**The Outwoods Car Park Season Ticket**

**Terms and Conditions**

I have read and understand these terms and conditions and by purchasing a permit I am agreeing to these terms and conditions.

1. Season Tickets are valid for 52 weeks from the date of issue. The charge for each Season Ticket is £40.
2. Season tickets can be applied for in person or using the relevant online form. Please note that the Council can only accept cheques or cash payment when applying in person.
3. Five working days’ notice is required for processing applications. Permits can start on whichever date specified by the applicant.
4. On receipt of payment a numbered paper permit for display on the dashboard of the vehicle will be issued. The permit entitles up to two cars per household to be registered for use.
5. The Season Ticket is valid only for the registration number(s) specified on the Ticket.
6. Where two vehicles have been registered for use, only one vehicle at a time may use the Season Ticket.
7. There are no reserved spaces and the Season Ticket does not guarantee a space; lack of available spaces will not be accepted as a reason to park in any unauthorised parking area.
8. Season Tickets do not allow you to park in allocated designated disabled parking spaces.
9. The Season Ticket is not valid on any other Council car parks.
10. Season tickets must be displayed at all times when using the car park.
11. A replacement for a lost Season Ticket may incur an administration charge.
12. Changes of details on season tickets e.g. change of registration number may incur an administration fee. It is the season ticket holder’s responsibility to update or amend a vehicle registration.
13. Charnwood Borough Council reserves the right to alter the charges for Season Tickets and the area within the car park in which they can be used. Alterations to charges will be advertised in the local press and on signs in the car park.
14. In the event of any pay and display machine fault or failure, Charnwood Borough Council reserve the right to collect the relevant parking fee either on arrival or exit of the car park or by any other means. The Council also reserves the right to wave the collection of fees on certain days or times accordingly.
15. Any Season Ticket holder not adhering to the regulations and conditions of use of the Season Ticket may be liable to a penalty charge.
16. If for any reason, a season ticket is not displayed in a vehicle and a Penalty Charge Notice has been issued, production of a valid in-date season ticket will not result in the penalty being cancelled.
17. Requests for refunds must be made in writing to Charnwood Borough Council. The Council will consider issuing refunds for the remaining complete months on the Season Ticket ONLY, subject to there being at least 2 complete months remaining. Your season ticket will be cancelled once the Season Ticket has been returned. An administration fee may be charged.
18. Charnwood Borough Council reserves the right to change the season ticket terms and conditions without prior notice. All tickets remain the property of The Council and may not be sold or given to any other person.
19. Charnwood Borough Council may, in its absolute discretion, revoke a permit if conditions of use are not complied with.
20. Charnwood Borough Council does not accept any liability for any loss, damage or injury to persons or property whilst using the Car Park.

If you have any further enquiries, please contact the Council on 01509 634563.