



GUIDELINES FOR PERSONAL SEARCHES

- Normal Opening Hours are Monday – Thursday 9.00 – 5.00pm and Friday 9.00 – 4.30pm
- A Personal Search may be booked by calling 01509 634993, 634994, 634516.
- When you book a Local Land Charges Search every effort to accommodate your requirements will be made.
- When you book your personal search the following information will be required:-
 - ♦ The name of the Personal Search Company or individual.
 - ♦ The address of the property/land to be searched against (A Clear plan should be e-mailed to land.charges@charnwood.gov.uk).
 - ♦ Date and time you would like to visit.
- Charnwood Borough Council is no longer an agent for the water authorities. Enquiries should be made with Severn Trent Water on 0115 9627269.
- Enquiries regarding Highway matters should be made with the Leicestershire County Council.
- A personal searcher or any member of the public is entitled to inspect public registers. These include the following:-
 - ♦ Planning register and register of enforcement notices, stop notices and breach of condition notices (section 69 and 118 of the Town and Country Planning Act 1991).
 - ♦ Register of public sewer maps (section 199 and 200 of the Water Industry Act 1991)
 - ♦ Register of publicly adopted highways (Section 36(7) of the Highways Act 1980)

- ♦ Hazardous substances consent register (section 28 of the Planning (Hazardous Substances) Act 1990).
 - ♦ Registers of litter control area and street litter control notices (section 95 of the Environmental Protection Act 1990)
 - ♦ Noise Abatement Zone register (Control of Pollution Act 1974)
 - ♦ Public rights of way register (section 57(5) of the Wildlife and Countryside Act 1981)
 - ♦ Registration schemes register (houses in multiple occupation) section 349 of the Housing Act 1985 as amended by section 69 of the Housing Act 1996)
- Please note that the following information that is shown in response to the Con 29 Enquiry form is not available by an inspection of publicly available records:-
 - ♦ Building Regulation Approval, Building Regulation Completion Certificates and Certificates of compliance of a replacement window, roof light, roof window or glazed door.
 - ♦ Information in respect of roads, footpaths or footways other than if they are maintainable at public expense.
 - ♦ Land required for public purposes.
 - ♦ Land to be acquired for road works
 - ♦ Drainage agreements and consents
 - ♦ Nearby Road Schemes
 - ♦ Traffic schemes
 - ♦ Outstanding Notices relating to building works, environment, health and safety at work, housing, highways or public health.
 - ♦ Infringement of Building Regulations

- ♦ Some notices, orders directions and proceeding under Planning Acts
- ♦ Compulsory Purchase
- ♦ Part of the contaminated land information
- ♦ Radon Gas