the works and therefore this could delay the occupancy of DWP.

Key Decision: No