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# CHARNWOOD CAREERS

**HOUSING  
BUSINESS ADMINISTRATION  
LEGAL  
PLANNING  
ENVIRONMENTAL HEALTH  
IT ACCOUNTANT  
PROPERTY MANAGEMENT  
CUSTOMER SERVICES  
AND MUCH MORE**



## **WHY A CAREER IN LOCAL GOVERNMENT?**

You will be surprised by the wide range of good career opportunities available in local government. It's not just about parliamentary affairs and policy-making: The services provided by local Councils and the policies they implement for the benefit of the local community are incredibly important, so if you pursue a career at Charnwood Borough Council, you can help to have a positive impact on people's lives.

## **WHAT DO LOCAL GOVERNMENT WORKERS DO?**

Local Councils, sometimes known as Local Authorities, provide a huge range of services for the residents and businesses within the local area.

Some of these services might be things that you can see, such as collecting your household waste, planning decisions on developments to be constructed, ensuring restaurants and take-aways are hygienic, and providing leisure centres and public sporting and play facilities.

But there is other "behind the scenes" work that happens that you don't always see such as arranging elections, ensuring people have access to help and support they need, working on major projects and making sure that streets have names. Add into the mix all the support staff that every organisation needs to keep the day to day work ticking over.

## **WHAT SORT OF JOBS AND CAREERS ARE THERE AT CHARNWOOD BOROUGH COUNCIL?**

Local Councils need to be run smoothly and effectively - so you could join in an administrative support role; you could be supporting colleagues within the HR team; using your knowledge of maths and economics within a finance or asset role; using your marketing knowledge to publicise local initiatives and policies; you could be organising local events, or you could be maintaining and developing the Council's IT network as part of the IT team.

You could be providing fitness activities for new mums or the elderly in the Sports Development team; working with the economic development team supporting local businesses; working with the various external partners and organisations, or you could be making sure that taxi drivers have got up-to-date licenses.

And if that's not enough, in addition to jobs that you might typically associate with a Council like Customer Services, there are lots of other professionally qualified roles such as Environmental Health Officers, Planners, Accountants, Solicitors, Project Managers and HR so there is plenty for you to consider.



## DO WE OFFER APPRENTICESHIPS?

We usually employ up to 12 Apprentices each year in various teams across the organisation and we are very proud of the achievements of our Apprentices.

100% of those who completed their course in 2019 successfully applied for full-time jobs at the Council. 75% went on to study higher qualifications.

With our Apprentice roles, there are many options to progress through your career. Most of our apprenticeships begin at Level 3 in areas such as Business Administration, Customer Services, IT, Business Improvement and Accountancy. However, we also support our existing staff to study apprenticeships at higher levels right up to degree and post graduate level at local Universities.

You don't need to have an interest in politics to work in a Council, but if you would like to work in an organisation that makes a difference in your local community, you should explore a career in Local Government.

## HOW DO YOU APPLY?

To find out more about our vacancies, you can look on the Charnwood Borough Council Website at **[www.recruitment.charnwood.gov.uk](http://www.recruitment.charnwood.gov.uk)**.

Our jobs are also usually promoted on commonly used job sites on the internet. You will be able to find out more about each role being advertised by reading the Job Description and Person Specification. This will also tell you if any qualifications or specific experience is required.