

Conditions

1. Should there already be sufficient benches in the open space of the applicant's choice; the applicant may be offered an alternative choice of park for a bench installation. If the applicant does not wish to consider an alternative open space, they may be offered an existing bench within the open space to place a memorial plaque, but they will be charged the cost of a new bench for this service. This offer will be at the sole discretion of the Council.
2. The seat and plaque material and design are to match existing where applicable. Where no other seats and or plaques exist, the Council shall stipulate the specification for the seat and or plaque.
3. In order to maintain consistency of appearance and quality and control over location, all benches and/or plaques will be ordered and installed by Charnwood Borough Council.
4. The total cost of the provision of a memorial bench (including plaque and if necessary, concrete base) will be in accordance with the current charging policy.
5. The Council will not be liable for the replacement of old, vandalised or diseased trees. Although not liable for replacement, any seat which is damaged or stolen or becomes unfit to fulfil its purposes, by whatever reason or means, the Council reserves the right to replace or refit the same entirely at its discretion and at its own expense.
6. Benches can be provided with carved inscriptions or memorial plaques. Plaques fitted to benches will be a maximum height of 5cm (generally 200mm wide x 50mm tall) and will be fitted in the centre of the upper most lath of the back of the bench.
7. The inscription on the plaque is to be restricted to 'In the Memory of' the name of the person and the dates of birth and death. Wording such as "Beloved wife and mother of" will not be permitted.
8. No additional mementoes, e.g. statues, flowers, wreaths, vases, etc. will be permitted on or around the bench.
9. Any maintenance, following the initial installation of benches or plaques, will be the responsibility of the applicant but with agreement of the Council.
10. The Council reserves the right to move to a new location or remove completely any seat and or plaque if it is deemed to be in the Council's best interest. Notification of such action will be made to the applicant at his or her last known address.

(Office Use Only)

Plaque No.

Date installed

Seat No

Date installed

Invoice No

Sum paid £

Invoice date

Date paid